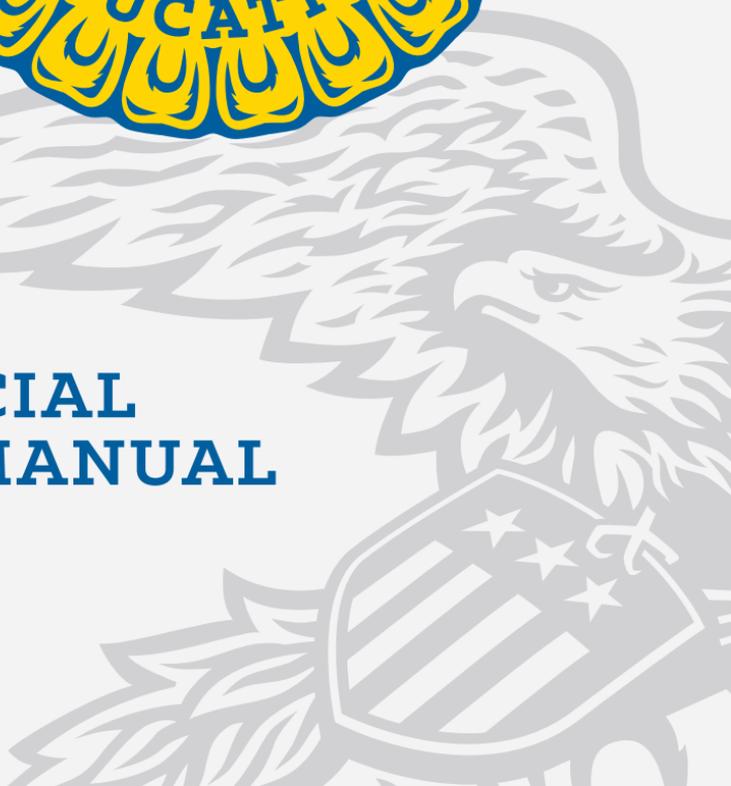




**OFFICIAL  
FFA MANUAL**

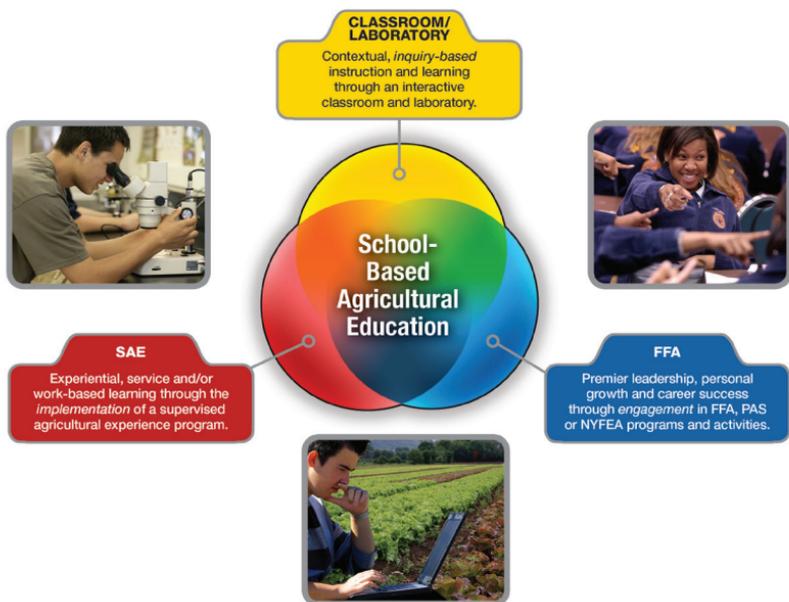


# School-Based Agricultural Education 3-Component Model

When you put on an FFA jacket, you become part of a school-based agricultural education program that can connect you to exciting careers in the science, business and technology of agriculture. FFA is one of three essential components of this integrated system, which work together to provide personal, academic and career experiences that help you build success.

School-based agricultural education is delivered through career and technical education in the United States, Puerto Rico and the U.S. Virgin Islands. Approximately one million agricultural education students are taught by nearly 12,000 secondary, two-year postsecondary and adult instructors in nearly 8,000 schools. School-based agricultural education consists of three integral core components:

1. **Classroom and laboratory instruction** that is contextual, inquiry-based and interactive.
2. **FFA** and organizations such as PAS and NYFEA that help members develop premier leadership, personal growth and career success.
3. **Supervised agricultural experience (SAE)** programs that allow you to apply knowledge and skills through experiential, service and work-based learning opportunities.



# Official FFA Manual

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## **National FFA Organization**

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P.O. Box 68960  
Indianapolis, IN 46268-0960  
317-802-6060  
888-332-2668  
[FFA.org](http://FFA.org)

## **National FFA Organization Headquarters**

United States Department  
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550 12th Street SW  
Washington, D.C. 20202

## **National FFA Headquarters Operations Office**

1410 King Street, Suite 400  
Alexandria, VA 22314  
703-838-5889

## For Members of the National FFA Organization

*Ninety years of service to youth in agriculture.*

The National FFA Organization is a resource and support organization that does not select, control or supervise state association, local chapter or individual member activities.

The National FFA Organization affirms its belief in the value of all human beings and seeks diversity in its membership, leadership and staff as an equal opportunity employer.

Electronic text files for preparation of materials for the visually impaired can be obtained by contacting the National FFA Organization's educational resource team, 317-802-6060.

The Official FFA Manual is available on [FFA.org](http://FFA.org) at no cost to you. This online version will be updated each year and will serve as the official version of the manual. The print edition is available for purchase on [ShopFFA.org](http://ShopFFA.org).

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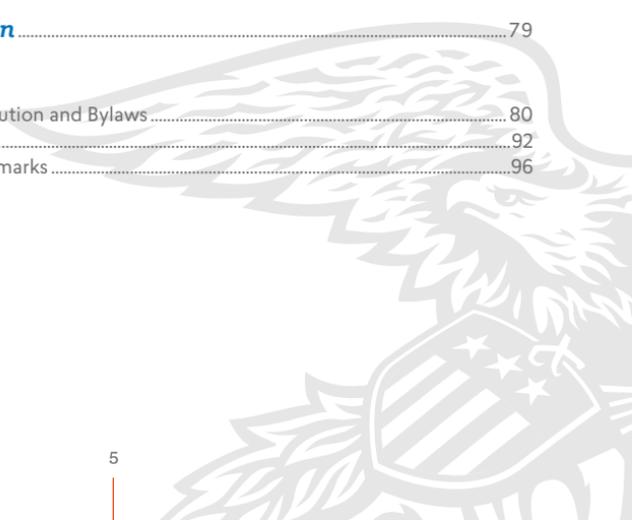
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# National FFA Organization

## DELIVERY OF THE FFA MISSION

### FFA Mission

### Components of mission



### Platforms for delivery of mission



#### Premier Leadership

- Action
- Relationships
- Vision
- Character
- Awareness
- Continuous improvement

#### Personal Growth

- Physical growth
- Social growth
- Professional growth
- Mental growth
- Emotional growth
- Spiritual growth

#### Career Success

- Communications
- Decision making
- Flexibility/adaptability
- Technical/functional skills in agriculture

- Agricultural advocacy
- Agricultural knowledge
- Agricultural literacy
- Career exploration
- Food security
- Inclusion
- Leadership concepts
- Service engagement

**FFA Mission:** FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

This document connects the FFA mission to the FFA vision and explains how we deliver premier leadership, personal growth and career success. Over the years, the FFA mission and the FFA vision have remained constant. How the mission is delivered has changed, and it will continue to do so in order for FFA to remain relevant in the future.

FFA is the premier youth development organization for school-based agricultural education students that provides life-changing experiences for its members. Those experiences are driven by a strong mission and a compelling vision.

This "Delivery of the FFA Mission" document was created to serve as a reference guide to help explain the what, why and how of delivering the FFA mission.

To learn more, visit [FFA.org](http://FFA.org) and click on What Is FFA/Delivery of the Mission.

## Delivered through

- Awards and recognition
- Competitive events
- Conferences
- Conventions
- Educational resources
- Experiential learning
- Online experiences
- State association activities/events
- Local chapter activities/events

## College/career-ready students prepared for

- Agricultural careers
  - Agribusiness systems
  - Animal systems
  - Biotechnology systems
  - Environmental service systems
  - Food products and processing systems
  - Natural resource systems
  - Plant systems
  - Power, structural and technical systems
- Non-Agricultural careers

## FFA Vision

*Grow Leaders*

*Build Communities*

*Strengthen Agriculture*

**FFA Vision:** Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture and provide leadership to build healthy local communities, a strong nation and a sustainable world.

## The FFA Mission and Strategies

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

To accomplish this mission, FFA:

- Develops competent and assertive agricultural leadership.
- Increases awareness of the global and technological importance of agriculture and its contribution to our well-being.
- Strengthens agriculture students' confidence in themselves and their work.
- Promotes the intelligent choice and establishment of an agricultural career.
- Encourages achievement in supervised agricultural experience (SAE) programs.
- Encourages wise management of the community's economic, environmental and human resources.
- Develops interpersonal skills in teamwork, communication, human relations and social interaction.
- Builds character and promotes citizenship, volunteerism and patriotism.
- Promotes cooperation and cooperative attitudes among all people.
- Promotes healthy lifestyles.
- Encourages excellence in scholarship.

### FFA Mission Precepts

Components of premier leadership, personal growth and career success:

#### Premier Leadership

*Definition: Influence.*

#### Action

Do you have the skills and competencies needed to achieve the desired results?

#### Relationships

Can you build a constituency through listening, coaching, understanding and appreciating others?

#### Vision

Have you set a clear image of what the future should be?

#### Character

Do you possess a collection of virtues by which to live your life?

#### Awareness

Do you have a quest for purposeful understanding?

#### Continuous Improvement

Have you shown the pursuit of learning and growth?

#### Personal Growth

*Definition:* The positive evolution of the whole person.

#### Physical Growth

Are you striving to remain healthy by understanding, respecting and managing your body's needs?

#### Social Growth

Can you have successful interaction that respects the differences of a diverse and changing society?

#### Professional Growth

Do you have an awareness and application of skills necessary for career success?

#### Mental Growth

Are you developing the effective application of reasoning, thinking and coping?

#### Emotional Growth

Have you experienced the development of healthy responses to your feelings?

#### Spiritual Growth

Do you have the reflective inner strength to allow you to define your personal beliefs, values, principles and sense of balance?

#### Career Success

*Definition:* Continuously demonstrating those qualities, attributes and skills necessary to succeed in, or further prepare for, a chosen profession while effectively contributing to society.

#### Communications

Have you developed the oral, written and verbal means whereby interaction takes place?

#### Decision Making

Do you have the ability to analyze a situation and execute an appropriate course of action?

### **Flexibility/Adaptability**

Do you have the traits that allow you to be capable of and willing to change?

### **Technical/Function Skills in Agriculture**

Do you have the knowledge and skills needed for a career in agriculture and related industries?



### ***The National Council for Agricultural Education (teamaged.org/council)***

The National Council for Agricultural Education is the coordinating leadership organization for shaping and strengthening school-based agricultural education at all levels in the United States.

### **The National Council for Agricultural Education Mission:**

The mission of The National Council for Agricultural Education is to establish high-quality agricultural education programs in America's schools by stimulating:

- The preparation, retention and advancement of high-quality agriculture educators.
- The development of programs that prepare students for academic and career success.
- Program innovation and adaptability in response to changing student and industry needs.
- The use of research-based practices in agricultural education programs at all levels.
- Expanded opportunities for students to experience high-quality educational programs in agriculture.



The following organizations make up The National Council for Agricultural Education:

- Agricultural Education Division of the Association for Career and Technical Education (ACTE)
- American Association of Agricultural Educators (AAAE)
- Association of Public and Land Grant Universities (APLU)
- National Association of Agricultural Educators (NAAE)
- National Association of Supervisors of Agricultural Education (NASAE)
- National FFA Alumni Association
- National FFA Foundation, Inc.
- National FFA Organization
- National Farm & Ranch Business Management Education Association (NFRBMEA)
- National Postsecondary Agricultural Student Organization (PAS)
- National Young Farmer Educational Association (NYFEA)
- U.S. Department of Education

## **What Is FFA?**

Because of its multifaceted structure, FFA members face a continuing challenge from the public and news media when asked, "What is FFA?" or "What do the letters FFA stand for?" The following was developed by the National FFA Organization and approved in January 2002 by the board of directors. When providing information to the general public and media in news releases, brochures, website postings or general conversation, the following language should be used to help position the organization and its proper name.

### ***What is FFA?***

FFA is a dynamic youth development organization within agricultural education that prepares students for premier leadership, personal growth and career success. Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture and provide leadership to build healthy local communities, a strong nation and a sustainable world. FFA was created in 1928 as the Future Farmers of America; however, the name was changed to the

# National FFA Structure



## You! An FFA Member

- Collegiate Chapter
- Local FFA Alumni Chapter

### Local Chapter

- Chapter Members
- Chapter Officers
- Chapter Advisor
- Chapter Advisory Committee
- School Administration and Board of Education

- State FFA Alumni Association
- State FFA Foundation

### State Association

- Chapter Delegates
- State Officers
- State Advisor and State Leaders
- State Department of Education

Possible district, area, region or federation FFA associations

- National FFA Alumni Association
- National FFA Foundation

### National FFA Organization

- State Delegates
- National Officers
- National Advisory Leaders
- National Board of Directors
- U.S. Department of Education

National FFA Organization in 1988 to reflect the growing diversity of agriculture. Today, more than 649,000 student members are engaged in a wide range of agricultural education activities, leading to more than 235 unique career opportunities in the agricultural science, food, fiber and natural resources industry. Student success remains the primary mission of FFA.

## What do the letters FFA stand for?

The letters FFA stand for Future Farmers of America; however, the Future Farmers of America organization shall be known and shall do business as the National FFA Organization (Article I. Name, National Constitution and Bylaws). For 90 years, FFA and agricultural education have grown to encompass all aspects of agriculture, from production farming, agribusiness and forestry to biotechnology, marketing and food processing.

## FFA Organization Structure

FFA is structured on three levels—local, state and national. (See chart above.) The National FFA Organization is led by a board of directors and six student national officers. Together, they act on recommendations from the national convention delegates and agricultural education’s stakeholders to set the vision and policy for FFA. The direction and policy set by the board of directors reflects the integral nature of FFA to the entire agricultural education program. The national staff carries out the policies and provides programs and services for the organization. Just like chapter officers at the local level, the national officers represent the members and actively guide the course of the organization during their year of service. A president, secretary and four regional



vice presidents are elected each year at the National FFA Convention & Expo.

State associations function within the constitution of the national organization but may also create individual leadership, award and competition programs. Chapters are chartered through the state associations. As on the national level, state officers lead the membership of the associations and are elected by state convention delegates. The number and types of officers at the state level may vary.

The heart of the organization is at the local level. FFA chapters may be chartered in any public school with an agricultural education program. Leadership is provided by student officers elected each year and the agriculture teacher who serves as an advisor to guide the chapter. Officers include a president, vice president, secretary, treasurer, reporter and sentinel. Additional officers may be elected to serve other chapter needs, such as a parliamentarian and historian. More members can get involved in leadership positions with a mini-chapter system where each agriculture class elects its own officers. FFA is part of a larger program called agricultural education. Agricultural education works to prepare students for future

careers in agriculture through three integral components: classroom and laboratory instruction, FFA and SAEs. All three are important to agricultural education's success.

### **Supervised Agricultural Experience**

If you want to be the master of your universe, including what you learn in school-based agricultural education, your supervised agricultural experience (SAE) is a critical component. Your SAE is one of the best ways to control what you learn, do and earn. For many SAEs, there is potential to earn cash, awards and recognition in your community, your state and nationally.

An SAE is a work-based learning experience related to your career interests and goals. It is year-round, led by you—the student—and supervised by your agricultural education instructor. An SAE consists of projects or enterprises within the agriculture, food and natural resources (AFNR) career pathways where you apply agricultural skills and knowledge taught in the classroom to real-world experiences.

There are six types of SAEs. Your program may include any one of these types or even a combination of several types of enterprises or projects. Below are the six types of SAEs and an example of each:

1. **Foundational SAE** – Every student in an agricultural education program should start a foundational SAE. Learn the different facets of agriculture and what careers in agriculture may interest you. Start learning personal financial management and planning and how to safely live and work in agriculture. Research and create a class presentation about careers in agriculture, visit an agricultural operation or company to learn more about the industry. Shadow a worker in an agricultural career. With this foundational knowledge, think about implementing one or more of the five immersion SAE categories listed below.

**Note:** Agricultural literacy and career exploration may be part of class work. Class work hours do not apply to the attainment of FFA awards or degrees.

2. **Ownership/Entrepreneurship** – You want to be the boss? Now's your chance. Own and operate an agriculture-related business or enterprise providing goods or services. Start small and watch what happens with hard work and perseverance. The basic requirements are that you own the enterprise, make the management decisions and take the financial risk with the ultimate goal of earning a profit. As part of an ownership/entrepreneurship SAE, you might own and operate a lawn care service or an agricultural website or you could produce bedding plants, flowers, crops; raise animals; or sell fish. You could cut and sell firewood or train dogs. Use your imagination; the possibilities in agriculture are endless.
  3. **Placement/Internship** – If you want to experience the world of work, this is the SAE type for you. You will gain experience and knowledge through working for an agricultural employer, and you may be paid, too. Your job or internship could be on a farm or ranch or in an agricultural business, school laboratory, or community facility. Track your progress by keeping records of the number of hours you work, your responsibilities and any earnings. Your placement SAE might involve working for your local farm supply store after school, hiring on as a horse groomer at a riding stable, or making and selling floral arrangements in a florist shop. This type of SAE can also include volunteering your time. You could volunteer at the local animal shelter or park or teach a gardening or animal care class.
  4. **Research-Based SAE** – If you like to research, invent or analyze, this is the SAE for you. Using the scientific process, discover new agricultural knowledge or validate current knowledge and research. As a part of your research SAE, you verify and demonstrate or learn about scientific principles in agriculture. Some examples of research opportunities include researching the effects of cropping practices on wildlife populations, comparing plant growth of hydroponics and conventional methods or investigating the perceptions of community members toward alternative agricultural practices.
  5. **School-Based Enterprise** – Don't have all the resources to start a business at home? Gather some like-minded students and start or continue one at school. This type of SAE is owned and managed by you and your fellow students using school facilities. It must take place outside of teacher-directed class instruction time and must provide goods and/or services that meet the needs of an identified market. A few examples of school-based enterprises include raising livestock in a school facility; renting a portion of the school land lab or greenhouse to raise plants for sale; building livestock panels; or repairing lawnmowers in the school shop. Work with your teacher to find out what facilities are available, form a cooperative, an LLC, a partnership or some other business structure, and get rolling.
  6. **Service-Learning** – In a service-learning SAE, on your own or with other students, conduct a needs assessment. Set the goals, objectives and budget and then promote, implement, and evaluate a service-learning project. The project may be for a school, a community organization, religious institution or nonprofit organization. It cannot be for the benefit of an FFA chapter. The project must be pre-approved by a local review committee that includes your agricultural education teacher and community stakeholders. It must be a stand-alone project, not part of an ongoing chapter project or community fundraiser. The project must align to the Agriculture, Food and Natural Resources (AFNR) Technical Standards and Career Ready Practices.
- Included as part of each type of SAE program are:
- A. Improvement projects.
  - B. Supplemental skills development.
- Improvement projects and supplemental skills development are part of your total SAE. These activities complement the enterprises

and projects you select to include in your SAE. In some cases, students start with improvement projects or supplemental skills development that lead to the development of major enterprises included in their total SAE.

- **Improvement** – Do you like to make something look better, like your home or workplace, or improve the efficiency of a business or the living conditions of your family? An improvement program involves a series of steps and usually requires several days, if not weeks and months, for completion. Examples may include overhauling a piece of equipment or landscaping a home.
- **Supplemental** – This takes less than a day and is not related to your major SAE but is normally taught in agriculture class, involves experiential learning, and enhances your agricultural skills and knowledge. Possibilities include pruning a fruit tree, changing oil in a sod cutter, cutting firewood with a chain saw, caring for fish in an aquarium, taking care of livestock on your school farm or growing bedding plants in your school greenhouse.

## SAE-Based Awards

There are three different award programs through which student SAEs may be developed or honored:

- SAE Grants** – FFA members can apply for a \$1,000 grant through National FFA to start or expand an SAE enterprise or project. Find out more on page 69 or [FFA.org/participate/grants-and-scholarships/sae-grants](http://FFA.org/participate/grants-and-scholarships/sae-grants).
- Proficiency Awards** – Many but not all SAE enterprises will qualify in one of the many FFA proficiency award areas available each year. You can find details on page 67 or on the FFA website, [FFA.org/participate/awards/proficiencies](http://FFA.org/participate/awards/proficiencies).
- Star Awards** – Top FFA degree recipients each year are recognized at the local, state and national levels in one of four different star award categories. Learn more on page 69.





### Program of Activities

A Program of Activities (POA) serves to define chapter goals, outline steps needed to meet those goals and act as a written guide to provide a calendar of events the chapter will follow in the year ahead. The POA is divided into three divisions:

- Growing Leaders
- Building Communities
- Strengthening Agriculture

Every year, each FFA chapter takes time to plan ways to provide engaging opportunities focused on growing leaders, building communities and strengthening agriculture.

Chapter meetings are held regularly. By participating in the meetings, members learn communication, planning and parliamentary skills. Recreation and refreshments aid in developing fellowship before and after meetings.

### Middle School Activities

Middle school agricultural education/FFA offers experiential, hands-on activities that middle school students need and enjoy. FFA offers these students the opportunity to start developing self-discipline, organizational and leadership skills, and a high regard for

teamwork. Through participation in FFA, middle school students also:

- Gain a sense of belonging and of being a part of something larger than themselves.
- Increase their opportunity to learn and explore important issues and career opportunities related to agriculture.

The following programs are open for participation to all FFA members and chapters, including those in middle school:

- Agriscience Fair
- Civic Engagement/Living to Serve
- **NEW** Conduct of Chapter Meetings
- Creed Speaking CDE
- Discovery FFA Degree
- National Chapter Award Program
- Partners in Active Learning Support (PALS)

In addition, FFA recognizes the top five Middle School Models of Excellence chapters in the National Chapter Award Program. They are also eligible to compete for Premier Chapter Awards through the National Chapter Award Program.

For more information on middle school programs, go to [FFA.org](http://FFA.org) and search middle school FFA programs.

## History

### FFA

The original idea for the organization of FFA developed after courses in vocational agriculture were established by the Smith-Hughes National Vocational Education Act in 1917.

In the early 1920s, Virginia formed a Future Farmers club for boys in agriculture classes. This innovation caught fire across the country, and the national organization was established in 1928 at the Baltimore Hotel in Kansas City, Mo. National dues to the Future Farmers of America were set at 10 cents per member.

Membership grew, and the following year's convention was distinguished by the selection of the national colors and the naming of the first Star Farmer of America. As the years went by, the organization began providing services to support its expanding membership. In 1939, a national FFA camp was founded on the grounds of the original national center in Alexandria, Va.

The National FFA Foundation, Inc., was created in 1944 to provide funds from business and industry to support new programs. Public Law 740, passed by Congress in 1950, granted FFA a federal charter. Public Law 740 was revised in 1979. In 1998, it underwent technical revision and became Publication 105-225 by the 105th Congress. 1952 marked the establishment of *The National Future Farmer* magazine.

A consolidation of FFA and the New Farmers of America, the organization for African-American agriculture students, took place



in 1965. More new members were admitted in 1969 when the delegates voted to allow girls to become members of the national organization.

The 1970s and '80s would bring a host of new programs and changes, designed to keep pace with the evolving membership and the rapidly changing needs of the industry of agriculture. In 1969 the delegates voted to establish an alumni class of membership. By 1971, nine states had chartered state alumni associations, and the National FFA Alumni Association was up and running. In 1988, the delegates voted to change the official name from the Future Farmers of America to the National FFA Organization. In 1998, to ensure that the constitution was not in conflict with the FFA



Federal Charter, a technical amendment was passed by the delegates at the 71st National FFA Convention clarifying that the name of the organization is the Future Farmers of America, but shall be known as and shall do business as the National FFA Organization. Another name change occurred in 1989, when the magazine changed its name to *FFA New Horizons*.

The National FFA Organization is a driving force in developing leadership in today's youth. Active participation in career development events, chapter meetings, award and recognition programs, committees and service and community projects provide FFA members with opportunities to develop personal leadership skills. The organization motivates young people to make positive contributions to their homes, schools, communities, country and the world.

The National FFA Center was dedicated in Indianapolis in 1998. It houses the National FFA Organization, including its alumni association and the National FFA Foundation. On June 1, 1998, the Agricultural Education National Headquarters opened its doors in Alexandria, Va. This office houses the National Council for Agricultural Education, along with the national FFA advisor and national FFA executive secretary. The organization also benefits from its strong relationship with the Office of Vocational

and Adult Education in the U.S. Department of Education. The FFA national advisor and executive secretary are employees of the U.S. Department of Education.

Completed in 2007, the National FFA South Campus houses the merchandising, customer service and distribution departments formerly located at the FFA center. The 36,000-square-foot facility is located a few blocks south of the FFA center and was built to meet the current customer demand and the capacity for future growth.



### NFA

The New Farmers of America was an agricultural organization for African-American students prior to the merger of



NFA with FFA in 1965. Like FFA, the NFA was founded in Virginia. Three individuals who were instrumental in starting the organization were G.W. Owens and J.R. Thomas, teacher educators in agricultural education at Virginia State College who co-wrote a constitution and bylaws for the New Farmers of Virginia, and Dr. H.O. Sargent, a federal agricultural education official who conceived the idea of the New Farmers of America organization.

The first state meeting for the New Farmers of Virginia was in May 1927. Other states soon established similar groups and formed regional organizations. In August 1935, a national conference was held in Tuskegee, Ala., and the New Farmers of America officially came into existence. In the early days of the NFA, the national convention rotated from state to state on the campuses of the 1890 land-grant colleges of the South. Later, the national convention was held every year in Atlanta, Ga., in the municipal auditorium.

There were many similarities between the NFA and FFA. The NFA Creed had six paragraphs and each paragraph began with "I Believe." The emblem had the outline of a boll of cotton instead of an ear of corn; otherwise, it was the same as the FFA emblem. The colors were black and gold as were their corduroy jackets. National NFA Week was celebrated during the week of April 5, the birthday of Booker T. Washington. The NFA also had an award called the H.O. Sargent Award, which was the most prestigious award for their organization. The award honored a young man who had been out of school from three to 10 years and was established in farming.



## Past National Presidents

### National FFA Presidents

<b>1928-29</b>	Leslie Applegate, New Jersey
<b>1929-30</b>	Wade Turner, North Carolina
<b>1930-31</b>	Leslie Fry, Missouri
<b>1931-32</b>	Kenneth Pettibone, Oregon
<b>1932-33</b>	Vernon Howell, Oklahoma
<b>1933-34</b>	Bobby Jones, Ohio
<b>1934-35</b>	Andrew Sundstrom, South Dakota
<b>1935-36</b>	William Shaffer, Virginia
<b>1936-37</b>	Joe Black, Wyoming
<b>1937-38</b>	J. Lester Poucher, Florida
<b>1938-39</b>	Robert Elwell, Maine
<b>1939-40</b>	Ivan Kindschi, Wisconsin
<b>1940-41</b>	D. Harold Prichard, Mississippi
<b>1941-42</b>	Irvin J. Schenk, Indiana
<b>1942-43</b>	Harold Gum, West Virginia*
<b>1942-43</b>	Marvin Jagels, Idaho*
<b>1943-44</b>	Robert Bowman, California
<b>1944-45</b>	Oliver H. Kinzie, Oklahoma
<b>1945-46</b>	J. Glyndon Stuff, Illinois
<b>1946-47</b>	Gus R. Douglass Jr., West Virginia
<b>1947-48</b>	Ervin Martin, Indiana
<b>1948-49</b>	Doyle Conner, Florida
<b>1949-50</b>	George Lewis, Illinois
<b>1950-51</b>	Walter Cummings, Oklahoma
<b>1951-52</b>	Donald Staheli, Utah
<b>1952-53</b>	Jimmy Dillon, Louisiana
<b>1953-54</b>	David H. Boyne, Michigan
<b>1954-55</b>	William D. Gunter Jr., Florida
<b>1955-56</b>	Daniel Dunham, Oregon
<b>1956-57</b>	John M. Haid Jr., Arkansas
<b>1957-58</b>	Howard Downing, Kentucky
<b>1958-59</b>	Adin Hester, Oregon
<b>1959-60</b>	Jim Thomas, Georgia
<b>1960-61</b>	Lyle Carpenter, Colorado
<b>1961-62</b>	Victor Butler Jr., Florida
<b>1962-63</b>	Kenny McMillan, Illinois
<b>1963-64</b>	Nels Ackerson, Indiana
<b>1964-65</b>	Kenneth Kennedy, Kentucky
<b>1965-66</b>	Howard Williams, North Carolina
<b>1966-67</b>	Gary Swan, New York
<b>1967-68</b>	Greg Bamford, Colorado
<b>1968-69</b>	Jeff Hanlon, Oregon
<b>1969-70</b>	Harry Birdwell, Oklahoma
<b>1970-71</b>	Dan Lehmann, Illinois
<b>1971-72</b>	Tim J. Burke, Iowa
<b>1972-73</b>	Dwight O. Seegmiller, Iowa
<b>1973-74</b>	G. Mark Mayfield, Kansas
<b>1974-75</b>	Alpha E. Trivette, Virginia
<b>1975-76</b>	Bobby Tucker, Texas
<b>1976-77</b>	C. James Bode Jr., Oklahoma

<b>1977-78</b>	J. Ken Johnson, Texas
<b>1978-79</b>	Mark Sanborn, Ohio
<b>1979-80</b>	Douglas C. Rinker, Virginia
<b>1980-81</b>	Mark Herndon, Oklahoma
<b>1981-82</b>	Scott Neasham, Iowa
<b>1982-83</b>	Jan Eberly, California
<b>1983-84</b>	Ron Wineinger, Kansas
<b>1984-85</b>	Steve Meredith, Kentucky
<b>1985-86</b>	Rick Malir, Kansas
<b>1986-87</b>	Kevin Eblen, Iowa
<b>1987-88</b>	Kelli Evans, Nebraska
<b>1988-89</b>	Dana Soukup, Nebraska
<b>1989-90</b>	Donnell Brown, Texas
<b>1990-91</b>	Mark Timm, Indiana
<b>1991-92</b>	Lee Thurber, Nebraska
<b>1992-93</b>	Travis D. Park, Indiana
<b>1993-94</b>	Curtis C. Childers, Texas
<b>1994-95</b>	Corey D. Flournoy, Illinois
<b>1995-96</b>	Seth Derner, Nebraska
<b>1996-97</b>	Corey Rosenbusch, Texas
<b>1997-98</b>	Hillary Smith, Georgia
<b>1998-99</b>	Lisa E. Ahrens, Iowa
<b>1999-00</b>	Chris Vitelli, Florida
<b>2000-01</b>	Trent McKnight, Texas
<b>2001-02</b>	Dane White, California
<b>2002-03</b>	Tim Hammerich, California
<b>2003-04</b>	Javier Moreno, Puerto Rico
<b>2004-05</b>	Jackie Mundt, Wisconsin
<b>2005-06</b>	Travis Jett, Oklahoma
<b>2006-07</b>	Beau Williamson, California
<b>2007-08</b>	Zach Kinne, Missouri
<b>2008-09</b>	Paul Moya, New Mexico
<b>2009-10</b>	Levy Randolph, California
<b>2010-11</b>	Riley Pagett, Oklahoma
<b>2011-12</b>	Ryan Best, New Mexico
<b>2012-13</b>	Clay Sapp, Florida
<b>2013-14</b>	Brian Walsh, Virginia
<b>2014-15</b>	Andy Paul, Georgia
<b>2015-16</b>	Taylor McNeel, Arkansas
<b>2016-17</b>	David Townsend, Delaware

*\*Harold Gum resigned his office to join the military, and vice president Marvin Jagels replaced him as national president.*

## National NFA Presidents

<b>1935-36</b>	David Simmons, Alabama
<b>1936-37</b>	Elbert Pettiford, North Carolina
<b>1937-38</b>	E. Porter, Tennessee
<b>1938-39</b>	Lester Albert, Florida
<b>1939-40</b>	Jethro Hill, Arkansas
<b>1940-41</b>	James Warren Jr., North Carolina
<b>1941-42</b>	Henry Revels, Louisiana
<b>1942-43</b>	Lawrence Reddick Jr., Florida
<b>1943-44</b>	Amos Henry, Arkansas
<b>1944-45</b>	Ollie Hines, Virginia
<b>1945-46</b>	Sam Horton, Florida
<b>1946-47</b>	Lawrence Price, Texas
<b>1947-48</b>	James Bryant, North Carolina
<b>1948-49</b>	Rupert Seals, Kentucky
<b>1949-50</b>	Dudley DeRouen, Texas
<b>1950-51</b>	Calvin I. James, North Carolina
<b>1951-52</b>	Curtis Cooper, Georgia
<b>1952-53</b>	Oliver Hunter, Texas**
<b>1952-53</b>	John Johnson, Kentucky
<b>1953-54</b>	Frances Thompson, Maryland
<b>1954-55</b>	William Jones, South Carolina
<b>1955-56</b>	Cecil Strickland, Texas
<b>1956-57</b>	Marvin Roundtree, North Carolina
<b>1957-58</b>	John Knox Jr., Alabama
<b>1958-59</b>	Martin Goodson, Alabama
<b>1959-60</b>	Robert Mack, Virginia
<b>1960-61</b>	Harley Blane, Kentucky
<b>1961-62</b>	William Love, Texas
<b>1962-63</b>	Samuel Tate, North Carolina
<b>1963-64</b>	Robert Boone, Tennessee
<b>1964-65</b>	Adolphus Pinson, Texas

\*\*Resigned



# Historical Timeline of FFA

## 1917

- The Smith-Hughes National Vocational Education Act, (both Senator Hoke Smith and Representative Dudley Hughes were from Georgia) establishes vocational agriculture courses.

## 1925

- Virginia Tech agricultural education teacher educators Henry C. Groseclose, Harry W. Sanders, Walter S. Newman and Edmund C. Magill organize the Future Farmers of Virginia (FFV) for boys in agriculture classes. The FFV serves as the model for the Future Farmers of America.

## 1926

- The First National Congress of Vocational Agriculture Students assembles for a National Livestock Judging Contest at the American Royal Livestock and Horse Show in Kansas City, Mo.

## 1927

- H.O. Sargent, a federal agent for agricultural education for African-Americans at the U.S. Office of Education, and G.W. Owens, a teacher-trainer at Virginia State College, write the first constitution and bylaws for the New Farmers of Virginia, an organization for African-American agriculture students. The organization holds its first state rally that same year.

## 1928

- Future Farmers of America is established in Kansas City, Mo.
- First National FFA Convention is held in Kansas City, Mo.: 33 delegates from 18 states are in attendance.
- Leslie Applegate from New Jersey is elected first national FFA president.
- First sectional gathering of New Farmers of America (NFA) members is held.

## 1929

- National blue and corn gold are adopted as official FFA colors.
- Carlton Patton from Arkansas is named the first Star Farmer of America. This is one of the first awards created by FFA, and it was sponsored until 1949 by the *Kansas City Star*.
- First National Chapter Contest is launched and sponsored by *Farm Journal* magazine.
- At the Second National FFA Convention in November, 33 states are represented by 64 delegates.
- Thirty-five state associations with approximately 1,500 chapters and 30,000 members are affiliated with the national organization.

## 1930

- Official FFA Creed, written by E.M. Tiffany, is adopted.
- Edward Drace from Missouri wins the first National Public Speaking event.
- First Official Dress uniform is adopted: dark blue shirt, blue or white pants, blue cap and yellow tie.
- Delegates restrict FFA membership to boys only.
- First FFA Manual printed by *The Farm Journal of Philadelphia*.

## 1931

- The National FFA Radio Program on NBC is launched.

## 1932

- A charter is granted to the Puerto Rico FFA Association.

## 1933

- Blue corduroy jacket is adopted as Official Dress.
- A group of FFA officers and members make a pilgrimage to Washington, D.C., where they are greeted on the White House lawn by President Franklin D. Roosevelt.

## 1935

- NFA is founded as a national organization at the Tuskegee Institute in Alabama.
- David Simmons of Alabama is elected as the first national NFA president.

- Active FFA membership exceeds 100,000 members.

### 1937

- During the National FFA Convention, action is taken to establish a national FFA camp and leadership training school in Washington, D.C.

### 1939

- 28.5 acres of land is purchased near Alexandria, Va., for the first FFA-owned national headquarters; the land was once part of George Washington's estate.
- Identical twins Albert and Arthur Lacy from Hondo, Texas, become the only members ever to share the title of Star Farmer of America.
- The H.O. Sargent Trophy Award is created to honor H.O. Sargent's commitment to helping FFA members achieve success and leadership in agriculture.

### 1942

- FFA members join in the war effort. Three former FFA members—Robert Gray from Texas, Travis Hoover from California and Melvin Jordan from Oklahoma—serve with then Lt. Col. Jimmy Doolittle and participate in the famous air raid on Tokyo.
- During World War II, delegates revise FFA membership rules so time served in the armed forces will not count in determining a member's period of eligibility.
- During the war years, national conventions are streamlined events, attended only by delegates and award winners. In 1942, just 217 people attend the convention.

### 1944

- The Future Farmers of America Foundation is formed in Washington, D.C., to raise money for FFA programs and activities.
- 138,548 FFA members serve in the Armed Services in World War II.
- The first National FFA Agriculture Proficiency Award is presented for agricultural mechanics.

### 1946

- Attendance at the National FFA "Victory Convention" is 12,500. Those in attendance honor the 260,450 FFA members who served and the 7,188 who paid the supreme sacrifice.

### 1947

- The first National FFA Band performs at the National FFA Convention.
- National FFA Officers go on the first Goodwill Tour, visiting business and industrial firms and organizations.

### 1948

- The first FFA Chorus and National FFA Talent program is held at the National FFA Convention.
- National FFA Supply Service begins operation.
- Record jump in membership from 238,269 in 1947 to 260,300 in 1948. So many members (10,000) attend the 20th National FFA Convention that a folding-cot hotel is set up in the basement of the Municipal Auditorium in Kansas City, Mo.
- First FFA Week is celebrated during the week of George Washington's birthday.

### 1949

- The first International Exchange Program for FFA members begins with Young Farmers Club of Great Britain.

### 1950

- The 81st U.S. Congress passes a bill that grants a federal charter to Future Farmers of America. President Harry S. Truman signs the bill on Aug. 30, and it becomes Public Law 81-740.
- The Rhode Island FFA Association, with five chapters and 82 members, is chartered—FFA is in all 48 states, plus then Territory of Hawaii and Puerto Rico.

### 1952

- The FFA Code of Ethics is adopted.
- First issue of *The National Future Farmer* magazine is published.

### 1953

- The U.S. Post Office Department issues a special 3-cent postage stamp—the cost of mailing a first-class letter then—to celebrate the 25th anniversary of FFA. The first stamps are released in Kansas City, Mo., during the National FFA Convention.

- President Dwight D. Eisenhower speaks at the National FFA Convention—the first U.S. president to do so— and receives an Honorary American Farmer Degree.
- FFA membership reaches 363,369 members.

### 1955

- Photo of American Star Farmer Joe Moore is on the cover of *Time* magazine.

### 1957

- Former President Harry S. Truman speaks during the National FFA Convention.

### 1958

- The National Foundation for Infantile Paralysis presents NFA with a Certificate of Appreciation.

### 1959

- First National FFA Center is dedicated in Alexandria, Va., on land that was once part of George Washington's estate. An FFA camp had been located here earlier.
- FFA holds its first National Leadership Training Conference for state officers in Washington, D.C. (now State Presidents' Conference – SPC).

### 1964

- FFA sells its one-millionth FFA jacket.

### 1965

- NFA merges with FFA, increasing FFA membership by more than 50,000.
- Delegates vote to increase FFA membership dues from 10 cents to 50 cents, allowing all members to receive the official FFA magazine, *The National Future Farmer*.

### 1966

- First FFA National Agricultural Career Show (now called expo) is held at the National FFA Convention to highlight educational and career opportunities in agriculture.

### 1967

- Elmer J. Johnson helps develop the FFA archives at the National FFA Center.

### 1968

- Presidential candidate Richard M. Nixon speaks at the National FFA Convention. Nixon is elected U.S. president the following month.

### 1969

- FFA opens membership to females, making it possible for them to hold office and participate in competitive events at regional and national levels.
- Ken Dunagan from Arizona is named the first American Star in Agribusiness.
- The Washington Conference (now Washington Leadership Conference—WLC) begins.
- The delegate body of the National FFA Convention establishes alumni class of membership as part of the constitution.

### 1971

- The National FFA Alumni Association is established.
- The Building Our American Communities (BOAC) program begins.

### 1973

- FFA Official Dress standards are created.
- National FFA Secretary Fred McClure from Texas is the first African-American elected to a national FFA office.

### 1974

- President Gerald Ford speaks at the National FFA Convention. The speech is carried live on network television.

### 1975

- Food for America program launches.
- Jimmy Carter, former Georgia governor and a former member of the Plains (Ga.) FFA Chapter, speaks at the National FFA Convention. Carter was elected U.S. president the following year.
- First FFA Student Handbook is published.

### 1976

- Julie Smiley from Washington is elected national FFA vice president and is the first female to hold a national FFA office.
- Alaska becomes the last of the 50 states to obtain a national charter.

**1978**

- President Jimmy Carter speaks at the 51st National FFA Convention again, this time as a U.S. president.
- The commemorative marker noting the site of the organization's founding is unveiled in Kansas City, Mo.

**1979**

- Christe Peterson from Wisconsin wins the first Extemporaneous Public Speaking Event.

**1980**

- The National FFA Foundation raises \$1 million in one year for the first time.

**1982**

- Jan Eberly from California becomes the first female national FFA president.

**1983**

- The Ag Ed Network, the organization's computerized information service, launches.

**1984**

- The first FFA TV public service announcements air.

**1986**

- The first Agriscience Teacher of the Year Award is presented to Steven McKay from Boonville, Calif.

**1987**

- The first national television satellite broadcast of the National FFA Convention airs.
- Vice President George H.W. Bush speaks at the National FFA Convention. Bush is elected U.S. president the following year.

**1988**

- The Future Farmers of America changes its name to the National FFA Organization to reflect the growing diversity in agriculture.
- Seventh and eighth grade students are permitted to become FFA members.
- The Agriscience Student Recognition Program is introduced.

- President Ronald Reagan speaks at the National FFA Convention via a prerecorded message.

**1989**

- *The National Future Farmer* magazine changes its name to *FFA New Horizons*.

**1990**

- The Partners in Active Learning Support (PALS) program launches.
- National convention delegates vote to raise the number of official voting delegates to 475 based on proportional representation.
- Delegates vote "no" to a new FFA Creed during the 63rd National FFA Convention.

**1991**

- FFA chapters in the U.S. Virgin Islands and Guam, along with five chapters in Micronesia, are chartered.

**1994**

- Corey Flournoy from Illinois is the first African-American to be elected national FFA president; he is also the first urban student leader.

**1996**

- H.O. Sargent Award is reinstated, promoting diversity among chapters.
- FFA announces its decision to move the National FFA Center from Alexandria, Va., to Indianapolis.
- FFA announces its decision to move the National FFA Convention from Kansas City, Mo., to Louisville, Ky., in 1999.
- The official website for FFA, [FFA.org](http://FFA.org), debuts.

**1997**

- The first Agri-Entrepreneurship Award is presented.

**1998**

- The National FFA Center in Indianapolis is dedicated on July 20.
- The Agricultural Education National Headquarters is dedicated in Alexandria, Va.
- The National FFA Convention is held in Kansas City, Mo., for the last time.

- Jose Santiago from Puerto Rico is elected national FFA vice president. He is the first member from Puerto Rico to serve as a national FFA officer.
- Public Law 81-740 is revised through the 105th Congress and replaced by Public Law 105-225 on Aug. 12.
- “Only Blue Will Do!” launches. The campaign focuses on restoring the official FFA jacket colors to the true national blue and corn gold, as well as providing a superior-fitting jacket.
- “FFA Live!” launches on RFD-TV.

## 1999

- The National FFA Convention is held in Louisville, Ky., for the first time with 46,918 in attendance.
- Michael Van Winkle from Arkansas wins the first National Creed Speaking event.

## 2000

- The National FFA Archives at Indiana University-Purdue University Indianapolis (IUPUI) opens.
- Delegates at the National FFA Convention approve the Discovery FFA Degree for middle school students.

## 2001

- Steven Offer from Wisconsin is named the first American Star in Agriscience.
- Nicholas Streff from South Dakota is named the first American Star in Agricultural Placement.

## 2002

- The 75th National FFA Convention is held in Louisville, Ky. To celebrate this special event, the time capsule from the 50th National FFA Convention is opened. Special guest Muhammad Ali is recognized at Reflections to honor the growing diversity of the National FFA Organization.
- Karlene Lindow from Wisconsin is named American Star Farmer. Lindow is the first female to receive this award.
- Official Dress standards are revised.

## 2003

- Javier Moreno from Puerto Rico is elected national president; he becomes the first person with a native language other than English and the first Puerto Rican elected to this office.

## 2004

- The first live webcast of the National FFA Convention premieres on [FFA.org](http://FFA.org).

## 2005

- National FFA launches Seeds of Hope, a fundraising campaign to rebuild Gulf Coast states’ agricultural education and FFA programs following Hurricane Katrina; \$835,699 in donations is distributed to affected programs.
- The National FFA Foundation tops the \$10 million mark in raising money in one year for FFA programs and services.

## 2006

- The 79th National FFA Convention is held in Indianapolis for the first time, with 54,589 in attendance.
- The National FFA Foundation announces its first \$1 million contribution from the Ford Motor Company.

## 2007

- The FFA Merchandise Center opens in Indianapolis.
- FFA membership exceeds the half-million mark with 500,823 members in 7,358 chapters.
- *FFA New Horizons* adds online feature—[FFAnewhorizons.org](http://FFAnewhorizons.org).

## 2008

- The FFA member networking site, FFA Nation (now defunct), launches.
- The FFA board of directors makes the decision to rotate the National FFA Convention between Louisville and Indianapolis, beginning with Louisville in 2013.

## 2009

- FFA celebrates 40 years of women in the organization.



**2010**

- Dr. Larry Case retires after 26 years as national FFA advisor.
- FFA celebrates the 75th anniversary of the founding of NFA.
- Six college-age FFA members travel to Zambia for the FFA Global Outreach: Africa program.

**2011**

- The National FFA Alumni Association celebrates its 40th anniversary.
- FFA celebrates Native Americans in FFA, agriculture and agricultural education during the 84th National FFA Convention.
- Dr. Steve A. Brown is named national advisor.

**2012**

- Patrick Gottsch donates \$1 million on behalf of RFD-TV to the National FFA Organization, the single-largest unrestricted donation in the organization's history.
- National FFA Foundation receives a record of more than \$16.2 million in support of FFA.
- FFA members and supporters pack 1,005,048 meals during the national convention and expo's FFA Rally to Fight Hunger.
- FFA celebrates Latinos/Hispanics in FFA, agriculture and agricultural education during the national convention and expo.

**2013**

- Sherene Donaldson is named first female national FFA executive secretary.
- Ram Truck's "So God Made a Farmer" Super Bowl commercial exceeds 18 million views on YouTube; company donates \$1 million to FFA.
- FFA Today Radio Show debuts on SiriusXM's RURAL RADIO channel.

**2014**

- FFA members earn a record 3,765 American FFA Degrees.
- Five FFA jackets are donated to the Smithsonian's National Museum of American History.
- The Give the Gift of Blue Program begins.

**2015**

- The 88th National FFA Convention & Expo in Louisville has a record attendance of 65,173 members, advisors, supporters and guests.
- FFA announces the national convention and expo to move to Indianapolis from 2016-24.
- First Lady Michelle Obama gives video greetings to attendees at the national convention and expo.
- Membership in the National FFA Alumni Association reaches 62,705 alumni.
- The organization's official website, *FFA.org*, is updated to include a new look, a personalized dashboard, the resource My Journey, the FFA Resume Generator® and the FFA Brand Center. The FFA emblem is also newly refreshed to modernize the FFA brand.

**2016**

- Membership hits an all-time high with 649,355 members in 7,859 chapters.
- National FFA Alumni membership jumps to 225,891 members, up from 62,705 in 2015.
- FFA, Discovery Education and AgCareers.com partner to create AgExplorer, a career website to help students explore 235 unique careers in agriculture.

**2017**

- Convention delegate recommendations to alter Official Dress and the opening ceremony get approval from the National FFA Board of Directors.

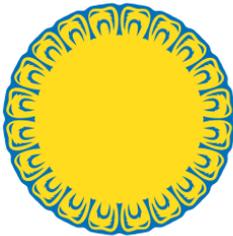
## National FFA Organization Membership by States

Assoc. Name	Year Chartered	Order Chartered	2014-15 Chapters	2015-16 Chapters	2014-15 Members	2015-16 Members
ALABAMA	1929	36	257	255	14,611	14,250
ALASKA	1976	51	7	10	118	288
ARIZONA	1929	33	73	73	10,046	10,323
ARKANSAS	1928	2	208	203	14,562	14,989
CALIFORNIA	1928	4	317	324	79,526	83,917
COLORADO	1929	15	95	96	5,846	6,114
CONNECTICUT	1930	40	20	20	3,095	3,390
DELAWARE	1930	37	38	38	4,262	3,805
FLORIDA	1929	31	321	332	17,454	17,870
GEORGIA	1929	10	290	306	38,943	40,881
HAWAII	1929	13	13	16	151	311
IDAHO	1929	17	81	83	4,372	4,448
ILLINOIS	1929	21	317	318	17,561	17,738
INDIANA	1929	19	192	199	11,034	11,896
IOWA	1929	22	225	228	14,837	14,803
KANSAS	1929	16	175	181	8,867	9,087
KENTUCKY	1930	39	143	149	14,385	15,032
LOUISIANA	1930	44	181	179	9,904	9,712
MAINE	1930	41	16	13	520	388
MARYLAND	1929	9	45	48	2,391	2,438
MASSACHUSETTS	1931	47	15	15	1,933	2,013
MICHIGAN	1929	29	115	116	6,923	7,894
MINNESOTA	1930	42	178	180	10,538	10,825
MISSISSIPPI	1934	49	104	94	3,756	3,445
MISSOURI	1929	28	337	336	25,882	25,784
MONTANA	1930	38	86	83	5,215	4,861
NEBRASKA	1928	6	159	170	7,467	7,773
NEVADA	1929	11	26	28	2,348	2,748
NEW HAMPSHIRE	1931	46	12	12	483	470
NEW JERSEY	1928	3	36	36	2,659	2,437
NEW MEXICO	1929	25	74	72	3,390	3,433
NEW YORK	1929	24	94	95	3,938	3,902
NORTH CAROLINA	1929	18	278	279	20,106	19,735
NORTH DAKOTA	1929	30	77	80	4,741	4,539
OHIO	1929	14	309	313	24,799	25,806
OKLAHOMA	1928	7	355	359	27,177	27,205
OREGON	1929	25	98	101	5,546	5,554
PENNSYLVANIA	1929	26	146	146	12,736	12,771
PUERTO RICO	1932	48	73	82	2,195	2,224
RHODE ISLAND	1950	50	4	4	95	120
SOUTH CAROLINA	1928	5	86	89	7,324	7,170
SOUTH DAKOTA	1929	32	79	81	4,041	4,361
TENNESSEE	1929	27	185	186	14,081	13,775
TEXAS	1929	34	1,023	1,032	108,791	115,630
UTAH	1929	20	79	81	6,255	6,718
VERMONT	1931	45	13	10	454	355
VIRGIN ISLANDS	1991	53	2	4	33	79
VIRGINIA	1928	1	159	165	8,806	8,985
WASHINGTON	1930	43	163	167	8,024	8,894
WEST VIRGINIA	1929	12	75	69	5,091	4,745
WISCONSIN	1929	23	252	251	19,483	20,500
WYOMING	1929	8	51	52	2,572	2,924
<b>Totals</b>			<b>7,757</b>	<b>7,859</b>	<b>629,367</b>	<b>649,355</b>

## Emblem



The national FFA emblem, consisting of five symbols, is representative of the history, goals and future of the organization. As a whole, the emblem covers the broad spectrum of FFA and agriculture. Each element within the emblem has unique significance.



**The cross section of the ear of corn** provides the foundation of the emblem, just as corn has historically served as the foundation crop of American agriculture. It is also a symbol of unity, as corn is grown in every state of the nation.



**The rising sun** signifies progress and holds a promise that tomorrow will bring a new day, glowing with opportunity.



**The plow** signifies labor and tillage of the soil, the backbone of agriculture and the historic foundation of our country's strength.



**The eagle** is a national symbol that serves as a reminder of our freedom and ability to explore new horizons for the future of agriculture.



**The owl**, long recognized for its wisdom, symbolizes the knowledge required to be successful in the industry of agriculture.



The words **Agricultural Education** and **FFA** are emblazoned in the center to signify the combination of learning and leadership necessary for progressive agriculture.

The emblem and the letters "FFA" are protected by trademark registration in the U.S. Patent Office and by Public Law 105-225, 105th Congress.

## Motto

The FFA motto gives members 12 short words to live by as they discover the opportunities available in the organization:

**Learning to Do**  
**Doing to Learn**  
**Earning to Live**  
**Living to Serve**

## The FFA Creed

The FFA Creed was written by E. M. Tiffany and adopted at the 3rd National FFA Convention. It was revised at the 38th and 63rd conventions. It is recited by new members to reflect their growing belief in agriculture and agricultural education.

*I believe in the future of agriculture, with a faith born not of words but of deeds—achievements won by the present and past generations of agriculturists; in the promise of better days through better ways, even as the better things we now enjoy have come to us from the struggles of former years.*

*I believe that to live and work on a good farm, or to be engaged in other agricultural*

*pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.*

*I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.*

*I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so—for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.*

*I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.*



## Colors

As the blue field of our nation's flag and the golden fields of ripened corn unify our country, the FFA colors of national blue and corn gold give unity to the organization. All FFA functions and paraphernalia should proudly display the colors.

For printing specifications, the official FFA colors are:

<b>Coated Stock</b>	<b>Uncoated Stock</b>
Blue – PMS 2945C	Blue – PMS 2935U
Yellow- PMS 116C	Yellow- PMS 115U
Red- PMS 485C	Red- PMS 2035U

### Hex Colors (for web)

Blue - #004c97  
Red - #da291c  
Yellow - #ffcd00

## Salute

The Pledge of Allegiance is the official salute of the FFA organization. To properly conduct the salute, face the United States flag, place the right hand over the left part of the chest, and holding it there, repeat the following pledge:

**“I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.”**

Note: Repeat the pledge as it is punctuated. There is no comma or pause following the word “nation.”

The salute should always be used in the official closing ceremony for meetings and at other FFA gatherings. At the conclusion of the pledge, the hand should be dropped to the side, and the members should again face the president's station.

## FFA Official Dress

The uniform worn by FFA members at local, state and national functions is called Official Dress. It provides identity and gives a distinctive and recognizable image to the organization and its members. Official Dress has been worn with pride by millions of FFA members since 1933.

## Official Dress Guidelines

Official Dress for an FFA member includes:

- An official FFA jacket zipped to the top.
- Black slacks and black socks/nylons or black skirt and black nylons.
- White collared blouse or white collared shirt.
- Official FFA tie or official FFA scarf.
- Black dress shoes with closed heel and toe.

**Note:** Official garb of recognized religions may be worn with Official Dress.



The official FFA jacket was established by the delegates at the 1933 National FFA Convention. Official Dress standards were created by the delegates at the 1973 national convention and most recently revised by the delegates at the 2016 National FFA Convention & Expo.

## Proper Use of the FFA Jacket

The blue corduroy jacket is the most recognizable symbol of the organization. As a member, it is one of your responsibilities to ensure its proper use. Specific guidelines are outlined below.

- The jacket is to be worn only by members.
- The jacket should be kept clean and neat.
- The back of the jacket should have only a large official FFA emblem, the name of the state association and the name of the local chapter, region, district or area. The front of the jacket should have only a small official FFA emblem, the name of the individual, one office or honor and the year of that office or honor.
- The jacket should be worn on official occasions with the zipper fastened to the top. The collar should be turned down and the cuffs buttoned.
- The jacket should be worn by members and officers on all official FFA occasions, as well as other occasions where the chapter or state association is represented. It may be worn to school and other appropriate places.
- The jacket should only be worn to places that are appropriate for members to visit.
- School letters and insignia of other organizations should not be attached to or worn on the jacket.
- When the jacket becomes faded and worn, it should be discarded or the emblems and lettering removed.
- The emblems and lettering should be removed if the jacket is given or sold to a non-member.
- A member should act professionally when wearing the official FFA jacket.
- Members should refrain from use of

tobacco and alcohol when underage and at all times when representing FFA. In addition, members should exhibit their leadership qualities when they encounter substances including tobacco and alcohol and serve to discourage others from inappropriate behavior.

- All chapter degree, officer and award medals should be worn beneath the name on the right side of the jacket, with the exception of a single State FFA Degree charm or American FFA Degree key. These should be worn above the name or attached to a standard degree chain. **No more than three medals should be worn on the jacket. These should represent 1.) the highest degree earned, 2.) the highest office held and 3.) the highest award earned by the member.**

## Give the Gift of Blue Program

The Give the Gift of Blue Program was established as a way to provide official blue corduroy jackets to FFA members who may not otherwise be able to afford them. FFA members who want to apply for a jacket can go to [FFA.org/giveblue](http://FFA.org/giveblue). Members will be required to write a short essay on what owning an FFA jacket would mean to them and provide a list of their FFA, community and school activities. FFA advisor approval is required. Members will receive an email confirmation of their application and be placed in a queue to receive a jacket as funds become available.

FFA advisors and members can also nominate a member to be awarded a jacket. A similar application process, including advisor approval, is required.

The program is funded by individual donations and corporate sponsors. Donations are tax deductible and can be made at [FFA.org/giveblue](http://FFA.org/giveblue).



## Responsibilities of Members

For a chapter to operate effectively, each member must play an active role. FFA is truly an organization of, by and for its members. Members decide and direct the activities of their own chapter. They hold positions of leadership and conduct all activities. The success or failure of chapter activities and programs rests with the membership.

Each member is charged with the responsibility of upholding the ideals and principles of the organization, as well as participating in all chapter activities.



## The FFA Code of Ethics

FFA members conduct themselves at all times to be a credit to their organization, chapter, school, community and family. As an FFA member, I pledge to:

1. Develop my potential for premier leadership, personal growth and career success.
2. Make a positive difference in the lives of others.
3. Dress neatly and appropriately for the occasion. (See page 29 for proper use of Official Dress.)
4. Respect the rights of others and their property.
5. Be courteous, honest and fair with others.
6. Communicate in an appropriate, purposeful and positive manner.
7. Demonstrate good sportsmanship by being modest in winning and generous in defeat.
8. Make myself aware of FFA programs and activities and be an active participant.
9. Conduct and value a supervised agricultural experience program.
10. Strive to establish and enhance my skills through agricultural education in order to enter a successful career.
11. Appreciate and promote diversity in our organization.

Adopted by the delegates at the 1952 National FFA Convention. The Code of Ethics was revised by the delegates at the 1995 National FFA Convention.

## Kinds of FFA Membership

To be eligible for active membership in a chartered FFA chapter, a student must be enrolled in a secondary agricultural education program.

State associations may consider "secondary agricultural education programs" to be grades 7-12.

To become an active member and retain membership, a student must:

1. While in school, be enrolled in at least one agricultural education course during the school year and/or follow a planned course of study. Either course must include a supervised agricultural experience program, the objective of which is preparation for a career in agriculture.
2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership and participating in other organized activities of the chapter.
3. Pay all current state and national dues by the date determined by the chapter.
4. Display conduct consistent with the ideals and purposes of the National FFA Organization.



A member may retain active membership until Nov. 30 following his or her fourth National FFA Convention & Expo after graduation from high school. For more information on active membership, read the National Constitution and Bylaws, Article V, Section B on page 82.

Annual national dues are \$7 for active members, of which \$2 is used to provide a year's subscription to *FFA New Horizons* magazine. State associations and local chapters may also collect dues.

FFA clothing, jewelry and gift items can be ordered through the *National FFA Blue* catalog. Chapter supplies, plaques, trophies and award pins can be ordered through the *National FFA Gold* catalog. All items, including agricultural education resources and teaching tools, are available online at [ShopFFA.org](http://ShopFFA.org). Profits earned from the sale of official items help finance the FFA organization and national activities.

In addition to active membership, individuals can become members in three other ways—honorary, alumni and collegiate. Honorary membership is conferred upon those individuals who have rendered outstanding service to FFA and agricultural education. The Honorary Chapter, State and American FFA Degrees are limited at each level by a majority vote at regular meetings or conventions. Alumni membership is open to former active members, collegiate and honorary members and other FFA supporters. For more information on alumni membership, visit [FFA.org/alumni](http://FFA.org/alumni). Collegiate FFA was

formed in 1931 and has continued to be an influential part of agricultural education on the postsecondary level. Since college is considered higher education, Collegiate FFA provides a higher level of opportunity for membership and empowers values-driven pre-professionals to lead and serve in education, industry and communities.

## FFA Degrees

FFA is structured into a degree program that rewards active FFA members for progress in all phases of leadership, skills and occupational development. The Discovery FFA Degree, the Greenhand FFA Degree and the Chapter FFA Degree are awarded at the chapter level. State associations award top members with the State FFA Degree. The highest degree, the American FFA Degree, is conferred upon an elite group of members at the national level. For the most up-to-date degree requirements, visit [FFA.org](http://FFA.org).



### Discovery FFA Degree

To be eligible to receive the Discovery FFA Degree from a chapter, a member must meet the following minimum requirements:

1. Be enrolled in an agriculture class for at least a portion of the school year while in grades 7-8.
2. Have become a dues-paying member of FFA at local, state and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time.
4. Have knowledge of agriculturally related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter's Program of Activities.
6. Submit written application for the degree.



### Greenhand FFA Degree

To be eligible to receive the Greenhand FFA Degree from the chapter, a member must meet the following minimum qualifications:

1. Be enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, motto, salute and FFA mission statement.
3. Describe and explain the meaning of the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws and the chapter Program of Activities.
6. Personally own or have access to the *Official FFA Manual* and the *Official FFA Student Handbook*.
7. Submit written application for the Greenhand FFA Degree.



### Chapter FFA Degree

To be eligible to receive the Chapter FFA Degree from the chapter, a member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agriculture course.

3. Have participated in the planning and conducting of at least three official functions in the chapter's Program of Activities.
4. A student after entering agricultural education must have:
  - a. Earned and productively invested at least \$150 by the member's own efforts; or worked at least 45 hours in excess of scheduled class time; or a combination thereof; and
  - b. Developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award programs.
8. Have a satisfactory scholastic record.
9. Have participated in at least 10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.
10. Submit a written application for the Chapter FFA Degree.

Other requirements may be established by the chapter and/or the state FFA association.



### State FFA Degree

To be eligible to receive the State FFA Degree from the state association, a member must meet the following minimum qualifications:

1. Have received the Chapter FFA Degree.
2. Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.
3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes

- a supervised agricultural experience program.
4. A student after entering agricultural education must have:
    - a. Earned and productively invested at least \$1,000; or
    - b. Worked at least 300 hours in excess of scheduled class time; or
    - c. A combination thereof, in a supervised agricultural experience program.
  5. Demonstrate leadership ability by:
    - a. Performing 10 procedures of parliamentary law.
    - b. Giving a six-minute speech on a topic relating to agriculture or FFA.
    - c. Serving as an officer, committee chairperson or participating member of a chapter committee.
  6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.
  7. Have participated in the planning and completion of the chapter's Program of Activities.
  8. Have participated in at least five different FFA activities above the chapter level.
  9. Have participated in at least 25 hours of community service, within at least two different community service activities.

These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.

The percentage of the total state membership that may receive the State FFA Degree and other requirements may be established by the state FFA association.



### American FFA Degree

To be eligible to receive the American FFA Degree from the National FFA Organization, the member must meet the following minimum qualifications:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in activities on

### Procedure for Equating Hours Worked with Dollars Earned and Productively Invested for the American FFA Degree

Hours* Worked	Factor	Formula Test	Actual Dollars Earned and Productively Invested	Minimum Standard Equivalency Factor
2,250	X 3.56	8,010.00	+ 1,990.00	= 10,000
2,103	X 3.56	7,486.68	+ 2,513.32	= 10,000
1,952	X 3.56	6,949.12	+ 3,050.88	= 10,000
1,802	X 3.56	6,415.12	+ 3,584.88	= 10,000
1,652	X 3.56	5,881.12	+ 4,118.88	= 10,000
1,502	X 3.56	5,347.12	+ 4,652.88	= 10,000
1,352	X 3.56	4,813.12	+ 5,186.88	= 10,000
1,202	X 3.56	4,279.12	+ 5,720.88	= 10,000
1,052	X 3.56	3,745.12	+ 6,254.88	= 10,000
901	X 3.56	3,207.56	+ 6,792.44	= 10,000
751	X 3.56	2,673.56	+ 7,326.44	= 10,000
601	X 3.56	2,139.56	+ 7,860.44	= 10,000
451	X 3.56	1,605.56	+ 8,394.44	= 10,000
<b>OR</b>				
0			10,000.00	

\*These hours cannot contribute income that is being used as productively invested income.

the chapter and state levels.

2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program, or have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program, or have completed the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program, through which the member has exhibited comprehensive planning and managerial and financial expertise.
5. A student after entering agricultural education must have:
  - a. Earned at least \$10,000 and productively invested at least \$7,500; or
  - b. Earned and productively invested \$2,000 and worked 2,250 hours in excess of scheduled class time. Any combination of hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 10,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.
8. Applicants must complete and submit the current version of the American FFA

Degree application authorized by the National FFA Organization.

### **Honorary American Degree – Teacher**

The purpose of the Honorary American Degree Teacher award is to recognize agricultural education instructors/FFA advisors who have demonstrated total program quality by using those factors that contribute to successful local programs with a national impact. Nominees must have taught for a minimum of 10 years and have at least 85 percent FFA membership in their agricultural education program. Recipients in this category are selected on the basis of their contributions in the following seven areas: classroom/laboratory instruction; experiential learning of students (SAE); National FFA Organization – awards and recognition; building partnerships; agricultural education program marketing; agricultural education program development and evaluation; and professional development of agricultural education teachers. Applications should be submitted online by 11:59 p.m. EDT June 15.

### **Honorary American FFA Degree**

The purpose of the Honorary American FFA Degree program is to recognize individuals who have rendered outstanding service to agricultural education and FFA. Individuals nominated must have provided exceptional service to agriculture, agricultural education and/or FFA on a national level. Those nominated from a state must have the approval of the state FFA advisor. Nominations may also be made by members of the National FFA Board of Directors and officers, National FFA Organization, and National FFA Foundation division directors.

The Honorary American FFA Degree is the highest honorary degree presented by the National FFA Organization at the annual national convention and expo. Applications should be submitted online by 11:59 p.m. EDT June 15.

## Official FFA Ceremonies

Official FFA ceremonies are a source of pride, identity and tradition among FFA members and chapters. Ceremonies emphasize the purpose of meetings, the duties of officers and the significance of recognition given to individuals.

All official FFA ceremonies are to be memorized, rehearsed and conducted with pride and dignity. A “walk-through” in the room where the meeting, banquet or special function is to be held will ensure a smooth performance if proper physical arrangements are complete and all parties know their responsibilities and speaking assignments. Never forget that you and your chapter are on display. Your performance should reflect sincerity and professionalism.

Use correct terminology according to gender. For example, use “madam president” in addressing a female president.

Printable versions of the FFA ceremonies featured in this manual are available on [FFA.org/resources/chapter-resources](http://FFA.org/resources/chapter-resources).

## Opening and Closing Ceremonies

### Opening the Meeting

When the time set for opening the meeting arrives, the president, after quietly arranging for any necessary officer substitutions, rises, raps for attention, secures order and proceeds as indicated below. The other officers rise as called upon by the vice president and remain standing until seated by the president.

**President:** “The \_\_\_\_\_ (meeting room, banquet hall, etc.) will come to order. We are now holding a meeting of the \_\_\_\_\_ (chapter name, district name, etc.) FFA \_\_\_\_\_ (chapter, district, etc.) Mr./Mdm. Vice President, are all officers at their stations?”

**Vice President:** (*Rising and facing the president*) “I shall call the roll of officers, determine if they are at their stations and report back to you, Mr./Mdm. President.”



**Vice President:** *(Calling roll of officers)* “The sentinel.”

**Sentinel:** “Stationed by the door.”

**Vice President:** “Your duties there?”

**Sentinel:** “Through this door pass many friends of the FFA. It is my duty to see that the door is open to our friends at all times and that they are welcome. I care for the meeting room and paraphernalia. I strive to keep the room comfortable and assist the president in maintaining order.”

**Vice President:** “The reporter.”

**Reporter:** “The reporter is stationed by the flag.”

**Vice President:** “Why by the flag?”

**Reporter:** “As the flag covers the United States of America, so I strive to inform the people in order that every man, woman and child may know that the FFA is a national organization that reaches from the state of Alaska to the Virgin Islands and from the state of Maine to Hawaii.”

**Vice President:** “The treasurer.”

**Treasurer:** “Stationed at the emblem of Washington.”

**Vice President:** “Your duties there?”

**Treasurer:** “I keep a record of receipts and disbursements just as Washington kept his farm accounts—carefully and accurately. I encourage thrift among the members and strive to build up our financial standing through savings and investments. George Washington was better able to serve his country because he was financially independent.”

**Vice President:** “The secretary.”

**Secretary:** “Stationed by the ear of corn.”

**Vice President:** “Your duties there?”

**Secretary:** “I keep an accurate record of all meetings and correspond with other

secretaries wherever corn is grown and FFA members meet.”

**Vice President:** “The advisor.”

**Advisor:** “Here by the owl.”

**Vice President:** “Why stationed by the owl?”

**Advisor:** “The owl is a time-honored emblem of knowledge and wisdom. Being older than the rest of you, I am asked to advise you from time to time, as the need arises. I hope that my advice will always be based on true knowledge and ripened with wisdom.

“Mr./Mdm. Vice President, why do you keep a plow at your station?”

**Vice President:** “The plow is the symbol of labor and tillage of the soil. Without labor, neither knowledge nor wisdom can accomplish much. My duties require me to assist at all times in directing the work of our organization. I preside over meetings in the absence of our president, whose place is beneath the rising sun.”

**Advisor:** “Why is the president so stationed?”

**Vice President:** “The rising sun is the token of a new era in agriculture. If we will follow the leadership of our president, we shall be led out of the darkness of selfishness and into the glorious sunlight of brotherhood and cooperation. Mr./Mdm. President, all officers are at their stations.”

**President:** *(Rises and faces the vice president)* “Thank you, Mr./Mdm. Vice President.” (All take seats at tap of gavel.) “The secretary will call the roll of members.”

**Secretary:** “There are \_\_\_\_\_ members and \_\_\_\_\_ guests present, Mr./Mdm. President.”

**President:** “Thank you. FFA members, why are we here?” *(All members stand at three taps of gavel.)*

**All members in unison:** “To practice brotherhood, honor agricultural opportunities and responsibilities and

develop those qualities of leadership which an FFA member should possess.” (*All are seated at one tap of gavel.*)

**President:** “May we accomplish our purposes. I now declare this meeting of the \_\_\_\_\_ (chapter name, district name, etc.) FFA \_\_\_\_\_ (chapter, district, etc.) duly open for the transaction of business, or attention to any matters which may properly be presented.”

*Note: The secretary may call the complete roll if necessary and report on that basis. However, it is a time-consuming procedure for a local chapter because all members’ names are in the secretary’s book and can be quickly consulted and checked beforehand.*

### Closing the Meeting

When the business at hand has been disposed of or an appointed time for closing has arrived, the procedure is as indicated below.

**President:** “Mr./Mdm. Secretary, do you have a record of any further business which should now be transacted?”

**Secretary:** (*Rises, replies and is seated.*) “I have none, Mr./Mdm. President.”

**President:** “Does any member know of any new or unfinished business which should properly come before this meeting? (*If no answer, proceed as follows.*)

“We are about to adjourn this meeting of the \_\_\_\_\_ (chapter name, district name, etc.) FFA \_\_\_\_\_ (chapter, district, etc.). As we mingle with others, let us be diligent in labor, just in our dealings, courteous to everyone and, above all, honest and fair in the game of life. Fellow members and guests, join me in a salute to our flag.”

*(Tap three times with gavel to call members to stand, face the flag at the reporter’s station and, with their right hands over their hearts, repeat the following salute.)*

**All in unison:** “I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation

under God, indivisible, with liberty and justice for all.”

**President:** “I now declare this meeting adjourned.” (*Tap once with gavel and the meeting is adjourned.*)

Examples of opening and closing ceremonies, which outline responsibilities for a chapter’s historian and parliamentary officers, are available at [FFA.org/ffaresources/chapter/pages/chaptermeetings.aspx](http://FFA.org/ffaresources/chapter/pages/chaptermeetings.aspx).

## Discovery FFA Degree Ceremony

**Secretary:** “Mr./Mdm. President, I have the applications for \_\_\_\_\_ (number) students enrolled in (agricultural education, agriscience, agribusiness, horticulture, etc.) who are candidates for the Discovery FFA Degree.”

**President:** “Our constitution outlines minimum qualifications for this degree. We shall now determine if these candidates qualify. Mr./Mdm. Advisor, have all candidates paid full FFA dues at local, state and national levels?”

**Advisor:** “They have.”

**President:** “Have they each participated in at least one chapter activity outside of scheduled class time?”

**Advisor:** “They have.”

**President:** “Have these candidates met all other minimum qualifications of Article 6, Section B of the national constitution?”

**Advisor:** “They have.”

**President:** “The secretary will please read the names of the successful candidates.”

*(Secretary reads the list of candidate names)*

**President:** “Will the officers take their places beside me?”

*(After officers are stationed by the president.)*  
“Will the candidates please rise? Candidates,



you are about to receive the Discovery FFA Degree in a national organization of members who will become the leaders in the broad industry of agriculture. Will you strive to continue development of your personal and professional skills through participation in the FFA? If so, answer 'We will.'

**Candidates:** "We will."

**Secretary:** "I am proud to add these names to the list of our membership embarking on a journey of personal growth and premier leadership development which will lead them to career success in the broad field of agriculture."

**Advisor:** "Today, you take the first step in an exciting journey which can provide you with experiences which will set a foundation for success that will carry throughout your life. I challenge you to grasp all the opportunities offered and wish you every success in that journey."

**President:** "Fellow officers, join me in welcoming these recipients of the Discovery FFA Degree." *(President leads applause and welcomes each candidate with a handshake. Other officers shake hands with the newly installed degree recipients as well.)*

## Greenhand FFA Degree Ceremony

**Secretary:** "Mr./Mdm. President, I have the applications for \_\_\_\_\_ (number) students enrolled in (agricultural education, agriscience, agribusiness, horticulture, etc.) who are candidates for the Greenhand FFA Degree."

**President:** "Our constitution outlines minimum qualifications for this degree. We shall now determine if these candidates qualify. Mr./Mdm. Advisor, do all candidates have satisfactory plans for programs of supervised agricultural experience?"

**Advisor:** "They have." *(The advisor should give a brief summary statement regarding enrollment, production agriculture, ornamental horticulture, agribusiness, etc., including career plans and supervised agricultural experience programs. For example, number of students in production agriculture, number of students in horticulture, number of students in agribusiness.)*

**President:** "Have these candidates met all other minimum qualifications of Article 6, Section C of the national constitution?"

**Advisor:** "They have."

**President:** "The secretary will please read the names of the successful candidates."

*(Secretary does so.)*

**President:** "Will the officers please take their places beside me?"

*(After officers are stationed by President.)*

"Will the candidates please rise? Candidates, you are about to receive the Greenhand FFA Degree in a national organization of members who expect to enter a career in the industry of agriculture. Will you strive to further develop your abilities through active participation in the FFA? If so, answer 'We will!'"

**Candidates:** "We will."

**President:** "The basic beliefs of FFA members are outlined in the FFA Creed, which will be presented by \_\_\_\_\_ (officer, member, greenhand, etc.)."

*(FFA Creed is presented.)*

**President:** "I hope that you will always carry the spirit of the Creed in your hearts and the words in your memory."

**Sentinel:** "Career development is a life-long process. Your activities in this organization will help you acquire the ability to cooperate with others for the benefit of all. A good attitude and a respect for the rights of others are essential for success in life."

**Reporter:** "The vast agricultural complex forms the foundation of our American economy. You have chosen well by your expression of interest in a future career in this, our nation's largest field of endeavor."

**Treasurer:** "By your enrollment in agricultural education, you have taken an important step toward becoming a useful citizen in our democracy. May you, like George Washington, use your talents and training for the betterment of yourselves and your fellow man."

**Secretary:** "The FFA is a national organization of young men and women preparing for careers in agriculture. I am proud to add your name to the roll of the \_\_\_\_\_ FFA Chapter, \_\_\_\_\_ (State) Association and the National Organization."

**Vice President:** "Success in a career and in life is largely the result of a sound education and a willingness to work. Without labor, we accomplish little, and unless our labor is directed by intelligent thinking, we accomplish nothing."

**Advisor:** "The pin worn by Greenhands is made of bronze. Because of its hardness and endurance, bronze has been used for ages by those who sought a better substitute for crude stone instruments. May those qualities of hardness and endurance carry you far in our organization."

"Although you have done well and merit this recognition, let me remind you that there are heights yet to be attained. Just as there are metals more precious than bronze, there are rarer and more precious laurels to be won in our organization. The silver pin of the Chapter FFA Degree and the golden charm of the State FFA Degree await those who earn them. In order to attain these higher degrees, you must possess rare and golden qualities. You must be malleable, but never crushed; ductile, but never drawn into anything base or dishonorable; glowing with enthusiasm, but unaltered by the heat of conflict. It is my sincere wish that some of you will eventually be awarded the golden key of the American FFA Degree."

"Your future is before you. Through hard work and wise decisions, you can attain the highest place in our organization so eagerly sought by all worthy members."

**President:** "The FFA organization practices agricultural leadership, citizenship and cooperation. If you develop your abilities, you may become a leader in this organization. We need you, and the country needs strong leadership. We now welcome you as Greenhands. The advisor will now present each of you with the Greenhand pin."

## Chapter FFA Degree Ceremony

**Secretary:** “Mr./Mdm. President, it is my privilege to announce that \_\_\_\_\_ (number) members are candidates for the Chapter FFA Degree.” (*Reads their names.*)

**President:** “Our constitution sets up minimum qualifications which must be met before members advance to a higher degree. The secretary will please read the section of our constitution which outlines the standards for this degree.”

**Secretary:** (*Reads Article 6, Section D.*) “To be eligible to receive the Chapter FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agricultural education course.
3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. A student after entering agricultural education must have:
  - a. Earned and productively invested at least \$150 by the member’s own efforts; or worked at least 45 hours in excess of scheduled class time; or a combination thereof; and
  - b. Developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award programs.
8. Have a satisfactory scholastic record.
9. Have participated in at least 10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

10. Submit a written application for the Chapter FFA Degree.”

(*Other requirements may be established by the chapter and/or the state FFA association.*)

**President:** “Mr./Mdm. Advisor, have all candidates met or exceeded these standards?”

**Advisor:** “They have.”

**President:** “Will the candidates please rise, and will the officers take their positions for this ceremony?”

**Sentinel:** “Fellowship and brotherhood are desirable aspects of a full and satisfying life. Your many friends in the FFA share with you the satisfaction of your achievement. May you continue to advance in the FFA.”

**Reporter:** “We enjoy many benefits through the FFA. It is important that all of you inform others about this organization so that its influence can be a contributing factor in their lives. Let us work together to build a better America.”

**Treasurer:** “FFA members learn the importance of sound financial practices. The skills you are developing in keeping records and accounts will be valuable assets to you throughout life. May you use this training to support yourself, your family and worthy activities of your community.”

**Secretary:** “You have earned the highest FFA degree a chapter can bestow on its members. As secretary, it is my pleasure to inscribe your name in our permanent records. May you continue your individual growth and development in our organization.”

**Vice President:** “Planning and completing a task brings a certain satisfaction that is the reward of the industrious individual. Our forefathers worked hard to transform America from a wilderness to a great nation. Your attainment of this degree demonstrated your willingness to work. You have done well and have taken a major step toward fulfilling your goals in the FFA.”

**Advisor:** “Those who succeed best in life, regardless of occupation, know the means whereby the great problems may be solved. Ignorance leads to neglect, waste, want and poverty, while wisdom leads to industry, productivity and happiness. You have studied and learned in order to earn this degree. Every worthwhile recognition carries with it additional responsibilities. Your increased leadership ability should be reflected by your further involvement in the activities of our chapter.”

**President:** “The pin symbolizing the Chapter FFA Degree is made of silver. Just as there are metals more precious than silver, there are more precious laurels to be won in our organization. The golden charm of the State FFA Degree and the golden key of the American FFA Degree await those who earn them. It is our hope that you reach these higher goals in our organization. I am pleased to present each of you with the silver pin of the Chapter FFA Degree.”

*(President presents pin to each candidate. Secretary reads each name as the pins are being presented.)*

“Please be seated, and will the officers return to their stations?”

## State FFA Degree Ceremony

**State President:** *(Raps for attention.)* “We shall proceed with the degree ceremonies. Mr./Mdm. Secretary, what have you to report concerning candidates eligible for this degree?”

**State Secretary:** “I am pleased to submit the names of \_\_\_\_\_ (number) candidates who have been selected by the State Executive Committee to receive the State FFA Degree.”

**State President:** “Our constitution sets up minimum qualifications which must be met before candidates are eligible for election to this degree. Mr./Mdm. Advisor, have you carefully examined and reviewed the records of these candidates?”

**State Advisor:** “I have, Mr./Mdm. President, and have found all candidates fully qualified.”

**State President:** “We will now proceed to raise these members to the State FFA Degree. Will the candidates please rise?”

**State Sentinel:** “The State FFA Degree is the highest degree our state association can bestow. Some of you will one day earn the coveted golden key of the American FFA Degree. We urge you to maintain throughout your adult lives the same enthusiasm and dedication that you bring to this ceremony today.”

**State Reporter:** “It is a great honor to be nominated for the State FFA Degree. It is still a greater honor to be selected for this degree by your fellow members of the \_\_\_\_\_ FFA Association.”

**State Treasurer:** “Your new achievement brings you greater honors as well as additional responsibilities. You have widened the field of your service and influence in the strengthening of agriculture, the most basic industry of our nation.”

**State Vice President:** “You have been urged to advance toward higher degrees in the FFA. We commend you for your accomplishments and encourage you to work toward new and higher goals in our organization and in your chosen occupation.”

**State President:** “In meeting the requirements of the Greenhand and Chapter FFA Degrees, you were told that the golden charm of the State FFA Degree was awaiting you. The bronze emblem of the Greenhand gave way to the silver emblem of the Chapter FFA Degree which now has evolved into that golden charm. This is symbolic of growth and development in your chosen occupation. May the permanence of the rare and golden qualities of the emblem be a constant reminder of the strength of your education and the worthiness of your achievement. Therefore, on behalf of the \_\_\_\_\_ FFA Association, I confer upon you the State FFA Degree with its honors and privileges, and present to you this charm, the emblem of the degree.”

*(The Secretary will read the names of the newly elected State FFA Degree recipients who will come forward to receive their charms; each recipient is congratulated by the state officers. All return to their seats.)*

**State President:** “Please be seated. Will the officers return to their stations?”

## American FFA Degree Ceremony

**National President:** *(Raps for attention.)* “We now come to one of the most important activities of the national FFA convention: the election and raising of candidates to the American FFA Degree. This degree marks the highest level of membership which may be achieved in our organization.

“As you know, our constitution sets qualifications which must be met before candidates are eligible for election to the American FFA Degree. Mr./Mdm. Secretary, will you please read the qualifications for this degree?”

**National Secretary:** *(Rises and reads the qualifications as set forth in Article 6, Section F, of the National FFA Constitution.)*

“To be eligible to receive the American FFA Degree from the National FFA Organization, the member must meet the following minimum qualifications:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program or to have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program or have completed the program of agricultural education offered in the secondary school last attended.

3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program through which a member has exhibited comprehensive planning, managerial and financial expertise.
5. A student after entering agricultural education must have:
  - a. Earned at least \$10,000 and productively invested at least \$7,500; or
  - b. Earned and productively invested \$2,000 and worked 2,250 hours in excess of scheduled class time. Any combination of hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 10,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of “C” or better as certified by the principal or superintendent.”
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

**National President:** “Mr./Mdm. Advisor, have the records of each of these candidates been carefully reviewed?”

**National Advisor:** “They have, Mr./Mdm. President. All candidates nominated have been found worthy of the honor of the American FFA Degree and are recommended for approval at this time.”

**National President:** “The chair will entertain a motion to approve these candidates for the American FFA Degree.”

*(One delegate moves and another seconds that the candidates recommended receive the American FFA Degree. Vote should be taken on all candidates at the same time.)*

**National President:** "Mr./Mdm. Secretary, what is the result of the vote?"

**National Secretary:** "Mr./Mdm. President, the vote is \_\_\_\_\_ to \_\_\_\_\_ (or unanimous)."

**National President:** "Thank you, Mr./Mdm. Secretary. I now declare the candidates approved according to your vote. Will the other national officers prepare to raise these members to the American FFA Degree? Will the candidates please stand?"

*(All candidates RISE at three taps of the gavel. Candidates REMAIN STANDING during the ceremony as officers recite the ritual.)*

**Fourth Vice President:** "Congratulations! By your accomplishments you have proven not only your interest but your efficiency in agriculture, the world's essential industry. You are entitled to the honor and privileges which accompany the American FFA Degree. May your efforts in the future be as meaningful and productive as they have been in the past."

**Third Vice President:** "As your officers, it is our duty to acknowledge achievement in a fitting and proper manner according to the provisions of our constitution. We know you are proud to have attained your goal, and we are equally proud to reward your efforts in the name of the National FFA Organization."

**Second Vice President:** "Boundaries within our country exist only in name. True American citizens are interested in and loyal to their local communities and states, but their greatest devotion is to their country. Recipients of the American FFA Degree see beyond limited horizons. They concern themselves not only with the affairs of their local chapters and state associations, but also with the National FFA Organization, working for the advancement of agriculture, which, in turn, strengthens America."

**First Vice President:** "As recipients of the Greenhand, Chapter and State FFA degrees, you were encouraged to advance to the American FFA Degree. Through your untiring efforts you have now succeeded in attaining a significant goal. This honor carries with it additional responsibility, and we look upon this occasion as a milestone in your life of achievement in agriculture. Your vision has expanded beyond the limits of your community and the confines of your state until it reached the broad horizon of the great United States of America. Therefore,



you are expected to set a worthy example of a progressive agriculturist and to exert leadership in local, state and national affairs.”

**National Advisor:** “I charge you to continue your demonstrated faith in agriculture. Always be proud to work in the industry of agriculture and value your achievements. With all the virtues of independence in thought and action, be mindful of your individual limitations and your vital need to cooperate with your neighbors in the larger business and social activities which have become an essential part of our society. Remember, ‘in union there is strength.’”

**National President:** “The fact that the emblem of the FFA is surmounted by an American eagle is significant. The eagle is symbolic of strength, courage, the national scope of our organization and the extended honor which has been conferred upon you.

“From earliest times, the eagle has been used as an emblem of leadership, power and progress. At the head of their legions, the Romans carried a golden eagle perched upon a spear.

“In 1782, the United States adopted as its emblem the eagle with outspread wings, a shield upon its breast and holding an olive branch and a sheaf of arrows in its talons. The eagle is a bird of superb strength, keenness of sight and marvelous powers of flight. As the eagle soars high, so let your vision soar and lead you to greater heights of achievement. Bring clear and purposeful thought to bear on your problems. Be strong and fearless in spirit and action.

“On behalf of the National FFA Organization, I confer upon you the American FFA Degree, together with its honors and privileges.”

*(Candidates BE SEATED at 1 tap of the gavel.)*

“Will the vice president escort the newly-elected degree recipients to the platform to receive a key and a certificate?”

*(Candidates receive the degree as their names are read.)*

**National President:** “Please be seated. Will the officers return to their stations?”

## Honorary Member Ceremony

**President:** “It is always a pleasure to receive honorary members into the FFA. The purpose of this ceremony is to recognize, from time to time, the efforts of others made on our behalf. Mr./Mdm. Secretary, please read the section of the national constitution which provides for honorary membership.” *(Reads Article 5, Section E.)*

**Secretary:** “Honorary membership—farmers, school superintendents, principals, members of boards of education, chapter advisors, teachers, staff members in agricultural education, business people and others who are helping to advance agricultural education and the FFA and who have rendered outstanding service, may be elected to honorary membership by a majority vote of the members present at any regular meeting or convention.”

**President:** “Mr./Mdm. Secretary, will you introduce those who are to receive this honor?”

**Secretary:** “Mr./Mdm. President, members and guests, I am pleased to read the following names:”

*(Secretary reads the names of the recipient(s).)*

**President:** “Will the officers take their places beside me? Will the ushers please present the candidates?”

*(To explain why the honor is being conferred, the secretary gives a summary of what each candidate has done.)*

**Sentinel\*:** “I welcome you as friends of the FFA. It is my privilege as *sentinel* to extend to each of you the symbolic handclasp of friendship and brotherhood.”

**Reporter\*:** “As reporter, I am pleased to inform you that the FFA is a national youth organization whose purpose is to

develop agricultural leaders. Welcome to membership.”

**Treasurer\*:** “Your contribution as a useful citizen in our democracy serves as an example for our members to follow. As *treasurer*, I welcome you to our organization.”

**Secretary\*:** “The FFA needs counsel and guidance from recognized leaders. It is my pleasure as *secretary* to add your names to our roll of honorary members.”

**Vice President\*:** “As *vice president*, I welcome you to the FFA. I would inform you that our members learn to appreciate the dignity of labor. Without labor, neither knowledge nor wisdom can accomplish much.”

**President:** “On behalf of every member, I wish to say we are proud to have you as honorary members. May this affiliation prove valuable to all. I impress upon you that we look to you for counsel and guidance. It is because of the great respect we have for you that you have been elected to honorary membership. May we always cooperate for the benefit of all. I now confer upon you honorary membership in the \_\_\_\_\_ FFA (chapter, association, etc.) and present you with this token of membership.”

*“These portions may be omitted if it is desired to shorten this ceremony. Italicized portions may be omitted in the event that officers other than those indicated are presenting the parts.”*

## FFA Alumni Membership Induction Ceremony

**FFA Alumni President:** “In 1971 the National FFA Alumni Association was established in support of the FFA organization. Since that time, thousands of individuals at the local, state and national levels have joined the FFA Alumni to secure the promise of FFA and agricultural education for future generations.” “Cooperation is the foundation upon which we build success. Only through our efforts together are we able to reach new heights.”

“As FFA Alumni members, we are entrusted with the greatest tasks: to help educate our youth and ensure the success of their future. As parents, community leaders and friends, each of us has a responsibility and we must fulfill that duty. Each student will need you; help when you can, be trustworthy and honest, but most importantly, make each moment a positive learning experience.”

“Service as an FFA Alumni member is an honor and privilege, through which we counsel, guide, support, listen and mentor. We can secure the promise of FFA and agricultural education through premier leadership, personal growth and career success. Will all FFA Alumni member candidates please rise?”

*(FFA Alumni member candidates rise.)*

**Alumni President:** “Do you pledge to be an advocate for agricultural education and FFA by being diligent in your endeavors to ensure the success of the FFA and FFA Alumni in our community? If so, answer ‘I do.’”

**Alumni Member Candidates:** “I do.”

**Alumni President:** “I, (Name), President of the (Chapter, State or National) FFA Alumni (Chapter or Association) confer upon you membership within the FFA Alumni organization, with all rights, privileges and responsibilities!

“Let us welcome our new members with a round of applause.”

*(Round of applause)*

**Alumni President:** “FFA alumni members may be seated.”

“Congratulations! Membership within the FFA Alumni is essential in securing the success of the FFA and agricultural education. Through our continued cooperation, we will realize new visions and goals and achieve tremendous success.”

## Ceremony for Installing Officers

**Retiring President:** “\_\_\_\_\_, as president-elect, you have been selected by your fellow members to be the leader of our chapter\* for the coming year. You are therefore responsible for guiding our chapter\* in all its worthy undertakings. May you work intelligently and seriously to fulfill the responsibilities of your office.”

**Retiring Vice President:** “\_\_\_\_\_, as vice president-elect, your record of accomplishment indicates you have those qualities of leadership which we should all possess. You are to assist the president in directing the work of our chapter\*, preside over meetings in his/her absence and keep all committees working effectively.”

**Retiring Secretary:** “\_\_\_\_\_, as secretary-elect, you have been chosen to keep accurate minutes of our meetings and to carry on the chapter\* correspondence. You should provide the chapter\* with the order of business and committee assignments for each meeting. You will also keep a list of members, a record of degrees awarded and have custody of the constitution and bylaws.”

**Retiring Treasurer:** “\_\_\_\_\_, as treasurer-elect, you have been placed in a position of trust. Your duties require you to keep an accurate record of receipts and disbursements and to provide regular financial reports. It is also your responsibility to assist in developing the chapter\* budget and maintaining sound financial practices.”

**Retiring Reporter:** “\_\_\_\_\_, as reporter-elect, your duty is to inform the public about the FFA. You are expected to work closely with the news media, including state and national FFA publications. You should keep a record of photographs and articles published concerning the FFA and its members and be responsible for compiling our FFA history.”

**Retiring Sentinel:** “\_\_\_\_\_, as sentinel-elect, your duties include welcoming our friends, caring for the meeting rooms and FFA equipment and providing for the comfort of our members and guests. It is also

your duty to assist in conducting meetings and ceremonies.”

**Retiring President:** “It is an honor to be an officer in the FFA. From time to time during the year, you may encounter difficult problems, but through cooperation, hard work and dedication, you will succeed and the FFA will prosper. Do each of you accept the responsibilities of your office, and will you do your best to uphold the ideals and principles of the FFA? If so, answer ‘We do.’”

**Newly Elected Officers:** “We do.”

**Retiring President:** “I now declare each of you properly and duly installed in the respective office to which you were elected. May your year of service be marked by integrity, dedication and a cooperative spirit. Seek harmony among your fellow officers and set high standards of leadership for all chapter\* members. Retiring officers (turning to them), will you please escort the newly installed officers to their stations?”

*(The new president presents brief remarks.)*

\*Use association, organization, etc. when appropriate.

This and all ceremonies can be found on [FFA.org](http://FFA.org) under chapter resources.



## National Quality FFA Chapter Standards

The key to a successful FFA chapter is active members! When you become actively involved in your chapter, you strengthen the chapter. In return, a strong local chapter provides a solid foundation for your success in FFA and beyond. The experiences of thousands of former FFA members prove that the following features will contribute greatly to the success of your FFA chapter and to your success as well.

The National Quality FFA Chapter Standards serve as a foundation for consistent delivery of quality FFA chapters across the nation focused on growing leaders, building communities and strengthening agriculture. These standards are designed to be used by local advisors, administration, community partners and/or stakeholders, FFA Alumni and/or an assessment team to conduct an evaluation of the local FFA chapter and develop clear goals and objectives for chapter improvement.

### ***The National Quality FFA Chapter Standards include the following 13 indicators:***

1. All students enrolled in the agricultural education program have the opportunity to be a member of FFA.
2. Students build a progressive leadership and personal development plan.
3. All students participate in meaningful leadership and personal development activities in each component of the agricultural education program:
  - Classroom and laboratory instruction
  - Experiential, project, and work-based learning through SAE
  - Leadership and personal development through FFA
4. The FFA chapter constitution and bylaws are up-to-date and approved by chapter members.

5. FFA members are involved in the planning and implementation of a Program of Activities (POA).
6. The FFA chapter conducts regularly scheduled chapter meetings.
7. An awards recognition program planned and conducted by FFA members is in place.
8. The FFA chapter has a current budget, which provides the financial resources to support the POA.
9. Capable and trained officers lead the FFA chapter.
10. The FFA chapter has an active, dedicated support group (i.e., FFA Alumni, agriculture booster club).
11. Stakeholders are engaged in developing and supporting a quality chapter.
12. SAE is an integral component of the agricultural education program, with all students maintaining an exploratory SAE and career plan of study.
13. A recruitment and retention plan is yielding steady or increasing student enrollment.

For more information, including a detailed rubric, visit [FFA.org/nationalchapter](http://FFA.org/nationalchapter).

## Official Chapter Equipment

1 FFA Banner

A Complete Set of Officer Stations (Symbols)

7 or more Official FFA Manuals

1 Official FFA Flag

1 Gavel and Block

1 Scrapbook

\*All items are available through the *National FFA Gold* catalog or on *ShopFFA.org*.

## Program of Activities

The Program of Activities (POA) serves to define chapter goals, outline steps needed to meet those goals and act as a written guide to provide a calendar of events the chapter will follow in the year ahead. A well-planned POA will ensure chapter activities meet the needs of its members, provide direction from year to year, lead to a workable budget, provide experience in planning and serve as a reference point throughout the year.

Success is a result of creative planning and detailed preparation. In order to invest in chapter success, students set goals and plan the necessary steps to accomplish these goals. By engaging in the development and delivery of a quality POA, students develop leadership and planning skills that are essential in all careers. The key to a quality POA is getting every member involved.

Tools are available to help chapters prepare their annual POA. These tools are available at [FFA.org/POA](http://FFA.org/POA).

Each chapter builds its POA around three major areas called divisions. Divisions focus on the types of activities a chapter conducts.

The divisions are:

- Growing Leaders
- Building Communities
- Strengthening Agriculture

Each division in the POA has five quality standards. Superior chapters conduct activities that relate to each of the quality standards.

Successful FFA chapters organize their POA by using committees. The number of committees will vary by chapter. The chapter vice president coordinates the work of committees, and every member should serve on at least one committee. One way to form committees is by the standards for each division:

- Leadership
- Healthy Lifestyle
- Scholarship
- Personal Growth
- Career Success
- Environmental
- Human Resources
- Citizenship
- Stakeholder Engagement
- Economic Development
- Support Group
- Chapter Recruitment
- Safety
- Agricultural Advocacy
- Agricultural Literacy

The committees should develop goals and activities. When their work has been completed, each committee should report its recommendations to the entire chapter for approval, rejection or amendment. When finalized, the chapter's POA should be made available to the members, school administrators, advisory committee and other key stakeholders.

Additional information is available in the *Official FFA Student Handbook*, the *Advisor's Guide to the Student Handbook* and the *Program of Activities Resource Guide*.



## Chapter Officers

Chapter officers serve a vital function in FFA. By taking a major leadership role, these students grow from the experience and benefit the chapter. It should be the officers' goals to lead by example and encourage other members to participate in chapter activities. The following are general duties expected of all officers:

- A genuine desire to be part of a leadership team.
- A willingness to accept responsibility.
- A sincere desire to work with all chapter members in meeting their leadership, personal and chapter goals.
- A commitment to lead by example.
- Knowledge and understanding of the chapter, state and national FFA constitutions, bylaws and programs.
- A working knowledge of parliamentary procedure.
- The ability to memorize official ceremonies.

There are specific duties and responsibilities that generally relate directly to each office:

### President

- Preside over meetings according to accepted rules of parliamentary procedure.

- Appoint committees and serve on them as an ex-officio, nonvoting member.
- Coordinate the activities of the chapter and evaluate the progress of each division of the POA.
- Represent the chapter in public relations and official functions.

### Vice President

- Assume all duties of the president, if necessary.
- Develop the POA and serve as an ex-officio, nonvoting member of the POA committees.
- Coordinate all committee work.
- Work closely with the president and advisor to assess progress toward meeting chapter goals.

### Secretary

- Prepare and post the agenda for each chapter meeting.
- Prepare and present the minutes of each chapter meeting.
- Place all committee reports in the secretary's file.
- Be responsible for chapter correspondence.
- Maintain member attendance and activity records and issue membership cards.
- Have on hand for each meeting:
  - The secretary's file



- Copy of the POA, including all standing and special committees
- *Official FFA Manual* and the *Official FFA Student Handbook*
- Copy of the chapter constitution and bylaws

### Treasurer

- Receive, record and deposit FFA funds and issue receipts.
- Present monthly treasurer reports at chapter meetings.
- Collect dues and special assessments.
- Maintain neat and accurate treasury records.
- Prepare and submit the membership roster and dues to the National FFA Organization through the state FFA association office in cooperation with the secretary.
- Serve as chairperson of the finance committee.

### Reporter

- Serve as chair of the POA public relations committee.
- Plan public information programs with local radio, television, newspaper and service clubs and make use of other opportunities to tell the FFA story.
- Release news and information to local and regional news media.
- Publish a chapter newsletter or website.
- Prepare and maintain a chapter scrapbook.
- Send local stories to area, district and state reporters and to any school publications.
- Send articles and photographs to *FFA New Horizons* and other national and regional publications and websites.
- Work with local media on radio and television appearances and FFA news.
- Serve as the chapter photographer.

### Sentinel

- Assist the president in maintaining order.
- Keep the meeting room, chapter equipment and supplies in proper condition.
- Welcome guests and visitors.
- Keep the meeting room comfortable.
- Take charge of candidates for degree ceremonies.
- Assist with special features and refreshments.

### Advisor

- Supervise chapter activities year-round.
- Inform prospective students and parents about FFA.
- Instruct students in leadership and personal development.
- Build school and community support for the program.
- Encourage involvement of all chapter members in activities.
- Prepare students for involvement in career development events and leadership programs.

### Additional Officers a Chapter Might Elect\*

#### Historian

- Develop and maintain a scrapbook of memorabilia to record the chapter's history.
- Research and prepare items of significance of the chapter's history.
- Prepare displays of chapter activities and submit stories of former members to the media.
- Assist the reporter in providing photography for chapter needs.

#### Parliamentarian

- Be proficient with parliamentary procedure.
- Rule on all questions of parliamentary conduct at chapter meetings.
- Serve as a participant or an ex-officio member of the parliamentary procedure team.
- Conduct parliamentary procedure workshops at the chapter level.
- Chair or serve as ex-officio member on the conduct of meetings committee.

#### Chaplain

- Present the invocation at banquets and other functions.
- Conduct reflections services at summer camps and conferences.

### Other Possibilities

To meet local needs and to expand leadership opportunities, other officers may be designated at the chapter and mini-chapter level. Each officer group should at least have the six parliamentary offices. Further information is available in the *Official FFA Student Handbook*.

*\*Opening ceremonies for other officer positions can be found on FFA.org.*

## Becoming a State or National Officer

FFA members who take advantage of the many leadership opportunities in FFA become top leaders in the organization. Each state elects a group of student officers to lead its membership for the year. Qualified candidates must have obtained the State FFA Degree. Once elected, state officers engage in a leadership development continuum that reinforces their prior knowledge and trainings for position-related work that builds upon each other.

National FFA office is the highest elected office in the organization. Members must have received the American FFA Degree and be selected by their state association to be a national officer candidate. All candidates go through intensive interviews conducted by a nominating committee at the National FFA Convention & Expo. Six national officers are then elected to lead the organization.

## Chapter Meetings

Every chapter meeting should be an informative and enjoyable experience. Besides conducting chapter business, good meetings may include entertainment, guest speakers, recreation and refreshments. Variety in programs is essential for maintaining successful meetings and member attendance.

### Planning Chapter Meetings

The executive committee should plan the agenda and post it in the chapter meeting room several days prior to each meeting. Members should discuss the items of business with the advisor's guidance.

Official opening and closing ceremonies are to be used at all meetings. Well-performed ceremonies build pride and enthusiasm not only in the officer team but within the entire chapter. A majority of chapter business should involve items planned in the Program of Activities.

As meetings are planned, preparations must be made in advance by the officer team.

These may include, but are not limited to:

- Placing the meeting schedule on the school's activity calendar before the start of the school year.
- Making sure officer and committee reports are written and ready to present.
- Posting the agenda several days prior to the meeting to give all members a chance to prepare for discussion and encourage attendance.
- Having one or two chapter officers visit with each class prior to the meeting to share the agenda and generate discussion.
- Assigning all responsibilities for special guests, programs, recreation and refreshments.

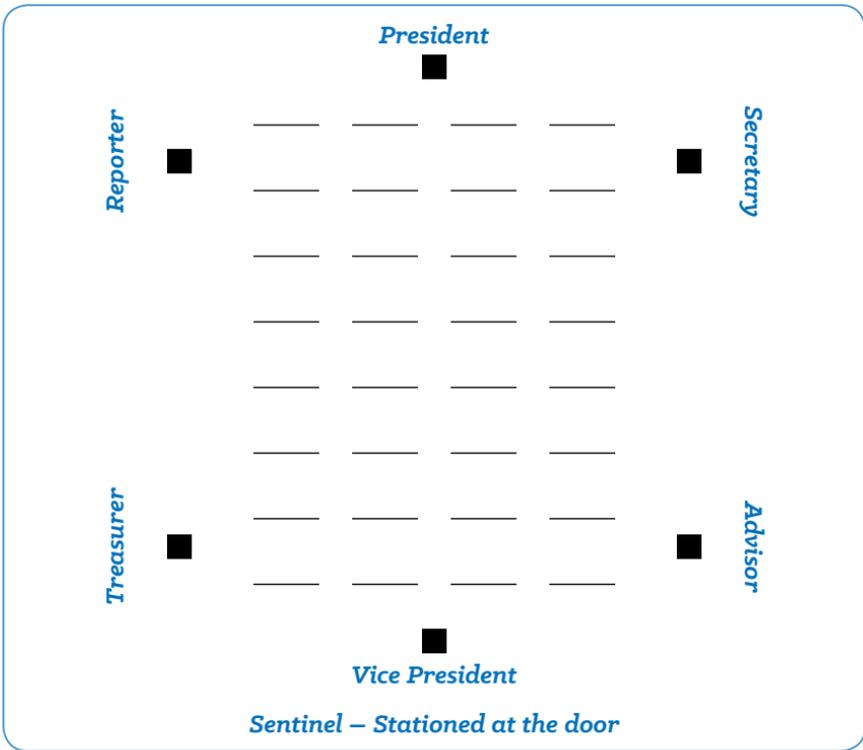
### Arranging the Meeting Room

An organized meeting room will set the stage for conducting chapter business. The correct room arrangement for a meeting is diagrammed on the next page. The following station markers should be placed at the officers' stations:

- Rising Sun – President
- Plow – Vice President
- Ear of Corn – Secretary
- Bust of Washington – Treasurer
- American Flag – Reporter
- Owl – Advisor
- Shield of Friendship – Sentinel

A properly furnished meeting room adds dignity to FFA functions and instills pride in the members. The sentinel should make sure the chairs and podium are correctly positioned and the stations for each office are in place prior to each meeting. All of this equipment should be kept presentable at all times and properly displayed or stored when not in use. The American flag must be prominently displayed.

A little imagination can transform a traditional meeting room into an interesting depiction of chapter achievement. Many chapters display a "wall of fame" featuring chapter trophies, plaques, ribbons, certificates and other awards. A photographic display of State and American FFA Degree recipients, winning teams or individuals encourages members to excel.



**Sentinel – Stationed at the door**

An attractive bulletin board provides a place to post the upcoming agenda, notices, announcements, photos, news clippings, current project status and much more. Some chapters have an executive work area where the officers may meet and keep their records.

- When the flag is displayed either horizontally or vertically against a wall, the stars should be in the top left corner.
- A flag in poor condition should be destroyed as a whole, privately, preferably by burning.

### The American Flag

The American flag is used as a symbol to foster citizenship among members. It should be displayed at all official FFA meetings and functions. The following are some simple rules governing its use:

- The flag shall never be subjected to contempt, disrespect or insult.
- It may not be used for advertising purposes, and nothing should be attached to the cloth of the flag.
- No other flag or pennant should be displayed above the flag.
- Never allow the flag to touch the ground or to be used as drapery or as a costume.
- Always carry the flag aloft and free.
- March right in a line of flags or in front of the center of the other flags.

For more information, refer to Flag Rules and Regulations at [usflag.org/flagetiquette.html](http://usflag.org/flagetiquette.html).

### Order of Business

An established order of business should be followed at all chapter meetings. When members know what to expect, they can participate more effectively. The following order is suggested for regular meetings but can be changed to suit individual chapter needs. The most important reason for using this order is so that significant items will not be overlooked and member participation will be heightened.

**Opening Ceremony** should be conducted, including the call to order, roll call and quorum determination.

**Reading and approval of the minutes** of the previous meeting should be prepared and presented by the secretary and approved by the members as read or as amended. Their reading is omitted if they were sent to members in advance.

**Reports of officers, boards and standing committees**—The treasurer, and all other officer reports, should be presented. Standing committee reports are presented in the order they are listed in the bylaws.

**Reports of special (select or ad hoc) committees** that were established for a specific project should present their findings in the order the committees were appointed.

**Special orders** allows the consideration of specially scheduled business at this time.

**Unfinished business and general orders** are designed to consider motions that were pending and items on the agenda that were not considered when the previous meeting adjourned, motions that were postponed to the present meeting, and motions that were laid on the table.

**New business** allows members to introduce new items for consideration that are on the meeting agenda and others introduced by chapter members.

**Special features** include speakers, panels, guest appearances, award presentations and other nonbusiness items.

**Ceremonies** are used only when new members are initiated, Discovery FFA Degrees are awarded, Discovery FFA Degree recipients are raised to the Greenhand FFA Degree, Greenhands are raised to the Chapter FFA Degree or officers are installed.

## Announcements

### Closing Ceremony

**Entertainment, recreation and/or refreshments** are planned by the recreation

committee and should follow the meeting to increase interest in attendance.

\*Guests and speakers frequently are unable to stay through an entire meeting. Special features are positioned early in the program, yet may be changed to suit the needs of the meeting. Official business should be completed before entertainment, recreation or refreshments.

## Parliamentary Procedure

The purpose of parliamentary procedure is to promote efficient meetings so that business can be transacted in an orderly manner. Each chapter member should know how to conduct and take part in a meeting in order to protect the rights of all members.

A knowledge of parliamentary procedure not only strengthens chapter meetings but also provides members with valuable leadership tools for participation in the chapter, community and other organizations.

Chapter officers, in particular, need to know the rules of parliamentary procedure. Observing parliamentary procedure will ensure that:

- One item is addressed at a time.
- Courtesy is extended to everyone.
- The majority rules.
- The rights of the minority are protected.

Knowledge of parliamentary procedure becomes a life-long asset, valuable for leading or participating in meetings in an informed and efficient way. At the chapter level, officers and members find it much easier to conduct and take part in meetings when supported by a background of parliamentary knowledge.

## Use of the Gavel

All officers and members should understand the use and meaning of the gavel. It is the symbol of authority and, when used correctly, ensures orderly meetings.

**One tap** of the gavel follows the announcement of adjournment, the completion of a business item or is a message to the members to be seated.

## Summary of Parliamentary Motions

	Interrupt?	Second?	Debate?	Amend?	Vote?	Reconsider?
<b>TABLE OF MOTIONS</b>						
<b>PRIVILEGED MOTIONS</b>						
Fix the Time to Which to Adjourn	No	Yes	No	Yes	Maj	Yes
Adjourn	No	Yes	No	No	Maj	No
Recess (12)	No	Yes	No	Yes	Maj	No
Raise a Question of Privilege	Yes	No	No	No	(1)	No
Call for the Orders of the Day	Yes	No	No	No	(15)*	No
<b>SUBSIDIARY MOTIONS</b>						
Lay on the Table	No	Yes	No	No	Maj	(3)*
Previous Question	No	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate (12)	No	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely) (12)	No	Yes	Yes	Yes	Maj	Yes
Commit or Refer (12)	No	Yes	Yes	Yes	Maj	Yes
Amend (12)	No	Yes	(5)	Yes	Maj	Yes
Postpone Indefinitely (12)	No	Yes	Yes (16)	No	Maj	(4)
<b>MAIN MOTIONS</b>						
Main Motion	No	Yes	Yes	Yes	Maj	Yes
<b>INCIDENTAL MOTIONS (11)</b>						
Suspend the Rules	No	Yes	No	No	(9)*	No
Withdraw a Motion	*	*	No	No	Maj (13)*	(3)
Objection to the Consideration of a Question (10)	Yes	No	No	No	2/3 Neg.	(3)
Point of Order	Yes	No	No*	No	(1)*	No
Parliamentary Inquiry	Yes	No	No	No	(1)	No
Appeal	Yes	Yes	Yes*	No	(7)	Yes
Request for Information	Yes	No	No	No	(1)	No
Division of the Assembly	Yes	No	No	No	(14)	No
Division of a Question	No	Yes	No	Yes	Maj	No
<b>MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY (8)</b>						
Reconsider* (2)	No*	Yes	(5) (16)	No	Maj	No
Rescind	No	Yes	Yes (16)	Yes	(6)	(3)
Take from the Table	No	Yes	No	No	Maj	No
Discharge a Committee	No	Yes	Yes (16)*	Yes	(6)	(3)
Amend Something Previously Adopted	No	Yes	Yes (16)	Yes	(6)	(3)
<p>The first 13 motions are listed by precedence. After the chair states a motion, higher-ranking motions are in order and lower-ranking motions are not (except for Amend as shown on the chart and Previous Question).</p> <p>* - Refer to <i>Robert's Rules of Order Newly Revised</i> for rule(s).</p> <p>(1) Chair decides or answers. Normally no vote is taken.</p> <p>(2) Only made by a member who voted on the prevailing side and is subject to time limits.</p> <p>(3) Only the negative vote may be reconsidered.</p> <p>(4) Only the affirmative vote may be reconsidered.</p> <p>(5) Debatable when applied to a debatable motion.</p> <p>(6) Majority with notice, or two-thirds without notice or majority of entire membership.</p> <p>(7) Majority or tie vote sustains the chair.</p> <p>(8) None of these motions (except Reconsider) is in order when business is pending.</p> <p>(9) Rules of order, two-thirds vote—standing rules, majority vote.</p> <p>(10) Must be proposed before debate has begun or a subsidiary motion is stated by the chair (applied to original main motions).</p> <p>(11) The incidental motions have no precedence (rank). They are in order when the need arises.</p> <p>(12) A main motion is made when no business is pending.</p> <p>(13) The maker of a motion may withdraw it without permission of the assembly before the motion is stated by the chair.</p> <p>(14) On demand of a single member, the chair must take a rising but not necessarily a counted vote.</p> <p>(15) Upon a call by a single member, the orders of the day must be enforced.</p> <p>(16) Has full debate. May go into the merits of the question which is the subject of the proposed action.</p>						



**Two taps** of the gavel call the meeting to order.

**Three taps** of the gavel is the signal for all members to **stand in unison on the third tap**.

A **series of sharp taps** is used to restore order at a meeting. For instance, if discussion ventures away from the main motion and attention needs to be brought back to the matter at hand, the chairman should rap the gavel a number of times to get the group's attention.

### Summary of Motions

The Summary of Motions can be found on page 55. For more information on parliamentary procedure, see the *Official FFA Student Handbook*. Even more detail is available in parliamentary procedure books such as *Robert's Rules of Order, Newly Revised*.

## Chapter Banquet

The chapter banquet is the highlight of the year for many FFA chapters. The banquet is an opportunity for chapter members to work together to showcase chapter and individual accomplishments. A carefully planned program should see that every member is recognized for some achievement, whether

it be attainment of the Discovery, Greenhand or Chapter FFA degrees, a chapter proficiency award or a scholarship.

The school administration should play a prominent role in the chapter banquet. By presenting scholarships and other awards, superintendents, principals and guidance counselors become part of the team and give recognition to the students' work. Companies and private individuals sponsor proficiency awards and several other awards through the National FFA Foundation or state FFA foundations. When local representatives of the sponsoring companies are available, they should be given the opportunity to make these presentations.

The entire banquet, including the meal and program, should not exceed two-and-a-half hours. If desired, a reception with punch or an open house tour of the facility and a review of projects might precede the banquet.

All chapter members should receive instruction on appearance and table manners. Students should sit with their parents.

Banquet preparations should be assigned to specific members and special committees.

Most chapters select a general chairman and form these committees:

- Menu and serving
- Program outline (including entertainment) and creation of the paper program
- Invitations, guest list, thank-you cards and letters
- Room arrangement and decorations
- Publicity (before and after the event)
- Courtesy Corps
- Set up and clean up

Detailed suggestions for planning and conducting a banquet may be found at [FFA.org/resources/educators](http://FFA.org/resources/educators). In addition, the *National FFA Gold* catalog carries banquet decorations, awards and chapter supplies.

## Public Relations

By communicating with your school and community, your FFA chapter can build prestige as a valuable, active and involved organization. This communication and visibility is called public relations. If you take public relations seriously, you and your chapter can benefit from community interest and support — both of which are vital to the success of your FFA projects and agricultural education program.

Although the reporter is charged directly with keeping the community informed of FFA activities, keep in mind that every member has the responsibility to represent agricultural education and FFA. Your actions while you are in Official Dress or other FFA apparel can positively affect the image of FFA in your community.

The public relations effort can be one of the most important and challenging in the chapter, because many of your chapter activities will interest local media. The public relations committee should create a promotion plan, considering the entire year's worth of chapter activities. The chapter reporter serves as chairperson of the public relations committee; members then relay information to the reporter and work with him or her to prepare regular news releases, website updates and social network posts on chapter happenings. The

public relations committee can also initiate other publicity activities. It is important to know the newspapers, websites, and radio and television stations serving your area. Assemble contact information for education reporters or community events calendars in all appropriate media. If your school has a school newspaper, make sure you submit regular information to it. A quick visit or phone call to introduce yourself can be a nice personal touch. Talk to the reporters you plan to contact and ask them their preferred format for receiving articles or news releases. They will likely prefer to receive information electronically.

When preparing articles or news releases for publication, they should be typed, double-spaced and edited for sentence structure, spelling, punctuation and clarity. Consider asking a teacher from your English or journalism department for advice on preparing posts, articles and news releases. Articles should be approved by your chapter advisor and, in some instances, by a school administrator prior to submitting to the media.

Don't forget *FFA New Horizons* magazine, FFA videos and all the electronic options available to you. Facebook and Twitter can be important tools to help you get the word out about your chapter activities and accomplishments. Make sure that your website, social network pages and online posts are professional and reflect properly on your chapter and FFA. Remember, the entire world can see the information you put online; this can be a great opportunity but also a great responsibility. If you have a story to share with us, fill out the story submission form at [FFANewHorizons.org/submit-your-story/](http://FFANewHorizons.org/submit-your-story/).

When planning your chapter's public relations program, keep the following in mind:

**Names are news**—Your name, names of current and former members, award or contest winners, parents and others increase reader interest.

**News release format**—Always provide your

contact name and telephone number at the top of the release. For a news release template, visit the FFA Brand Center on [FFA.org](http://FFA.org).

**News stories**—Tell the reader the basics—who, what, when, where, why and how.

**Feature stories**—When more in-depth coverage of an interesting chapter member or function is in order, write a feature story.

**Photographs**—Often a single, good photograph has more impact than an article. Clear, sharp photos are welcomed by most newspaper editors. All photographs should include a cutline detailing the activity in the picture.

**Human interest stories**—FFA members are often good candidates for this type of story because of the variety of their activities. FFA members renovating the city park or conducting projects tell of their commitment to community service.

**Special events**—FFA activities including community development projects, National FFA Week and the state convention are ideal for involving the community and the media.

**Radio and TV programs**—These outlets provide excellent coverage but require careful planning. Be sure you are prepared for any TV or radio program. In TV, it is important to have good visuals. Looking sharp in Official Dress can make a lasting impression.

**National FFA Week**—This special week for FFA members offers a unique opportunity to share your message with your school and the community. FFA Week materials from the *National FFA Gold* catalog should be ordered early, and [FFA.org/FFAweek](http://FFA.org/FFAweek) has all the tools and templates you need to plan a full week of events. Window displays, outreach activities, open house programs, full-page advertisements for the local newspaper, guest FFA appearances at service clubs, radio and TV—these and more can bring attention to the presence of FFA as a positive influence in the community.

## Tips for Social Networking

Social networking sites like Facebook ([facebook.com/nationalffa](http://facebook.com/nationalffa)), Twitter (<http://twitter.com/nationalffa>) and Instagram ([instagram.com/nationalffa](http://instagram.com/nationalffa)) are fun, cheap and easy ways to communicate with your members and supporters. There are a few things you'll want to keep in mind, though, to ensure social networking success.

### 1. Update often—but not too often.

We know that your chapter has tons of exciting news to share with the world, but that doesn't mean you have to share it all at once! For sites like Facebook and Twitter, it's a good idea to stick to only one to two updates a day and space them out over time. Instead of sending three updates in one hour, for example, try sending one update in the morning, one in the afternoon and one in the evening.

Twitter's platform allows for more frequent updating, but still you should try to limit it to three to five tweets per day, and again, space them out. One tweet every two hours is a good rule of thumb. Follow school policy for media use during school hours.

### 2. Watch your tone.

Writing on social networks is a little different from the writing you'd do for an essay in your English class or even for your FFA chapter's website. It's okay to be a little less formal and a little more conversational. But you'll still want to pay attention to your grammar and spelling. Avoid using too much slang and make sure your message can be easily understood by all types of audiences. Your fellow FFA members, parents, and community business leaders can and will follow you on your social networks.

Also, keep it positive. Your chapter's social networking site is not the best place to complain about how unfair it is that your chapter lost the state livestock judging competition. Remember, once you've made a comment on a social networking site, it can be difficult, if not impossible, to retract.

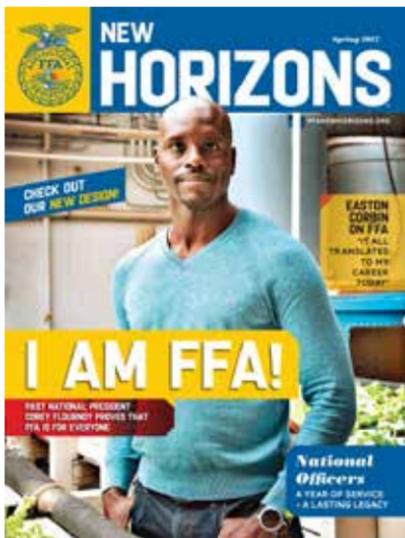
### 3. Reciprocate!

The best thing about social networking is that it's, well...social! Your purpose is not only to send out messages and updates to your followers but also to communicate with them. Try to respond to most of the comments and messages you get through your social networking sites. And try to engage your audience by asking them questions and requesting feedback on your activities.

## FFA Resources

The National FFA Organization offers several resources—most of them free—for FFA members, agriculture teachers, teacher educators, agricultural education majors and FFA advisors. These materials are designed to help you succeed in every aspect of your agriculture program—from classroom instruction and leadership training to SAE resources.

### FFA New Horizons



*FFA New Horizons* is the official member magazine of the National FFA Organization. The magazine is filled with information about FFA, agricultural education, career possibilities and chapter and individual accomplishments. *FFA New Horizons* is published four times a year and mailed to FFA members, alumni and supporters. The

magazine is owned and operated by FFA, and the FFA Board of Directors and national officers control its policies. By paying their national dues, FFA members automatically subscribe to *FFA New Horizons*; a portion of each member's dues goes toward the operation and publication of the magazine. In addition to submitting news about individual members and activities in their chapters, members may consider giving *FFA New Horizons* gift subscriptions to school administrators, libraries, and important chapter or community supporters.

Want to use *FFA New Horizons* in the classroom? [FFANewHorizons.org](http://FFANewHorizons.org) also features teaching guides to go with each issue of the magazine.

Find free resources for the chapter and advisor as well as for alumni members at [FFA.org/resources](http://FFA.org/resources).

### FFA.org

Visit [FFA.org](http://FFA.org) for all of your FFA needs.

- Visitors can quickly and easily access important information about FFA and understand the mission and vision. If you want to learn more, simply sign up for an account and create a profile to access more in-depth coverage.
- **My Profile** — Log in to [FFA.org](http://FFA.org) for a personalized experience each time you return. [FFA.org](http://FFA.org) will know you and the news and information you may be looking for.
- **Manage My FFA** — Once you are logged in to [FFA.org](http://FFA.org), a new personalized dashboard will be available on every webpage. The dashboard allows you quick access to tools specific to your FFA role. Personalized links make it easy to edit your profile and manage your FFA applications, calendars, rosters, accomplishments and more. Each role type will benefit from accessible news and information specific to them.
- **Resources** — Find free resources and lessons at [FFA.org/resources](http://FFA.org/resources).
- **FFA Brand Center** — As with any brand, the National FFA Organization has a certain look and feel to set it apart from other organizations. The FFA Brand Center,

*FFA.org/brand*, is a section of *FFA.org* that helps to define the organization's identity, tone and voice, and should be considered a resource center as you create materials and messaging about local and state FFA activities and events. Whether you are creating print pieces or improving your website, look for information on the emblem, specific color codes for national blue and corn gold, recommended typefaces/fonts, and other helpful information. Download the brand guide for specific guidelines and download actual art files of the FFA emblem for use at the state and local levels. Also download templates for frequently used documents, letterhead, the three-component model and Delivery of the Mission documents to help you show the unique value of FFA with prospective members, parents, supporters, and administrators. Email [branding@ffa.org](mailto:branding@ffa.org) to learn more.

#### Colors:

For printing specifications, the PMS codes for official FFA colors are:

Coated Stock	Uncoated Stock
Blue – PMS 2945C	Blue – PMS 2935U
Yellow- PMS 116C	Yellow- PMS 115U
Red- PMS 485C	Red- PMS 2035U

#### Hex Colors (for web)

Blue - #004c97
Red - #da291c
Yellow - #ffcd00

#### Fonts:

The National FFA Organization uses several typefaces in official documents and marketing materials:

#### Primary Print Typeface – Klinik Slab

Klinik Slab is a contemporary, versatile slab serif that is available in four weights with corresponding italics.

#### Substitute Primary Print Typeface – Georgia

In instances where Klinik Slab typeface is not available, the substitute typeface is Georgia, a core font in word processing applications.

#### Secondary Print Typeface – Lasiver

Lasiver is a simple and dynamic sans serif that is available in seven weights with corresponding italics.

#### Substitute Secondary Print Typeface – Verdana

In instances where Lasiver typeface is not available, the substitute typeface is Verdana, a core font in word processing applications.

## Career-Based Resources

### AgExplorer

National FFA, Discovery Education and AgCareers.com joined forces to create a robust, comprehensive career resource to help you explore the broad range of agricultural careers. The industry of agriculture can open up a world of possibilities, and the demand for professionals in every agricultural area is high. AgExplorer lets you learn more about which career may be right for you by watching videos, participating in virtual field trips, exploring 235\* unique career profile pages and completing the interactive Career Finder to see which careers match your interests. Be sure to check it out at [FFA.org/AgExplorer](http://FFA.org/AgExplorer).

\*The number of careers in agriculture will continue to change based on innovations and advancements.

### My Journey

My Journey is a personalized online experience focused on premier leadership, personal growth and career success. It



provides you with a place to explore, build and connect to activities, videos and quizzes that will help you become career-ready while building leadership skills. Explore resources important to you, build yourself a better future and connect to people and opportunities in and out of FFA. Check it out at [FFA.org/my-journey](https://FFA.org/my-journey).

### **FFA Resume Generator®**

The FFA Resume Generator is your tool for saying “good-bye” to guesswork and writer’s block and “hello” to success when creating your resume by focusing on your strengths, describing your experiences and developing a polished resume. It will walk you through the process of creating a resume so you no longer have to worry if you are including the right things or if you are formatting your resume correctly. Your information is saved so that updating your resume is a breeze, and you can generate your resume in several different file types. The FFA Resume Generator is available on My Journey.

## **FFA Programs, Events and Platforms**

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### **Service Engagement**

#### **Living to Serve**

The National FFA Organization embraces the idea of giving back to our communities. The last line of the FFA motto, “Living to Serve,” signifies the vital role service plays in the organization. In an effort to increase service engagement, the National FFA Organization occasionally has grants available to chapters. Funding and resources can be found on the Living to Serve webpage, [FFA.org/livingtoserve](https://FFA.org/livingtoserve).

“Service” can take on several meanings. Community service and service-learning are two forms of service that are commonly confused. The following information includes definitions and examples of ways to engage your chapter in both forms of service.

#### **Community Service**

Community service is the engagement of individuals or groups in an organized activity that contributes to the local, national or world community. It is also known as volunteering, which is defined as the practice

of people working on behalf of others or a particular cause, without payment, for their time and services. Potential community service projects include adopt-a-highway, canned food or clothing drive, or tutoring other students.

#### **Service-Learning**

A common misconception is that service-learning is the same as community service, but there are distinct differences. For example, service-learning occurs over the course of a semester or year, makes learning more hands-on, includes intentional and structured reflection, and creates reciprocal partnerships. Service-learning projects provide a meaningful way of applying the leadership and educational skills learned in school and through FFA to meet an identified community issue.

Simply put, the value of service-learning is in learning by doing. One example of a service-learning project is creating a community garden to harvest produce throughout the year to donate to local food pantries. FFA members also hold educational workshops on how to create backyard and container gardens.

#### **National FFA Week**

Each year, FFA chapters around the country celebrate National FFA Week during the week of George Washington’s birthday. The National FFA Organization creates and distributes materials – including an official FFA Week proclamation, poster and planning guide – to help chapters plan, conduct and celebrate successful FFA Week activities. Whether it’s hosting a teacher appreciation breakfast, conducting an “Ag Olympics,” speaking in groups to community organizations or coordinating a volunteer service project, FFA members have great opportunities each year to showcase their accomplishments, abilities and contributions to local schools, organizations and communities.

## **We Are FFA**

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The We Are FFA platform was created to promote the appreciation of diversity through inclusiveness. We encourage members to celebrate diversity while becoming multiculturally aware through

inclusive activities.

- We believe as different as we are, we all desire the same. We all want a sense of belonging.
- Our vision is to further develop an inclusive organization where every person is respected, connected and affirmed.
- Our opportunity is to deliver national programs and provide resources that serve as a model in removing barriers and creating opportunities for success for every student, in every classroom, every day.

## Agricultural Literacy and Advocacy

Based on member and stakeholder feedback, the National FFA Organization has established an agricultural literacy and advocacy platform, which seeks to develop and deliver a suite of skills, tools, resources and experiences based on effective communication, critical thinking, civic comprehension, and holistic understanding. Our student members are not only future consumers themselves but will be powerful influencers of consumer awareness.

## Chapter Leadership Continuum

The year 2016 marked the beginning of a revision process for the entire Chapter Leadership Continuum. The curriculum model will be evaluated and the specific names and content of leadership experiences may change as a result of this revision.

FFA retreats and leadership conferences may last from a few days up to a week. They provide a chance for members to focus on their leadership skills and personal growth. Most often, they include recreation and fun, too. Retreats and leadership seminars are offered in most states.

The National FFA Organization provides several leadership and personal growth conferences that can make an impact in a local FFA chapter and community. These conferences give members the chance to develop and refine skills that will create a lifetime of leadership.

The organization offers three conferences in which any FFA member may participate. Each of the three conferences is purposefully designed to create a continuum of leadership learning and is cross-walked with the national FFA precepts. In addition to developing these valuable characteristics, participants will meet new friends from across the United States. 212° and 360° conferences are hosted by individual districts, regions or states. The Washington Leadership Conference is hosted by the National FFA Organization in Washington, D.C. Visit [FFA.org/participate/conferences](http://FFA.org/participate/conferences) for more conference information.

### 212°

212° – the temperature at which water boils – will focus on taking *students* to the boiling point of leadership. At 211° water is extremely hot, but just one more degree gets us to the next level. These conferences focus on student development. Students will be challenged to push the limits. Themes for this conference include virtues and growth. 212° is recommended for middle school, ninth- and 10th-grade students.

The rotation for this conference is:

2016-17 Virtues

2017-18 Growth

### 360°

360° will take students full circle in chapter leadership development. The conference will cover every angle for developing action plans for their chapters. Themes for this conference include vision and influence. 360° conferences focus on chapter development and is recommended for 11th- and 12th-grade students.

The rotation for this conference is:

2016-17 Vision

2017-18 Influence

## Washington Leadership Conference

WLC provides the ultimate leadership experience for members of the National FFA Organization. This program is designed for those members who are ready to take their leadership skills to a higher level. Located in

our nation's capital, WLC hosts one-week conferences over the course of the summer. The conference focuses on the following areas:

- Self-Awareness
- Diversity
- Advocacy
- Service

WLC is a hands-on leadership conference that puts practical tools and valuable experiences into the hands of FFA members.

### ***New Century Farmer***

New Century Farmer is an exclusive, highly competitive program dedicated to supporting and developing young people committed to a career in production agriculture. Participants are FFA members between the ages of 18 and 24 who are currently attending or are recent graduates of a two- or four-year college or university.

During an intensive all-expenses paid, five-day conference in Des Moines, Iowa, selected college students will network with industry experts, presenters and each other. They will attend a series of workshops and sessions discussing topics ranging from the global marketplace and farm financing to consumer trends and farm succession.

In addition to classroom learning, participants will take part in field and

operation tours, participate in leadership/team building activities, as well as tour test plots and other local/regional agricultural businesses and operations. Each participant will also create a vision statement, which will help encourage the growth and success of their operations. The program is designed to provide participants with relevant and applicable knowledge for their farming operations, as well as to create a network of resources and friends they can draw upon throughout their careers.

## **State FFA Officer Leadership Continuum**

If you choose to expand your FFA involvement beyond the chapter level, you can run for a state officer position. The National FFA Organization has a series of conferences created to assist officers in being competent and confident in their state leadership roles. This series of conferences is referred to as the State FFA Officer Leadership Continuum.

### ***Blast Off***

This first training conference of the continuum serves as the foundation for the development of leadership and personal growth skills for state officers. The conference is specifically designed for



officers to:

- Identify strengths and individual contributions to the team.
- Develop personal best assessment and personal growth plans.
- Understand the key concept of stakeholders.
- Master speech development and delivery.
- Develop personal management and social skills.

### **National Leadership Conference for State Officers**

This conference is the second component of the State FFA Officer Leadership Training Continuum. The focus of NLCSO is to help officer teams identify their strengths and weaknesses and continue to develop individual leadership styles, which will enhance their ability to work together as a team. The objectives of NLCSO are:

- Team development.
- Development of communication strategies.
- Open forum for exchange of ideas between states.
- Preparation of chapter visits, programming and presentation material.
- Presentation development and delivery techniques.

### **State Presidents' Conference**

SPC is the third component of the continuum. The conference, involving two students from each state association, is held in Washington, D.C., and is designed to:

- Inspire and motivate state association student leadership.
- Begin the delegate committee process.
- Advocate for FFA, agricultural education and career and technical education.
- Exchange views among state associations and further develop the spirit of national unity and cooperation.
- Explore the heritage of our nation's capital.

### **International Leadership Seminar for State Officers**

This seminar is an international travel experience for current and past state officers. The seminar empowers state officers by providing them with a global perspective. Through this experience, participants gain knowledge by visiting farms and agribusinesses, sharing the culture and developing themselves as culturally aware students.

### **Delegates**

State officers may also serve as delegates at the national convention and expo. Delegates represent each state regarding



the issues they would like the National FFA Organization to take under advisement. The purpose of the delegate process is to set the future direction of the organization.

## National FFA Convention & Expo

The National FFA Convention & Expo is similar in purpose to a state convention but is held on a much larger scale. The convention and expo is the largest student gathering in the nation and, in most recent years, has maintained an attendance of 65,000.

National officers preside over business sessions conducted by 475 delegates representing their respective state associations.

The national convention and expo has been approved by the National Association of Secondary School Principals, which allows students an opportunity to experience education-filled programs outside of school.

A wide variety of educational programs, events and activities are available at the national convention and expo:

- A national expo aligned to the eight career pathways.
- National career and leadership development events and award competitions.
- National band, chorus and talent programs.
- Leadership workshops for members and agriculture educators.
- Main arena sessions featuring motivational guest speakers, retiring addresses of the national officers, recognition and award presentations to student, teacher and chapter finalists, as well as honoring and recognizing FFA supporters and sponsors.
- National FFA Days of Service, a program that helps FFA members discover the value of community service and volunteering within their communities.
- Career Success Tours, which enable students to explore careers in fields as they relate to agriculture.

For many members, the National FFA Convention & Expo provides the inspiration

and motivation that leads to further achievements in FFA.

## Awards and Recognitions

FFA has an extensive awards program, implemented at all levels. Awards provide incentive for members to set goals and work toward achieving them. The result is a membership dedicated to progress in their chosen areas of interest.

Detailed information can be found at [FFA.org/participate/awards](http://FFA.org/participate/awards).

### Agriscience Fair

The National FFA Agriscience Fair recognizes student researchers studying the application of agricultural scientific principles and emerging technologies in agricultural enterprises. The agriscience fair is for middle and high school students. Participation begins at the local level and progresses to state and national levels.

Competition is open to all FFA members in grades 7-12. There are six divisions:

- Division 1 – individual member in grades 7 and 8
- Division 2 – team of two members in grades 7 and 8
- Division 3 – individual member in grades 9 and 10
- Division 4 – team of two members in grades 9 and 10
- Division 5 – individual member in grades 11 and 12
- Division 6 – team of two members in grades 11 and 12

Categories include:

- Animal Systems
- Environmental Services/Natural Resource Systems
- Food Products and Processing Systems
- Plant Systems
- Power, Structural and Technical Systems
- Social Science

For official rules, policies and resources, visit [FFA.org/agrisciencefair](http://FFA.org/agrisciencefair).

## Career and Leadership Development Events (CDE/LDEs)

The National FFA Organization is dedicated to organizing experiences that will meet the future needs of students while accomplishing the current purposes of agricultural education.

The primary goal of career and leadership development events is to develop individual college and career readiness skills through personal growth and premier leadership.

Individuals will be challenged to develop critical-thinking skills, effective decision-making skills, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement.

The activities in each event:

- Include problem solving, critical thinking and teamwork skills, where appropriate.
- Encourage appreciation for diversity by reducing barriers to participation among members.
- Develop general leadership and recognize individual and team achievement.
- Promote concentrated focus on future needs of members and society.



National events should reflect instruction that currently takes place in the entire agricultural education program, including classroom instruction, laboratory instruction, instruction in leadership and supervised agricultural experience. Events are intended to be an outgrowth of instruction. In addition, it is appropriate for the national organization to develop events and awards that stimulate instruction in emerging areas that reflect both current and future community, national and global workforce needs. These events should be developed with significant input from FFA members, teachers, partners, respective industry sponsors and others involved in agricultural education. The National FFA Organization continues to encourage accessibility and provide opportunities for achievement and recognition for students with diverse backgrounds.

Events that include team activities should be based on cooperation and teamwork while recognizing the value of competition and individual achievement. Where appropriate, team activities will be included that require two or more members from one chapter working cooperatively.

For rules and procedures and a description of each event, visit the CDE webpage, [FFA.org/CDE](http://FFA.org/CDE). New rules and procedures are in place for 2017-21.

### National FFA Career Development Events

- Agricultural Communications
- Agricultural Sales
- Agricultural Technology and Mechanical Systems
- Agronomy
- Dairy Cattle Evaluation and Management
  - Dairy Cattle Handlers Activity
- Environmental and Natural Resources
- Farm and Agribusiness Business Management (formerly Farm Business Management)
- Floriculture
- Food Science and Technology
- Forestry
- Horse Evaluation
- Livestock Evaluation
- Marketing Plan
- Meats Evaluation and Technology

- Milk Quality and Products
- Nursery/Landscape
- Poultry Evaluation
- Veterinary Science

### National FFA Leadership Development Events

- Agricultural Issues Forum
- Conduct of Chapter Meetings (new event beginning in 2017)
- Creed Speaking
- Employment Skills (formerly Job Interview)
- Extemporaneous Public Speaking
- Parliamentary Procedure
- Prepared Public Speaking

### National Chapter Award Program

The National Chapter Award Program is designed to recognize FFA chapters that actively implement the mission and strategies of the organization. These chapters improve chapter operations using the National Quality FFA Chapter Standards (NQCS) and a Program of Activities (POA) that emphasizes growing leaders, building communities and strengthening agriculture. The FFA mission and strategies should be used as a guide in planning, implementing and assessing accomplishments.

### National 3, 2, 1-Star Awards

On the national level, judges rate chapters based on their applications as a three-star, two-star or one-star. Each chapter receives a multiyear plaque with an engraved plate, more commonly known as a spur.

### Models of Excellence

Ten high school chapters will be chosen as Models of Excellence chapters. These chapters exhibit exemplary qualities in all categories of growing leaders, building communities and strengthening agriculture. An overall national winner will be chosen out of the Models of Excellence chapters. Only three-star high school chapters are eligible for this award.

### Premier Chapter Awards

National FFA recognizes the top chapters with innovative activities in each of the three divisions: growing leaders, building communities and strengthening agriculture.

The top 10 chapters in each division receive a National FFA Premier Chapter award plaque. Of those top ten in each division, a top premier chapter will be chosen in each division. Only three-star chapters are eligible for these awards.

### Middle School Models of Excellence

Five middle school chapters will be chosen as Middle School Models of Excellence chapters. These chapters exhibit exemplary qualities in all categories of growing leaders, building communities and strengthening agriculture. Of those five chapters, a top winner will be chosen as the National FFA Middle School Model of Excellence chapter. Only three-star middle school chapters are eligible for this award.

All national finalist chapters are bestowed a prestigious plaque, as well as widespread national recognition that includes publication in the *Chapter Success Guide* for chapters and groups looking for best practices in growing leaders, building communities and strengthening agriculture.

For official rules, policies and resources, visit [FFA.org/nationalchapter](http://FFA.org/nationalchapter).

### Proficiency Awards

Members who excel in specific supervised agricultural experience enterprises can compete in the proficiency award program. Proficiency awards encourage members to develop specialized skills that will apply toward a future career. Not every SAE has a proficiency award area in which it can compete, and a member may have an SAE in which only a portion of their project(s) qualifies in a proficiency area. Carefully read the proficiency award area descriptions to see if your SAE, or parts of it, qualify in an award area.

Proficiency awards are presented at the local, state and national levels. Members may be recognized for their excellence with plaques, cash and even an international agriculture travel experience.

A member can select from four proficiency award categories. Placement is for work or experience-only SAE programs. The second

is Entrepreneurship for SAEs that involve ownership of an agricultural production or service enterprise. The third category is Combined and is for members who have both placement and entrepreneurship enterprises in the same proficiency award area. The fourth is Research and involves planning and conducting a scientific experiment based on hypothesis and the use of the scientific method of investigation on the hypothesis. This may include qualitative, experimental, descriptive and quasi-experimental research.

Proficiency award areas may vary each year, depending on participation, changing definitions and sponsorship. For a complete list of available proficiency award areas for the current year, visit [FFA.org/participate/awards/proficiencies](https://www.ffa.org/participate/awards/proficiencies).

The Proficiency Award Handbook and the Agriscience Research Proficiency Award Handbook, tip sheets, videos and other helpful resources for completing a proficiency award application are available online, [FFA.org/participate/awards/proficiencies](https://www.ffa.org/participate/awards/proficiencies).

### **SAE Grants**

The SAE Grant program provides grants of \$1,000 to FFA members who need financial assistance to begin or expand an SAE enterprise. The number of grants available each year varies based on sponsorship. The SAE Grant application opens online in the fall. The application asks for specific descriptions, budgets and goals for the planned SAE enterprise. Financial need is strongly considered in the selection process and is described by the applicant and their FFA advisor. All grant funds must be spent on the SAE enterprise; FFA advisors are required to verify this. FFA members in grades 7-12 are eligible to apply. Visit [FFA.org/participate/grants-and-scholarships/sae-grants](https://www.ffa.org/participate/grants-and-scholarships/sae-grants) for more information or to apply.

## **Honorary Awards**

### **Honorary American Degree – Teacher**

The purpose of the Honorary American Degree Teacher award is to recognize agricultural education instructors/FFA advisors who have demonstrated total program quality by using those factors that contribute to successful local programs on a national level. Nominees must have taught for a minimum of 10 years and have at least 85 percent FFA membership in their agricultural education program. Recipients in this category are selected on the basis of their contributions in the following seven areas: classroom/laboratory instruction; experiential learning of students; National FFA Organization; building partnerships; agricultural education program marketing; agricultural education program development and evaluation; and professional development of agricultural education teachers. The deadline for online submissions is June 15.

### **Honorary American FFA Degree**

The purpose of the Honorary American FFA Degree program is to recognize individuals who have rendered outstanding service to agricultural education and FFA. Individuals nominated must have provided exceptional service to agriculture, agricultural education and/or FFA on a national level. Those nominated from a state must have the approval of the state FFA advisor. Nominations may also be made by members of the National FFA Board of Directors and officers, National FFA Organization, and National FFA Foundation division directors.

The Honorary American FFA Degree is the highest honorary degree presented by the National FFA Organization at the annual national convention and expo. The deadline for online submissions is June 15.

### **Distinguished Service Citation**

The Distinguished Service Citation is the highest award presented to an organization, agency, business, industry or other group by the National FFA Organization.

The purpose of the award is to recognize outstanding contributions made at the national level to agricultural education and FFA. States are asked to nominate organizations, agencies or other groups for the Distinguished Service Citation. The deadline for online submissions is June 15.

### **VIP Citation**

The VIP Citation recognizes individuals who have made outstanding contributions to agricultural education and FFA over a long period of time, on a national level. States are asked to nominate individuals for VIP Citation. This recognition may be awarded to, but not necessarily limited to, those individuals holding the Honorary American FFA Degree. The deadline for online submissions is June 15.

Visit [FFA.org/participate/awards/honorary-awards](https://www.ffa.org/participate/awards/honorary-awards) for more.

## **Scholarships**

Chapter members planning to further their education can apply for scholarships through the National FFA Organization. Scholarships are sponsored by businesses and individuals through the National FFA Foundation and are awarded for a wide variety of experiences, career goals and higher education plans. FFA awards about \$2 million annually.

Visit [FFA.org/scholarships](https://www.ffa.org/scholarships) for more information.

## **Star Awards**

Outstanding members at each FFA degree level are selected as Star award winners. The rewards at each level increase starting with the Star Greenhand and Star Chapter awards at the chapter level to the State Star and American Star awards at the state and national levels. State and national awards include cash prizes.

### **Star Greenhand**

Star Greenhand is given at the chapter level to the most active first-year member. This member has a strong supervised agricultural experience (SAE) and demonstrates a high level of leadership. Ask your chapter FFA advisor how to apply.

### **Chapter Star Farmer**

Chapter Star Farmer goes to the chapter member who has earned the Chapter FFA Degree, has an outstanding entrepreneurship SAE in production agriculture and demonstrates the most involvement in all areas of the chapter's activities. Ask your chapter FFA advisor how to apply.



### **Chapter Star in Agribusiness**

Chapter Star in Agribusiness goes to the chapter member who has earned the Chapter FFA Degree, has an outstanding nonproduction entrepreneurship SAE in agriculture and demonstrates the most involvement in all areas of the chapter's activities. Ask your chapter FFA advisor how to apply.

### **Chapter Star in Agricultural Placement**

Chapter Star in Agricultural Placement goes to the chapter member who has earned the Chapter FFA Degree, has an outstanding placement SAE in agribusiness or production agriculture, and is actively involved in all areas of the chapter. Ask your chapter FFA advisor how to apply.

### **Chapter Star in Agriscience**

The Chapter FFA Degree recipient selected as the Chapter Star in Agriscience will have an outstanding SAE in which the member is actively engaged in agriscience research and experimentation, which meets a recognized agriculture, food and natural resources pathway standard. This includes members who are actively engaged in doing their own research individually, as well as those members who are cooperating on research projects with others, including but not limited to teams in school, industry or colleges/universities. The member must be actively involved in the development of the experiment design, collection of data, interpretation of the data and publicizing the results to be considered by the local chapter for selection as the Chapter Star in Agriscience. Their program can be an entrepreneurship or placement type program. Ask your chapter FFA advisor how to apply.

### **State Star Farmer**

Outstanding achievement in an entrepreneurship production agriculture SAE and active participation in FFA are recognized with the State Star Farmer award. Each year, state associations select one member from the top applicants for the State FFA Degree. Your state FFA association determines how to apply for the award.

### **State Star in Agribusiness**

The top State FFA Degree recipient with a nonproduction, entrepreneurial agribusiness SAE in each state is recognized by the state association as the State Star in Agribusiness. Your state FFA association determines the application process for this award.

### **State Star in Agricultural Placement**

The State FFA Degree recipient in each state with the best placement SAE and proven leadership skills is selected to be the State Star in Agricultural Placement. The member's placement experience can include paid and/or unpaid labor hours. Your state FFA association sets the application method for this award.

### **State Star in Agriscience**

In each state, one member with an SAE in agriscience research and experimentation and receiving their State FFA Degree is chosen as the State Star in Agriscience. This includes members who are actively engaged in research in an agriculture, food and natural resources pathway individually or members cooperating on research projects with others, including but not limited to teams in school, experiment stations or colleges/universities. The member must be actively involved in the development of the experiment design, collection of data, interpretation of the data and publicizing the results to be considered as a State Star in Agriscience. Their program could be an entrepreneurship or placement type program. Check with your FFA advisor to learn how to apply in your state association.

### **American Star Farmer**

The American FFA Degree recipient with the top entrepreneurship, production agriculture SAE each year is recognized as the American Star Farmer. One candidate from each state can apply. Four national finalists are selected to compete for this honor at the National FFA Convention & Expo. Considered the highest recognition in the nation for an aspiring young farmer, the award recognizes achievement in both career and leadership development.



### **American Star in Agribusiness**

Each state selects the American FFA Degree recipient from their state with the best nonproduction entrepreneurship SAE to compete for selection as the American Star in Agribusiness. Four national finalists are chosen to compete for this prestigious award at the National FFA Convention & Expo. This is the highest achievement for a member pursuing a career in agribusiness.

### **American Star in Agricultural Placement**

The American FFA Degree recipient with the best placement SAE and proven leadership skills is selected to be the American Star in Agricultural Placement. The member's placement experience can include paid and/or unpaid labor hours. Four finalists are chosen from among the candidates selected by each state to compete at the National FFA Convention & Expo.

### **American Star in Agriscience**

American FFA Degree recipients applying from each state to become the American Star in Agriscience have an SAE in which they are actively engaged in agriscience research and experimentation. The project must be within a recognized agriculture, food and natural resources pathway standard. One candidate

from each state—who is actively engaged in doing their own individual research or who may be cooperating on research projects with others including but not limited to teams in school, experiment stations or colleges/universities—is allowed to apply. The member must be actively involved in the development of the experiment design, collection of data, interpretation of the data and publicizing the results to be considered as an American Star in Agriscience. Their project could be an entrepreneurship or placement type.

For additional information about the American Star Awards, application tips, scoring rubrics and how to apply, visit the American Star Awards webpage, [FFA.org/participate/awards/american-star-awards](https://FFA.org/participate/awards/american-star-awards).

## National FFA Alumni Association



A major strategy of FFA is to support the local program by committing resources to mobilize volunteers at all levels of agricultural education and FFA. FFA Alumni serve as an additional support

mechanism in local programs and help in planning, resource development, mentoring teachers and members, creating supervised agricultural experience development opportunities, and building community support and involvement.

The National FFA Alumni Association is part of the National FFA Organization. National FFA Alumni membership types include: associate, annual, lifetime, nontraditional, nontraditional on a college campus and affiliation program 2.0. Membership in the association is open to anyone who is interested in supporting and promoting agricultural education and FFA on the local, state and national levels. See Article V, Section C of the National FFA Constitution for more.

The vision of the National FFA Alumni Association is the same as the National FFA Organization: Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture

and provide leadership to build healthy local communities, a strong nation and a sustainable world.

The mission of the National FFA Alumni Association is the same as the National FFA Organization: To make a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

The purposes of an alumni chapter are to:

- Support and promote FFA, FFA activities and agricultural education on the local, state and national levels.
- Facilitate involvement and support of former members; business, industry and community leaders; parents; school officials; and others interested in FFA and agricultural education.
- Promote and maintain an appreciation of the American free enterprise system.
- Enhance the personal and interpersonal development aspect of FFA.

The two long-term strategic goals of the alumni association are to:

- Have an active, fully engaged FFA Alumni chapter for every FFA chapter.
- Become leaders in advocacy for agricultural education at the local level.

The association is focused on outreach, engagement and strengthening state and local FFA Alumni. Through resources and training, the national association strives to educate, motivate and enable volunteers at all levels to support and advocate for FFA and agricultural education.

The alumni association holds its national general meeting at the National FFA Convention & Expo.

The National FFA Alumni Council, at the request of the National FFA Board of Directors, advises the direction of the alumni association. For additional information visit [FFA.org/alumni](http://FFA.org/alumni).



# Bylaws of the National FFA Alumni Association

## ARTICLE I Name/Emblem

### Section I.

The name of this National FFA Organization association shall be the National FFA Alumni Association.

### Section II.

The emblem of the National FFA Alumni Association is a triangular shield with an FFA emblem and the word "Alumni" below it.

## ARTICLE II Purpose

### Section I.

The purpose of the National FFA Alumni Association shall be:

- A. To support and promote FFA activities and agricultural education on local, state and national levels.
- B. To provide a tie to and assist FFA and agricultural education personnel to involve former members, supporters and volunteers in worthy activities.
- C. To promote greater knowledge of the agricultural industry and support education in agriculture.
- D. To cooperate with the National FFA Board of Directors and the National FFA Foundation.
- E. To promote and maintain an appreciation of the American free enterprise system.
- F. To promote the personal development of the FFA and FFA alumni members and volunteers.

## ARTICLE III Organization

### Section I.

The National FFA Alumni Association is an association of the National FFA Organization.

### Section II.

The National FFA Alumni Association consists of chartered state FFA alumni associations, local FFA alumni chapters and members-at-large, which operate in harmony with the National FFA Organization. Any group using the name "FFA Alumni" must charter with the state, if a state alumni association exists, as well as the National

FFA Alumni Association. They must also pay National dues for each member.

### Section III.

#### State FFA Alumni Associations

A state FFA alumni association shall be eligible to charter when:

- A. It is organized with at least 50 charter members who paid National FFA Alumni dues.

### Section IV.

#### Local FFA alumni chapters

A Local FFA alumni chapter shall be eligible to become chartered when:

- A. It has at least 10 charter members who have paid state and national dues. Local FFA alumni chapters may charter directly with the National FFA Alumni Association when no state FFA alumni association exists.
- B. Its bylaws and/or constitution are in harmony with the National FFA Alumni Association
- C. It has an executive group with officers.

### Section V.

#### Membership-at-Large

Membership-at-Large is designated for a member that does not have a local FFA alumni and pays dues directly to the State and National FFA Alumni Associations.

### Section VI.

The state FFA alumni associations or local FFA alumni chapters are eligible to maintain active status provided the requirements stated in this article continue to be met.

### Section VII.

#### Reports and Audits

- A. Books and records of the National FFA Alumni Association may be inspected by any member or his/her agent at any reasonable time.
- B. There shall be an annual audit of the National FFA Alumni Association.
- C. The fiscal year and reporting year are from January 1 to December 31.

## ARTICLE IV Membership

### Section I.

Membership shall be open to anyone interested in supporting FFA, agricultural education, agriculture or volunteerism. Membership in the FFA Alumni includes many rights, benefits, and privileges,

however, no level of membership entitles any member to act for and/or on behalf of any local, state or the National FFA Alumni Association regarding any policy or position unless granted by and through these bylaws and/or is otherwise granted specifically, in writing, by the National FFA Alumni Association.

## Section II.

### Types of Membership

#### A. Associate Membership

1. Associate Membership is a free five-year national membership to graduating and recent graduates at that is provided to potential members annually.
2. Associate Membership entitles the member to electronic information from the National FFA Alumni Association
3. Associate Members will not be included in any rebate or awards program. Associate members have no voting rights and will not be included in official membership counts to determine the number of national voting delegates for a state.
4. Associate membership is offered for a maximum of five (5) years immediately following high school graduation.

#### B. Annual Membership

1. All annual members have equal class and privileges.
2. Alumni membership is a 12-month period beginning September 1 and ending August 31.
3. Annual membership dues of the National FFA Alumni Association shall be recommended by the National FFA Alumni Council and approved by a majority vote of the delegates present at the annual meeting.
4. State FFA alumni associations and local FFA alumni chapters may establish their own membership dues for annual membership in addition to the national dues.
  - State FFA alumni associations have the option to adopt an FFA Alumni Affiliate Program Fee for the Annual Membership. This structure restricts annual members to receive only electronic communications. Members are eligible for all awards offered by the National FFA Alumni Association.

5. Membership renewal procedures are conducted by a roster system. Local FFA alumni chapters and state FFA alumni associations must submit membership via FFA.org on an annual basis.

#### C. Life Membership

1. The life membership amount is deposited in an investment fund. A percentage is returned to the operating fund according to the Spending and Distribution Policy.
2. Upon the death of a life member, whose life membership began before January 1,1997 an amount equal to the amount of their life membership will be presented in their name as a scholarship as designated.
3. State FFA alumni associations and local FFA alumni chapters may establish their own life membership category and set dues for life members.
4. Life Membership dues of the National FFA Alumni Association shall be recommended by the National FFA Alumni Council and approved by a majority vote of the delegates present at the annual meeting.

## ARTICLE V Officers

### Section I.

The officers of the National FFA Alumni Association will be the President, President-Elect and the immediate Past-President.

### Section II.

#### Duties/qualifications of officers

##### A. President

1. The president will be the principal officer of the association.
2. The president will preside at all meetings of the National FFA Alumni Council, the executive committee and the association and carry out the general mission and objectives of the association.
3. The president will be an ex officio member of all committees except the nominating committee.

##### B. President-Elect

1. The president-elect, at the direction of the president, will act in the president's behalf, and perform such duties as are usual and customary of a vice president.

### C. Past President

- Should the president-elect not be able or available to perform the assigned duties of that office, the immediate past president will assume the duties of that office until such time as the president-elect is able to resume such duties or until the National FFA Alumni Council appoints a person to complete the unexpired term of office of the president-elect.

### Section III.

#### Nomination and Selection

##### A. President

- The president of the association will be the previous year's president-elect unless 2/3 of the delegates vote to remove the president-elect from office.
- If the president-elect is removed from office, the position of president will be filled via nominations by the delegates from qualified council members.
- Once removed from office that individual may never again serve on the National FFA Alumni Council.

##### B. President-Elect

- Candidates for president-elect will be selected from qualified council members by a five (5) member nominating committee who are members of the council and appointed by the council president.
- One candidate for the office of president-elect must first have been elected by the delegates to any other elected position on the council and served on the council at least one year immediately prior to running for president-elect.
- The past president or other retired council members may not be a candidate for president-elect without first being elected again and serving one year on the council.

##### C. Past President

- The retiring president will serve as the immediate past president.

### Section IV.

#### Terms of Office

All officers will serve for one year or until the successor is elected or appointed to that office.

## ARTICLE VI Executive Council

### Section I.

The executive body of the National FFA Alumni Association shall be the National FFA Alumni Council, henceforth known as the *Council*, which advises and consults the National FFA Alumni Executive Director and operates under the legal authority of the National FFA Board of Directors.

### Section II.

The *Council* shall consist of the following voting members serving a three (3) year term each:

- Six individuals elected by the membership; six Regional Vice Presidents.
- One Organization Representative each elected from the members of each of the following organizations:
  - American Association for Agricultural Education (AAAE)
  - National Association of Agricultural Educators (NAAE)
  - National Association of Supervisors of Agricultural Education (NASAE)
- Two past National FFA Officers; one immediate past National FFA Officer elected by the student membership will be appointed each year - two (2) year term each.
- National FFA Alumni President, President-Elect, and Past President - one (1) year term each.

### Section III.

The National FFA Advisor, or a designated representative, the National FFA Foundation Executive Director, or a designated representative and the National FFA Alumni Association Executive Director shall serve as ex officio non-voting members.

### Section IV.

The National FFA Convention and Expo alumni delegates shall elect the National FFA Alumni President-Elect during the National FFA Convention and Expo - alumni annual meeting.

### Section V.

The FFA Alumni *Council* Executive Committee will provide representation to serve as stakeholders on the National FFA Board of Directors.

**Section VI.****Procedure for Selection of members to the Council**

- A. Six regional vice presidents to represent the membership in each region as defined in the National FFA Alumni manual, shall be elected during the National FFA Convention and Expo – alumni annual meeting by the convention alumni delegates from their respective regions. Each regional vice president must live within their respective region during the entire term of service.
- B. Any member in good standing is eligible to run for the *Council*. All candidates will be screened by a five-member nominating committee who are members of the *Council* and appointed by the *Council* president. *Council* members who are a candidate for any *Council* position are not eligible to serve on the nominating committee. The committee will establish the nomination procedure. If no eligible candidates are presented by the committee, the position will be filled at the National FFA Convention and Expo – alumni annual meeting by taking nominations from the floor, and then proceeding with the usual election process for that position. If no person accepts a nomination from the floor, the *Council* will appoint a person to fill that position.
- C. All elections will be conducted by ballot and election results will be announced at the National FFA Convention and Expo – alumni annual meeting.
- D. Terms shall start with the conclusion of the National FFA Convention and Expo – alumni annual meeting.
- E. Members of the *Council* will serve no more than one three-year term.
  - Any individual appointed to fill a vacancy of an Regional Vice President will serve until the next alumni annual meeting, at which time an election will be held to fulfill the remainder of that term. That person may run for a full term for that position.
  - Any individual appointed to fill a vacancy of an Organizational Representative or Past National FFA Officer will serve the remaining term of two years or less.

- F. The maximum number of consecutive years a person may serve on the *Council* is eight years.
- G. Any *Council* member who completes their own three-year term, and is not elected President-Elect must retire. Any elected member leaving the *Council* must wait three years before returning to the *Council*.
- H. Each individual of the *Council* must be a member in good standing of the National FFA Alumni Association.
- I. Members of the *Council* appointed to Organizational Representative or Past National FFA Officer positions will serve no more than one three-year term. However, they may serve for a maximum of five years consecutively if they are initially appointed to fulfill a person's remaining term of two years or less. A person who fulfills their appointed term to a Organizational Representative or Past National FFA Officer position must wait a minimum of three years before being appointed to the *Council* again, or before being a candidate for an Regional Vice President position.

**Section VII.****Duties of the Council**

- A. To direct the operation of the association in accordance with its bylaws.
- B. If a *Council* member misses two consecutive meetings the *Council*, by a majority vote, may remove that individual from the *Council*. The vacancy shall be filled as specified in Article VI, Section IX, of these bylaws.
- C. Any *Council* member may be removed from the *Council* for just cause by a 2/3 vote of the *Council*. Once removed from office, that *Council* member may never again serve on the *Council*.
- D. Should the president be removed from office, the current president-elect will assume the presidency and complete the term of the removed president as well as serving their own one-year term. In such case, the current past president may remain on the *Council*. If the past president chooses not to remain on the *Council*, the position will remain unfilled, until the current president completes their term and becomes past president.

- E. Except for the office of president, any vacancy on the *Council* as the result of the removal of a *Council* member shall be filled by the executive committee.

### **Section VIII:**

#### **Reimbursements**

- A. Members of the *Council* shall not be paid a salary for their work as a member of the *Council*.
- B. The National FFA Alumni Association shall pay travel expenses for the *Council* members consistent with the National FFA Organization Operating Policies.
- C. Travel expenses for activities of the *Council* members will not be reimbursed in excess of the budgeted amount approved by the National FFA Organization.
- D. Receipts for travel (hotel and airplane) are required. If travel is by private car, the amount paid shall not exceed the cost of travel by common carrier (airplane).
- E. All requests for travel reimbursements must be on FFA travel vouchers.
- F. The National FFA Organization will pay travel expenses for one *Council* member per state visit per year. The inviting state will pay for lodging and meals while the council member is in their state.

### **Section IX.**

#### **Vacancies**

- A. Whenever a vacancy of a Regional Vice President or Past National FFA Officer occurs, other than from expiration of the term of office, the Council executive committee will appoint a person to fill that position until the next election.
- B. Whenever a vacancy of an Organizational Representative occurs, the leadership of the organization that the member represents shall appoint a person to fill the unexpired term of office.

### **Section X.**

#### **Meetings**

- A. The Council shall meet at least twice per year. Additional meetings may be called by the president or by a majority of the Council members upon petition to the executive director.
- B. The Council shall be able to vote and conduct business over conference calls and other electronic means.

## **ARTICLE VII Meetings**

### **Section I.**

There shall be an annual meeting of the membership of the National FFA Alumni Association that will be held as part of the National FFA Convention and Expo. Additional membership meetings may be called by the president or by a majority of the *Council* members in a petition to the executive director.

### **Section II.**

#### **Delegates**

- A. Total Delegate Count
- The number of voting delegates will be set at a total of 275.
- B. Delegate Allotment
- Two (2) delegates per state FFA alumni association in good standing.
  - Remaining delegates allocated from the May 15th membership count in the following manner:
    - 51% determined from the state's percent of national life members
    - 49% determined from the state's percent of national active alumni chapters
- C. Each State Association will be required to register delegates prior to the delegate meeting at the annual convention. Only FFA Alumni members properly registered will be allowed to serve as voting delegates.
- D. Council members are not eligible to be delegates.

### **Section III.**

Time of the annual meeting and any other necessary meetings of the National FFA Alumni Association shall be held at such place and time as prescribed by the *Council*.

### **Section IV.**

A quorum will consist of 50 percent of the registered delegates.

### **Section V.**

The minutes of the previous annual meeting will be published and posted online 60 days prior to the annual meeting presented and thus will not need to be read at the annual meeting.

## ARTICLE VII Committees

### Section I.

The National FFA Alumni Association shall have a standing committee made up of the President, President-Elect and Past President called the Executive Committee. The executive committee will perform the duties prescribed by these bylaws and those that are delegated to them by the council.

### Section II.

The *Council* president has the authority to create sub committees and appoint *Council* members to those committees.

- A. These committees shall be served by a chairperson from the *Council* appointed by the *Council* president.
- B. These standing committees must report on their activities at each *Council* meeting.
- C. The *Council* president has the authority to create special committees and appoint FFA alumni members to those committees.

## ARTICLE IX Administrative Staff

### Section I.

The executive director of the National FFA Alumni Association shall be hired by the National FFA Organization who will include a member/s of the National FFA Alumni Council, Executive Committee to participate in the selection process.

### Section II.

The executive director shall be responsible for Council meeting minutes.:

### Section III.

Position description of the executive director shall be approved by the *Council* and maintained by the National FFA Organization.

### Section IV.

The pay grade level for the executive director shall be determined by the human resources compensation structure of the National FFA Organization.

### Section V.

The National FFA Alumni staff shall follow the policies of the National FFA Organization.

## ARTICLE X Parliamentary

### Authority

The rules contained in the current edition of Robert Rules of Order Newly Revised shall

govern the association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the association may adopt.

## ARTICLE XI Amendments

### Section I.

Proposed amendments to the National FFA Alumni Association bylaws may be submitted to the executive director by the *Council*, state FFA alumni associations, local FFA alumni chapters, or by any active member; any of which must be in good standing. Proposed amendments must be in writing and received by the executive director 90 days prior to the opening of the annual meeting.

### Section II.

Proposed amendments will be reviewed by the *Council* and sent to the delegate body with one of the following three recommendations:

- A. Recommend adoption
- B. No recommendation
- C. Do not recommend adoption

The amendments shall be submitted to the membership at least 60 days prior to the opening date of the annual meeting.

### Section III.

If the proposed amendment is unclear or incomplete the *Council* will return it to the party making the proposal for clarification and/or perfection prior to being decided on by the *Council*.

### Section IV.

Affirmation by 2/3 of the delegates voting shall be necessary to adopt an amendment.

Adopted October 29, 2004  
 Amended October 25, 2005  
 Amended October 26, 2006  
 Amended October, 2008  
 Amended October 2009  
 Amended October, 2010  
 Amended October, 2011  
 Amended October, 2012  
 Amended October, 2015  
 Amended October, 2016



## NATIONAL FFA FOUNDATION

### National FFA Foundation

The National FFA Foundation secures funding and partnerships that help FFA members develop their potential for premier leadership, personal growth and career success through agricultural education. Foundation sponsors and donors make possible award and recognition programs, scholarships, service engagement activities, global engagement programs, National FFA Convention & Expo functions, educational materials, teacher training and more.

Created in 1944, the foundation brings together companies, organizations and individuals to raise money for essential FFA programs and activities. Since that time, foundation supporters have contributed more than \$300 million on behalf of FFA and to support the work of other agricultural education organizations.

The foundation is governed by a board of trustees that includes the national FFA president, educators, business leaders, individual donors and FFA Alumni.

The National FFA Foundation Sponsors' Board is composed of key leaders in business and industry. The Individual Giving Council provides direction and oversight to grow endowments, major gifts and annual gifts. The latter two groups conduct an annual campaign that generates more than \$20 million in contributions for national, state and local programs annually.

Donations to the National FFA Foundation support FFA member programs at all levels (local, state and national) ensuring that membership dues are kept low and that participation fees for leadership conferences and other events are minimized.

FFA members can ensure continued support from the foundation by sending a note of thanks to sponsors and donors. Those who receive awards or participate in foundation-funded programs can obtain names and addresses of the appropriate contact for each sponsor or donor. All FFA members and advisors can send notes of thanks for any activity. After graduation, members have an opportunity to give back and continue supporting the work of FFA by becoming individual donors to the foundation and through membership in the National FFA Alumni Association.

National FFA Foundation  
6060 FFA Drive  
P.O. Box 68960  
Indianapolis, IN 46268-0960  
[FFA.org/donate](http://FFA.org/donate)



# National FFA Constitution and Bylaws

## National FFA Organization

(Effective January 1, 2015, as amended at the 84th National FFA Convention, October 2011 and ratified by the National FFA Board of Directors, February 23, 2012)

### Article I. Name

The Future Farmers of America organization shall be known and shall do business as the National FFA Organization. Recognized units of the organization may officially use the letters “FFA” and/or the words “Future Farmers of America” to designate the organization, its units and/or members.

### Article II. Objectives of the Organization

The objectives of the organization shall be consistent with Section 3 of the organization’s federal charter, Public Law 105-225 (formerly Public Law 81-740). The organization shall cooperate with national and state government agencies and officials in vocational education to accomplish the following objectives:

1. To be an integral part of the organized instructional programs in agricultural education which prepare students for a wide range of careers in agriculture, agribusiness and other agriculture-related occupations.
2. To strengthen the confidence of students in themselves and in their work by developing desirable work habits and the effective usage of their time; by learning to assume responsibility; and by developing competencies in communications, human relations and other social abilities leading to the intelligent choice of a career and successful employment or entrepreneurship in the agricultural industry.
3. To provide agriculture-related programs and activities which will develop pride, responsibility, leadership, character, scholarship, citizenship, patriotism and thrift; and which will improve the

- economic, environmental, recreational and human resources of the community.
4. To encourage and recognize achievement in supervised agricultural experience programs, scholarship, leadership and other individual and group activities by providing awards to deserving members and chapters.

## Article III. Organization

### Section A

The National FFA Organization is the organization of, by and for students enrolled in agricultural education programs. It shall consist of chartered state associations composed of not less than four chapters chartered by a state association and having a total active membership of not less than 125 members. In the event a state association falls below the 125 members and four chapters, it shall remain as a chartered state association of the National FFA Organization. More than one chapter may be chartered in a school when deemed appropriate by the state governing body.

### Section B

Chapters of the National FFA Organization shall be chartered only in such schools where recognized systematic instruction in agricultural education is offered under the provisions of federal vocational education legislation. Such chapters shall operate as an integral part of the instructional program of agricultural education. Schools with large enrollments and/or multiple programs in agricultural education may establish subsidiary chapters of the parent chapter. Each subsidiary chapter shall be organized and operated in accordance with all the provisions of the national, state and local constitutions. Subsidiary chapters shall be coordinated by the officers and advisors of the parent chapter.

### Section C

Students enrolled in agricultural education may meet in state convention, adopt a constitution which shall not conflict with that of the national organization, elect officers, develop a Program of Activities and apply to the national organization for a state association charter. Upon receipt of a charter from the national organization, the state association shall be part of the National



FFA Organization and shall be empowered to charter local chapters.

#### **Section D**

Collegiate chapters may be chartered by the state association in two- or four-year postsecondary institutions where agricultural courses are taught.

Each chartered collegiate chapter may adopt a constitution which shall not conflict with that of the national organization or the respective state association. They may also elect officers and establish a Program of Activities.

Collegiate chapter members shall pay National FFA Organization dues.

### **Article IV. Procedures for Determining Standing of State Associations and Chapters**

#### **Section A**

A state FFA association shall be in good standing with the National FFA Organization when the following conditions are met:

1. All annual national dues have been paid to the National FFA Organization or shown by postmark or other reliable evidence to have been mailed to the national FFA treasurer on or before May 15.
2. All reports have been submitted to the national organization as requested by the

National FFA Board of Directors.

3. Provisions of the state FFA constitution do not conflict with the National FFA Constitution and association activities are in harmony with the ideals and purposes of the National FFA Organization.

The National FFA Board of Directors shall have the power to suspend the charter of any state association which violates the National FFA Constitution and Bylaws. A report of all suspensions shall be presented by the Board to the delegates at the next succeeding national convention. In the event a state association is not in good standing at the time of the opening of a national convention, the delegates in session at that national convention shall have the power, upon recommendation of the National FFA Board of Directors, to withdraw the charter and refuse such association official representation at the annual national convention. When such action is taken, the association in question and the chapters and members thereof shall be denied the privileges of membership in the organization. Upon meeting the requirements for good standing, a state association may be reinstated by action of the National FFA Board of Directors.

#### **Section B**

A chapter shall be in good standing with the state association when the following conditions are met:

1. All annual, state and national dues have been paid by the date determined by the state association.
2. All reports have been submitted as requested by the state association.
3. Provisions of the chapter constitution do not conflict with the State or National FFA Constitutions and chapter activities are in harmony with the ideals and purposes of the National FFA Organization.

The governing body of the state association shall have the power to suspend the charter of any chapter which violates the state or National FFA Constitution and Bylaws. A report on all suspensions shall be presented to the delegates at the next succeeding state convention. In the event a chapter is not in good standing with the state association at the time of the opening of a state convention, the delegates in session at that state convention shall have the power, upon recommendation of the state association governing body, to withdraw the charter and refuse such chapter official representation at the state convention. When such action is taken, the chapter in question and members thereof shall be denied the privileges of membership in the state association. Upon meeting the requirements for good standing, a chapter may be reinstated by action of the state association governing body.

In the event a local department of agricultural education is discontinued, its chartered FFA chapter may officially operate for a period not to exceed three years (36 months) from the date of discontinuance, provided proper supervision is given by a person having the approval of the local school administrator and the state FFA advisor. The chapter's charter must be surrendered to the state advisor at the end of the three-year period if a local department of agricultural education is not in operation in the school at that time.

## Article V. Membership

### Section A

Membership in the National FFA Organization shall be of four kinds: active, alumni, collegiate and honorary.

### Section B

Active Membership - To be eligible for active membership in a chartered FFA chapter, a student must be enrolled in a secondary agricultural education program. State associations may consider "secondary agricultural education programs" to be grades 7-12.

To become an active member and retain membership, a student must:

1. While in school, be enrolled in at least one agricultural education course during the school year and/or follow a planned course of study; either course must include a supervised agricultural experience program, the objective of which is preparation for an agricultural career.
2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership and participating in other organized activities of the chapter.
3. Pay all current state and national dues by the date determined by the chapter.
4. Display conduct consistent with the ideals and purposes of the National FFA Organization.

A member may retain active membership until November 30, following the fourth National FFA Convention after graduation from high school.

A member in good standing at the time of induction into the armed forces of the United States of America or into the FFA international program shall be in good standing during the period of active service without further payment of dues or attendance at meetings. Time spent in the armed forces or FFA international program shall not be considered as elapsed time in determining the maximum period of four conventions following graduation from high school or leaving high school. Members using this waiver of service time for the purpose of maintaining active membership for application for advanced degrees of membership must resume active participation within six months after having been honorably discharged from military

service or completing their FFA international program and indicate such a desire by paying dues and attending meetings. Members participating in a six-month armed services program or participating in the FFA international program for six months shall be eligible for one full year of extended membership. No individual may retain active membership beyond his or her twenty-third birthday.

### Section C

Alumni Membership - Membership shall be open to former active members, collegiate and honorary members, present and former professional agricultural educators, parents of FFA members and others interested in and supportive of FFA.

### Section D

Collegiate Membership - Collegiate membership shall be open to students who are enrolled in agricultural courses or who are pursuing career objectives in the industry of agriculture or have an interest in the future welfare of the agricultural industry at a two- or four-year postsecondary institution having a collegiate FFA chapter.

### Section E

Honorary Membership - Farmers, school superintendents, principals, members of boards of education, chapter advisors, teachers, staff members in agricultural education, business people and others who are helping to advance agricultural education and the FFA and who have rendered outstanding service, may be elected to honorary membership by a majority vote of the members present at any regular meeting or convention.

Honorary membership shall be limited to the Honorary Chapter FFA Degree in the local chapter, Honorary State FFA Degree in the state association and the Honorary American FFA Degree in the national organization.

## Article VI. Degrees and Privileges of Active Membership

### Section A

There shall be five degrees of active membership based on individual achievement. These are the Discovery FFA Degree, Greenhand FFA Degree,

the Chapter FFA Degree, the State FFA Degree and the American FFA Degree. The national organization shall set the minimum qualifications for each degree. The Discovery FFA Degree is intended for use in state associations and local chapters where middle school membership is offered. Receipt of this degree is not necessary in order to obtain the Greenhand FFA Degree or subsequent degrees.

### Section B

Discovery FFA Degree - To be eligible to receive the Discovery FFA Degree from a chapter, the member must meet the following minimum requirements:

1. Be enrolled in agricultural education class for at least a portion of the school year while in grades 7-8.
2. Have become a dues paying member of the FFA at local, state and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time.
4. Have knowledge of agriculturally related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter program of activities.
6. Submit written application for the degree.

### Section C

Greenhand FFA Degree - To be eligible to receive the Greenhand FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Be enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, motto, salute and FFA Mission Statement.
3. Describe and explain the meaning of the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws and the chapter Program of Activities.
6. Personally own or have access to the *Official FFA Manual and the FFA Student Handbook*.
7. Submit written application for the Greenhand FFA Degree.

### Section D

Chapter FFA Degree - To be eligible to receive the Chapter FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program and be enrolled in an agricultural education course.
3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. A student after entering agricultural education must have:
  - a. Earned and productively invested at least \$150 by the member's own efforts; or worked at least 45 hours in excess of scheduled class time; or a combination thereof; and
  - b. Developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award programs.
8. Have a satisfactory scholastic record.
9. Have participated in at least 10 hours of community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
10. Submit a written application for the Chapter FFA Degree.

Other requirements may be established by the chapter and/or the state FFA association.

### Section E

State FFA Degree - To be eligible to receive the State FFA Degree from the state association, the member must meet the following minimum qualifications:

1. Have received the Chapter FFA Degree.
2. Have been an active FFA member for at least two years (24 months) at the time of receiving the State FFA Degree.



3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program.
4. A student after entering agricultural education must have:
  - a. Earned and productively invested at least \$1,000; or
  - b. Worked at least 300 hours in excess of scheduled class time; or
  - c. A combination thereof, in a supervised agricultural experience program.
5. Demonstrate leadership ability by:
  - a. Performing 10 procedures of parliamentary law.
  - b. Giving a six-minute speech on a topic relating to agriculture or the FFA.
  - c. Serving as an officer, commit-tee chairperson or participating member of a chapter committee.
6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.
7. Have participated in the planning and completion of the chapter Program of Activities.

8. Have participated in at least five different FFA activities above the chapter level.
9. Have participated in at least 25 hours of community service, within at least two different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

The percentage of the total state membership which may receive the State FFA Degree and other requirements may be established by the state FFA association.

Written records of achievement of all requirements, verified by the chapter FFA advisor, shall be submitted to the state association at least one month prior to the state FFA convention at which the State FFA Degree is to be received. The state advisor shall provide for review of the records and submit a recommendation to the state association governing body, which shall nominate at the state FFA convention the candidates who have been found worthy to receive the honor. The State FFA Degree will be conferred upon the candidates subject to approval by the delegates at the state convention.

### Section F

American FFA Degree - To be eligible to receive the American FFA Degree from the National FFA Organization, the member must meet the following minimum qualifications:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an agricultural education program or to have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program or have completed the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.

4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience program through which a member has exhibited comprehensive planning, managerial and financial expertise.
5. A student after entering agricultural education must have:
  - a. Earned at least \$10,000 and productively invested at least \$7,500; or
  - b. Earned and productively invested \$2,000 and worked 2,250 hours in excess of scheduled class time. Any combination of hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 10,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

## Article VII. Procedure for Selecting American FFA Degree Recipients

### Section A

Applications for the degree must be approved by the state advisor or representative(s) thereof and be received by the national organization not later than midnight of June 30 or show by postmark or other reliable evidence to have been mailed to the national organization on or before June 15, prior to the national convention at which the degree is to be received.

### Section B

Applications must be submitted on the official form provided by the National FFA Organization.

**Section C**

The National FFA Board of Directors shall review the American FFA Degree applications and recommend those candidates meeting the minimum qualifications. Final approval of the candidates shall be given by the delegates present at the national FFA convention.

**Article VIII. Emblem****Section A**

The official emblem of the National FFA Organization shall include five symbols, namely: the plow, representing labor and tillage of the soil; the owl, representing wisdom; the rising sun, representing progress; a cross-section of an ear of corn, representing common agricultural interests; and an American eagle surmounting the cross-section of the ear of corn, representing the national scope of the organization. The emblem shall also include the letters “FFA” and the words “Agricultural Education.”

**Section B**

The emblem shall be uniform in all state associations and recognized units thereof. All members shall be entitled to display the emblem.

**Section C**

Greenhand FFA Degree recipients shall be entitled to wear the official bronze emblem pin; Chapter FFA Degree recipients shall be entitled to wear the official silver emblem pin; State FFA Degree recipients shall be entitled to wear the official gold emblem charm; and American FFA Degree recipients shall be entitled to wear the official gold emblem key.

**Section D**

Honorary Chapter FFA Degree recipients shall be entitled to wear either the official silver or gold emblem pin; Honorary State FFA Degree recipients shall be entitled to wear the official gold emblem charm; and Honorary American FFA Degree recipients shall be entitled to wear the official gold emblem key.

**Section E**

Collegiate FFA chapter members and FFA advisors shall be entitled to wear the official gold owl pin.

**Article IX. National Officers and Procedures for Election****Section A**

The elected officers of the National FFA Organization shall be a president, four vice presidents (one from each of four regions of the United States established in the bylaws) and a secretary.

**Section B**

The elected officers shall constitute the board of student officers. It shall be the duty of this board to advise and make recommendations to the National FFA Board of Directors with respect to the activities and business of the organization.

**Section C**

A state FFA association may recommend one candidate for national office each year. The state’s candidate shall be approved by the state advisor on a nomination form submitted to the national executive secretary on or before August 1. All candidates shall be notified as to their eligibility on or before August 15. Those declared ineligible may file an appeal with the national advisor not later than September 1. The FFA Governing Committee shall vote on any appeal and formally notify the candidate of their decision no later than September 15.

**Section D**

The national officers shall hold the American FFA Degree at the time of their election and must be active members for the duration of their term in office. They shall be elected annually by a majority vote of the delegates assembled at the national convention. A member cannot hold a national office and a state office at the same time.

**Section E**

A nominating committee consisting of nine official national convention delegates—one chairperson selected at large and two from each of the four regions—shall study and review the qualifications of each eligible candidate. This committee shall submit its nominations to the delegates assembled at the national convention.

**Section F**

The president and the secretary shall be elected from the candidates at large. The position of the vice presidents shall follow a four-year rotational cycle. The region from

which the second vice president is elected during the current year shall be entitled to the first vice president the next succeeding year and so on for the other offices.

### **Section G**

National FFA officers shall serve from one national convention through the next succeeding national convention and shall not be re-elected, nor eligible for election to another national office. In the event a national convention is not held in any given year, the National FFA Board of Directors shall make provisions for the appointment of national officers for the next succeeding year. The National FFA Board of Directors shall have the power to appoint a qualified member to fill any office which becomes vacant between national conventions.

### **Article X. The National Advisor, Executive Secretary and Treasurer**

The national advisor shall be the senior program specialist for agriculture, agribusiness and natural resources, United States Department of Education, successor in office to the chief of the Agricultural Education Service. The executive secretary shall be a member of the agricultural education staff at the United States Department of Education. The national treasurer shall be an employee or member of a state agency that directs or supervises



a state program of agricultural education under the provisions of federal vocational education legislation and shall be designated by the National FFA Board of Directors.

### **Article XI. State and Chapter Officers**

#### **Section A**

The officers of the state FFA associations shall be: president, vice president, secretary, treasurer, reporter and sentinel. Other officers may be elected as deemed appropriate by the state advisor and/or state FFA governing body. The state supervisor of agricultural education shall be the state FFA advisor. An executive secretary, executive treasurer, executive secretary-treasurer and/or other state FFA officials may be named by the state advisor subject to the approval of the state FFA governing body. All state FFA officers shall be elected annually by a majority vote of the delegates present at any regular convention of the state association.

#### **Section B**

The officers of an FFA chapter shall be: president, vice president, secretary, treasurer, reporter and sentinel. Other officers may be elected as deemed appropriate by the local advisor and/or governing body. The teacher(s) of agricultural education shall be the FFA advisor(s). Chapter officers shall be elected annually or semi-annually by the members present at any regular meeting of the chapter.

#### **Section C**

If a state association has been chartered for two years or more, all state officers shall have attained the State FFA Degree. If a chapter has been chartered for two years or more, all chapter officers shall have attained the Chapter FFA Degree.

### **Article XII. Meetings and Conventions**

#### **Section A**

Except in case of an extreme emergency declared by the National FFA Board of Directors, a convention of the National FFA Organization shall be held annually. The purpose of the national convention shall be to conduct the business of the national organization and to recognize outstanding

achievements of FFA members and chapters. The time and place of the convention shall be determined by the National FFA Board of Directors.

### Section B

At the national convention an official delegate assembly limited to 475 delegates will convene. This delegate body will consist of two official delegates from each state association to be designated as chair and vice chair of the state delegation, plus additional official delegates based on the individual state association's percentage of national FFA membership. The delegates shall be selected by the state FFA association. A quorum shall exist when both the following conditions are met at the time business is conducted: a majority of the official delegates registered at the national convention are present and at least twenty-six (26) state associations are represented by official delegates. Business items shall only be considered when approved by a delegate committee or by a two-thirds vote of the delegate body, except for proposed amendments to the Constitution and Bylaws meeting the requirements outlined in Article XVII.

### Section C

Except in case of extreme emergency, a convention of the state FFA association shall be held annually prior to the national convention at a time and place to be determined by the governing body of the state FFA association. The state association shall determine the number and method of selection of delegates to the state convention.

## Article XIII. Committees

The president of the National FFA Organization shall appoint three regular committees annually: the Nominating Committee, which shall place in nomination the candidates for the board of student officers; the Auditing Committee, which shall review the auditors' report(s) on all FFA financial accounts; and the National Program of Activities Committee, which shall establish the annual goals and objectives of the national organization. Other committees may be appointed as deemed necessary.

## Article XIV. National Board of Directors

### Section A

#### *Governing Body*

1. The governing body of the organization shall be the National FFA Board of Directors, which shall consist of: the national FFA advisor, who shall serve as chairperson; four state supervisors of agricultural education; and four staff members of the United States Department of Education with expertise and job duties in agricultural education. The national FFA executive secretary and treasurer shall serve as ex-officio members of the National FFA Board of Directors.
2. The terms of office of members of the National FFA Board of Directors and the method of selection of such members, other than the ex-officio members, shall be prescribed in the bylaws.
3. The National FFA Board of Directors shall meet at least once each year at such time and place as may be prescribed by the board and shall present an annual report.

### Section B

#### *Governing Committee*

The chairperson and two members of the National FFA Board of Directors shall be designated by the board to serve as the Governing Committee and shall have the power to deal with items of business of the national organization. All official actions of the Governing Committee shall be reported to the National FFA Board of Directors.

## Article XV. Dues

### Section A

Annual membership dues of the National FFA Organization shall be established by a majority vote of the delegates at the national convention. In the event the annual national convention is not held and/or the official delegates fail to set dues, the annual membership dues of the national organization will remain the same as the previous year. The National FFA Board of Directors shall submit its recommendation concerning dues to each state association at least 45 days prior to the National FFA Convention.

## Section B

The membership year of the National FFA Organization shall be from September 1 to August 31.

## Section C

Annual membership dues of a state FFA association shall be established by a majority vote of the delegates present at the state FFA convention.

## Section D

The annual membership dues of a chapter shall be established by a majority vote of the members at a regular chapter meeting.

## Article XVI. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the National FFA Organization in all cases to which they are applicable and in which they are not inconsistent with this constitution and bylaws, any special rules of order the National FFA Organization may adopt and any statutes applicable to this organization that do not authorize the provisions of this constitution and bylaws to take precedence.

## Article XVII. Amendments

### Section A

Proposed amendments to the National FFA Constitution and Bylaws may be submitted by a state FFA association, the board of student officers or the National FFA Board of Directors. Proposed amendments from a state FFA association must be submitted in writing to the national organization by January 1 for review by the National FFA Board of Directors. All proposed amendments to the National FFA Constitution and Bylaws must be submitted by the national advisor to the state FFA associations by March 1. The board of student officers shall present their recommendations concerning each amendment to the delegates at the national convention.

### Section B

An amendment to the National FFA Constitution may be adopted by a two-thirds vote of the official delegates at the national FFA convention. An amendment

to the bylaws shall require a majority vote of the official delegates at the national FFA convention.

### Section C

Amendments to the bylaws must not conflict with the National FFA Constitution.

## Bylaws

### Article I. Relationship to the Constitution

The bylaws shall be a part of the constitution of the National FFA Organization.

### Article II. Location of Offices

The headquarters and principal office of the National FFA Organization shall be at the United States Department of Education in Washington, District of Columbia. The business offices shall be designated by the National FFA Board of Directors.

### Article III. Procedure for Electing Members of the Board of Directors

#### Section A

The four state supervisors of agricultural education on the National FFA Board of Directors shall be elected (one from each of the four regions of the United States) by the members of their professional organizations in the respective regions. In the event an elected member of the National FFA Board of Directors is unable to attend a scheduled meeting, the elected alternate or other representative selected by that board member shall serve at that meeting.

#### Section B

The four regions of the National FFA Organization shall be:

#### Western Region

Alaska  
Arizona  
California  
Guam  
Hawaii  
Idaho  
Nevada  
New Mexico  
Oregon  
Texas  
Utah  
Washington

**Southern Region**

Alabama  
 Arkansas  
 Florida  
 Georgia  
 Louisiana  
 Mississippi  
 North Carolina  
 Puerto Rico  
 South Carolina  
 Tennessee  
 Virgin Islands

**Central Region**

Colorado  
 Iowa  
 Kansas  
 Minnesota  
 Montana  
 Missouri  
 Nebraska  
 North Dakota  
 Oklahoma  
 South Dakota  
 Wisconsin  
 Wyoming

**Eastern Region**

Connecticut  
 Delaware  
 Illinois  
 Indiana  
 Kentucky  
 Maine  
 Maryland  
 Massachusetts  
 Michigan  
 New Hampshire  
 New Jersey  
 New York  
 Ohio  
 Pennsylvania  
 Rhode Island  
 Vermont  
 Virginia  
 West Virginia

**Section C**

The term of service for the elected members of the National FFA Board of Directors shall begin on July 1 and continue for a three-year period.

**Section D**

In the event a state supervisor vacates a position on the National FFA Board of

Directors, the elected alternate shall serve for the remainder of the term. In the event a representative of the United States Department of Education vacates a position on the National FFA Board of Directors, the national FFA advisor shall recommend a person to fill the vacated position.

**Article IV. National FFA Board of Directors Meetings****Section A**

The meetings of the National FFA Board of Directors shall be held at such place and time as prescribed by the board.

**Section B**

Special meetings of the board may be called by the chairperson.

**Section C**

Notice of meetings shall be given to each member of the board not less than 30 days prior to any regular meeting and not less than five days prior to any special meeting.

**Article V. Duties of National Officers****Section A**

**President** – It shall be the duty of the president to preside over the national convention and meetings of the national officers. The president shall call one national convention each year. The president shall appoint all committees and may serve as an ex-officio member of these committees.

**Section B**

**Vice Presidents** – It shall be the duty of each vice president to represent the membership of the National FFA Organization. Should the office of president become vacant, the first vice president shall assume the duties of the president, followed in turn by the second, third and fourth vice presidents.

**Section C**

**Secretary** – It shall be the duty of the secretary to keep minutes of the meetings of the National FFA Officers and the national convention, and perform other duties as directed by the National FFA Board of Directors and/or the national executive secretary.

## **Article VI. Duties of the National FFA Advisor, Executive Secretary and Treasurer**

### **Section A**

National Advisor – It shall be the duty of the national FFA advisor to:

1. Serve as chairperson of the National FFA Board of Directors.
2. Advise the National FFA Officers, board of directors, delegates and committees on matters of policy and assist the officers in conducting meetings and carrying out programs.
3. Serve as an ex-officio member of all committees.
4. Provide for the review of all applications for the American FFA Degree and submit them, in turn, to the National FFA Board of Directors for approval.

### **Section B**

National Executive Secretary – It shall be the duty of the national FFA executive secretary to:

1. Issue charters to state associations when directed to do so by the National FFA Board of Directors.
2. Keep official records of members and the progress of the organization.
3. Review all reports from state associations and inform the National FFA Board of Directors of any proceedings that conflict with the provisions of the National FFA Constitution.
4. Provide for complete and accurate minutes of the meetings of the National FFA Board of Directors, the Governing Committee and any other committee affecting the national organization and furnish copies to members of the National FFA Board of Directors.
5. Keep a record of all officers of the national organization, their terms of office, and of all official national convention delegates.
6. Arrange for the annual national convention.
7. Perform such other duties as directed by the National FFA Board of Directors and/or the national advisor.

### **Section C**

National Treasurer – It shall be the duty of the national FFA treasurer to:

1. Be responsible for the financial assets

of the organization except as otherwise directed by the National FFA Board of Directors.

2. Present an annual financial report to the National FFA Board of Directors, National FFA Officers and official delegates at the national convention.
3. Perform such other duties as may be prescribed by the National FFA Board of Directors.

## **Article VII. The Fiscal Year**

The fiscal year of the organization shall be January 1 through December 31.

## **Article VIII. Inspection of Books and Records**

Books and records of the organization may be inspected by any member or member's agent at any reasonable time. Arrangement for such inspection shall be made with the national FFA advisor.

## **Article IX. Reports to the National Organization**

Each state association shall submit the following information annually to the national organization:

1. A list of current state FFA association officers.
2. A report of any changes in, or amendments to, the state association constitution and bylaws.
3. A list of official delegates to the national convention at least four weeks prior to the convention.
4. An association annual report as may be requested by the National FFA Board of Directors.

## **Article X. Procedure for Issuing Charters to State Associations and Chapters**

### **Section A**

Prospective state FFA associations shall apply to the national organization for a charter. The application shall be signed by the president, secretary and advisor of the prospective state association. The following materials shall accompany the application:

1. A copy of the proposed constitution and bylaws.



2. A copy of the state FFA Program of Activities.
3. A complete list of local chapters, including the name and address of each member.
4. The name and address of each association officer.

### Section B

Provided the prospective association's constitution does not conflict with the National FFA Constitution and Bylaws and provided other constitutional requirements have been met, a charter shall be granted by the National FFA Board of Directors. The charter shall be signed by the national FFA advisor, the executive secretary and the national FFA president.

### Section C

The state FFA advisor and/or governing body of a chartered state association shall charter a local chapter when the state requirements have been met and the following have been received by the state association:

1. An application for a charter.
2. The names of all chapter members and officers.
3. The proposed chapter constitution and bylaws.
4. The chapter Program of Activities.
5. All current state and national FFA dues.

## Legislation

### Public Law 105-225 (formerly Public Law 81-740)

#### 105th Congress Passed Aug. 12, 1998 - [H.R. 1085]

In 1950, the 81st Congress of the United States, recognizing the importance of FFA as an integral part of the program of vocational agriculture, granted a federal charter to FFA. Congressional supporters believed a charter would give legal stability to the organization, protect the name and emblem and clarify the relationship between FFA and the Office of Education.

Over the years, the federal charter has served to publicly tie FFA and school-based agricultural education to the national priority of maintaining a safe and abundant food supply while protecting our natural resources. The role of education in securing a skilled, sustainable workforce in agriculture is underscored through the leadership provided by the U.S. Department of Education on the National FFA Board of Directors. The charter also provided federal authority to create an interagency working agreement between the U.S. Department of Education and the U.S. Department of Agriculture focused on strengthening FFA and school-based agricultural education.

Today, the federal charter clarifies the purposes of the organization and ensures the "student voice" is incorporated into the organization's administration through the leadership provided by FFA members on the national level; supports the engagement of business and industry; and promotes the development of productive citizens. It provides the foundation that makes FFA an integral part of the 3-Component Model of School-Based Agricultural Education.

In 1998, the 105th Congress of the United States reviewed and passed technical amendments. These revisions are now expressed in the organization's current charter known as Public Law 105-225 (formerly Public Law 81-740).

*Editor's Note: The essential elements of Public Law 105-225 have been reprinted here to provide local chapters with background information on the chartering of FFA through Congress. For legal purposes, the full text of the Law (including historical notes and reference to the Code) should be requested from the National FFA Advisor or refer to Title 36 of the United States Code.*

### **Sec. 70901. Organization**

- (a) Federal Charter – Future Farmers of America (in this chapter, the “corporation”) is a federally chartered corporation.
- (b) Perpetual Existence – Except as otherwise provided, the corporation has perpetual existence.

### **Sec. 70902. Purposes**

The purposes of the corporation are

- (1) to create, foster and assist subsidiary chapters composed of students and former students of vocational agriculture in public schools qualifying for federal reimbursement under the Smith-Hughes Vocational Education Act (20 U.S.C. 11-15,16-28) and associations of those chapters in the States, territories and possessions of the United States,
- (2) to develop character, train for useful citizenship and foster patriotism and thereby develop competent and aggressive rural and agricultural leadership,
- (3) to create and nurture a love of country life by encouraging members to improve the farm home and its surroundings, to develop organized rural recreational activities and to create more interest in the intelligent choice of farming occupations,
- (4) to encourage the practice of thrift,
- (5) to procure for and distribute to state associations, local chapters and members all official supplies and equipment of the corporation,
- (6) to publish an official magazine and other publications for the members of the corporation,
- (7) to strengthen the confidence of young men and women in themselves and their work, to encourage members in the development of individual farming programs and to promote their permanent establishment in farming by

- (A) encouraging improvement in scholarship,
  - (B) providing prizes and awards to deserving students who have achieved distinction in vocational agriculture, including farm mechanics activities on a local, state or national basis and
  - (C) assisting financially, through loans or grants, deserving students in all-day vocational agriculture classes and young farmers under 30 years of age who were former students in all-day vocational agriculture classes in becoming satisfactorily established in a farming occupation.
- (8) to cooperate with others, including state boards for vocational education, in accomplishing these purposes and
  - (9) to engage in other activities, consistent with these purposes, determined by the governing body to be for the best interests of the corporation.

### **Sec. 70903. Membership**

- (a) Eligibility – Except as provided in this chapter, eligibility for membership in the corporation and the rights and privileges of members are as provided in the bylaws.
- (b) Voting – In matters of official business of a local chapter, each member has one vote. In matters of official business of state association, each qualified delegate of a local chapter has one vote.

### **Sec. 70904. Governing body**

- (a) Board of Directors
  - (1) The board of directors is the governing body of the corporation. The board shall exercise the powers granted to the corporation.
  - (2) The board consists of the Secretary of Education, four staff members in the Department of Education and four state supervisors of agriculture education. The Secretary is chairman of the board.
  - (3) The term of office of the directors and the method of selecting the directors (except ex-officio directors) are as provided in the bylaws.
  - (4) The board shall meet at least annually at the time and place provided in the bylaws. The annual report of the board shall be presented at that

meeting. Special meetings of the board may be called at any time by the chairman.

- (b) Governing Committee – The board may designate the chairman of the board and two members of the chairman's staff as a governing committee. When the board is not in session, the governing committee has the powers of the board subject to the board's direction and may authorize the seal of the corporation to be affixed to all papers that require it.

### Sec. 70905. National Officers

- (a) Composition – The national officers of the corporation are a student president, four student vice presidents (one from each of four regions of the United States established in the bylaws for purposes of administration of the corporation), a student secretary, an executive secretary, a treasurer and a national advisor.
- (b) Board of Student Officers – The national student officers of the corporation comprise a board of student officers. The board of student officers shall advise and make recommendations to the board of directors about the activities and business of the corporation.
- (c) Election – The national officers of the corporation shall be elected annually by a majority vote of the delegates assembled in the annual convention from among qualified members of the corporation, except that
- (1) the national advisor shall be the Secretary of Education,
  - (2) the executive secretary shall be a member of the Department of Education and
  - (3) the treasurer shall be an employee or member of a state agency that directs or supervises a state program of agricultural education under the provisions of the Smith-Hughes Vocational Education Act (20 U.S.C. 11-15, 16-28).
- (d) Vote at national convention – Each qualified delegate has one vote at the annual national convention.

### Sec. 70906. Powers

The corporation may

- (1) adopt and amend bylaws and regulations for the management of its property and the regulation of its affairs, including

the establishment and maintenance of local chapters and state associations of chapters,

- (2) adopt and alter a corporate seal,
- (3) adopt emblems and badges,
- (4) choose officers, managers, agents and employees as the activities of the corporation require,
- (5) make contracts,
- (6) acquire, own, lease, encumber and transfer property as necessary or convenient to carry out the purposes of the corporation,
- (7) borrow money, issue instruments of indebtedness and secure its obligations by granting security interests in its property,
- (8) use corporation funds to give prizes, awards, loans and grants to deserving students and young farmers to carry out the purposes of the corporation,
- (9) publish a magazine and other publications,
- (10) procure for and distribute to state associations, local chapters and members all official Future Farmers of America supplies and equipment,
- (11) sue and be sued and
- (12) do any other act necessary and proper to carry out the purposes of the corporation.

### Sec. 70907. Exclusive right to name, seals, emblems and badges

The corporation and its authorized chapters and associations of chapters have the exclusive right to use the name "Future Farmers of America" and the initials "FFA" as representing an agricultural membership organization and seals, emblems and badges the corporation adopts.

### Sec. 70908. Restrictions

- (a) Stock and Dividends – The corporation may not issue stock or declare or pay a dividend.
- (b) Political Activities – The corporation or a director, officer or member as such may not contribute to, support or assist a political party or candidate for elective public office.
- (c) Distribution of Income or Assets – The income or assets of the corporation may not inure to the benefit of, or be distributed to, a director, officer or member, except on dissolution or final liquidation of the corporation.

- (d) Loans – The corporation may not make a loan to a director, officer or employee. Directors who vote for or assent to making a loan to a director, officer or employee and officers who participate in making the loan, are jointly and severally liable to the corporation for the amount of the loan until it is repaid.
- (e) Prizes, Awards, Grants or Loans to Student Officers and Members Meeting Criteria – This section does not preclude prizes, awards, grants or loans to student officers and members meeting the criteria established by the board of directors for selecting recipients of those benefits.

**Sec. 70909. Availability of personnel, services and facilities of Department of Education**

On request of the board of directors of the corporation, the Secretary of Education may make personnel, services and facilities of the Department of Education available to administer or assist in the administration of the activities of the corporation. Personnel of the Department may not receive compensation from the corporation for their services, except that travel and other legitimate expenses as defined by the Secretary and approved by the board may be paid. The Secretary also may cooperate with the state boards for vocational education to assist in the promotion of the activities of the corporation.

**Sec. 70910. Headquarters and principal office**

The headquarters and principal office of the corporation shall be in the District of Columbia. However, the activities of the corporation are not confined to the District of Columbia but may be conducted throughout the States, territories and possessions of the United States.



**Sec. 70911. Records and inspection**

- (a) Records – The corporation shall keep
- (1) correct and complete records of account,
  - (2) minutes of the proceedings of its members, board of directors and committees having any of the authority of its board of directors and
  - (3) a record of the names and addresses of its members entitled to vote.
- (b) Inspection – A member, or an agent or attorney of the member, may inspect the records of the corporation at any reasonable time.

**Sec. 70912. Service of process**

- (a) District of Columbia – The corporation shall have a designated agent in the District of Columbia to receive service of process for the corporation. Designation of the agent shall be filed in the office of the clerk of the United States District Court for the District of Columbia. Notice to or service on the agent, or mailed to the business address of the agent, is notice to or service on the corporation.
- (b) States, Territories and Possessions – As a condition to the exercise of any power or privilege granted by this chapter, the Corporation shall file, with the Secretary of State or other designated official of each State, territory or possession of the United States in which a subordinate association or chapter is organized, the name and address of an agent in that State, territory or possession on whom legal process or demands against the corporation may be served.

**Sec. 70913. Liability for acts of officers and agents**

The corporation is liable for the acts of its officers and agents acting within the scope of their authority.

**Sec. 70914. Distribution of assets on dissolution or final liquidation**

On dissolution or final liquidation of the corporation, any assets remaining after the discharge of all liabilities shall be used by the board of directors for the benefit of students of vocational agriculture or be transferred to a recognized educational foundation.

# Official Board Policy on FFA Trademarks

Adopted November 1995

Approved by National FFA Board of Directors  
August 12, 2015.

The following policies are for the guidance of FFA members, local chapters, state associations, the National FFA Organization and all other parties concerned with the approved and acceptable uses of the name Future Farmers of America, the name National FFA Organization, the letters FFA, the FFA emblem, the FFA Advertising Mark and other FFA trademarks and service marks. They were approved by the national board of student officers and board of directors and adopted by delegates at the 1995 national convention.

## Basic Premises

- a. The name Future Farmers of America and the National FFA Organization, the letters FFA and the FFA emblem or insignia and FFA Advertising Mark are registered as trademarks in the United States Patent and Trademark Office. They, and the other FFA Marks, are the exclusive property of the "Future Farmers of America," a corporation by an Act of Congress (P.L. 105-225, 105th Congress). The National FFA Board of Directors, acting upon recommendations of the national board of student officers and the national convention delegates, is assigned the responsibility for establishing policies governing the use of the FFA Name and Marks.
- b. The use of the FFA Name and Marks shall be only such that will reflect dignity and credit on the organization.
- c. Chapter, state association, state foundation and national foundation use of the FFA Name and Marks is encouraged to publicize and promote FFA, especially in the context of:
  - (01) Public information, including, but not limited to, newspapers, TV, radio, videos, multimedia works and other forms of publicity relating to FFA and FFA activities and programs,
  - (02) Promotions and publicity events

including, but not limited to, FFA Week, fairs, expositions or other home displays, road signs, member home designations and parade floats,

- (03) Educational programs of all types, including career development events and awards designed for educational purposes and programs where revenue may be generated, but is incidental to the purpose of the activity and does not significantly exceed the cost of the program and
  - (04) Motivational programs of all types, including those where revenue may be generated, but is incidental to the purpose of the activity and does not significantly exceed the cost of the program.
- d. Any use of the FFA Name and Marks is strictly prohibited if such use exploits, or might be construed to exploit, for commercial or unapproved purposes, the organization, its officers, members or the agricultural education program of which they are a part.
  - e. No organization, person, company, chapter, state association or state foundation may grant the right to use or reproduce by any means or manufacture, any of the FFA Name and Marks for any purpose, except as expressly granted in these policies. The National FFA Organization reserves the right, in its discretion, to enter into agreements for use of the FFA Name and Marks, including appropriate uses for commercial purposes. Any use or employment of any of the FFA Name and Marks that is not specifically included in this Statement of Policies is reserved to the National FFA Board of Directors.
  - f. Any grant or authorization to an individual, organization or institution for a specific use of any of the FFA Name and Marks does not imply nor preclude granting a similar authorization to another individual, organization or institution for the same or similar purposes.

## General Policies

- a. The FFA emblem should be given a position of prominence whenever it is used.
- b. The FFA emblem always should be used intact without being defaced.

- c. The FFA Name and Marks shall not be used or employed in any manner by the FFA groups, members or other parties as trademarks in connection with commercial enterprises or purposes.
  - d. Advertisements, public releases or displays containing any of the FFA Name and Marks in any form shall not include expressed or implied testimonials or endorsements of business firms or individuals, their products or services, either by individual members, local FFA chapters, state associations, state foundations or the National FFA Organization.
  - e. The FFA Name and Marks shall not be used by or associated in any manner with any organization or business when such use or association might reflect unfavorably on the National FFA Organization or its members.
  - f. All uses of the FFA Name and Marks shall be truthful and accurate. The FFA Name and Marks shall never be used in a manner that misleads or deceives. For example, any authorized use stating that proceeds from an activity “go to FFA” shall clearly identify the portion of proceeds that will be provided to FFA.
- (03) The FFA Name and Marks are not used on any articles for sale or otherwise for the purpose of fundraising, which is governed by Specific Policy 2, below
- b. Chapters, state associations, state foundations and the national foundation are hereby authorized (within the meaning of Section 16 of Public Law 105-225, 105th Congress) to use the FFA Name and Marks on articles for sale, for the purpose of raising funds to support local, state or national FFA programs, on the following conditions:
    - (01) The use of the FFA Name and Marks is otherwise in compliance with these policies,
    - (02) Sales are limited by chapters to their local service area (roughly the area from which members are drawn) and by state associations and foundations to within their state boundary,
    - (03) The products or services sold must: be in good taste, represent a reasonable product or service for FFA as an agricultural association, provide reasonable value, be of good quality, not subject purchasers or users to risk of harm or loss and be consistent with the goals and image of the FFA,
    - (04) All sales must be made by the local chapter, state association or state foundation or its members (as the “retailer”). Chapters, state associations and state foundations are not authorized to grant rights to use the FFA Name and Marks when the product or service will be sold to wholesalers or dealers, who will, in turn, resell that product or service,
    - (05) The FFA Marks may not be used on official clothing (as defined above), which remains the exclusive province of the National FFA Organization,
    - (06) The authority granted by this paragraph does not include use of the FFA Name and Marks on plaques, trophies and other “awards,”
    - (07) All collateral literature relating to any product or service and the packaging or label affixed to any product, must state that the “Use of the [FFA Name or Mark being used] does not represent an endorsement by FFA of this product or service

### Specific Policies

- a. Consistent with the goals set forth in the basic premises and general policies, chapters, state associations and state foundations are hereby authorized (within the meaning of Section 16 of Public Law 105-225, 105th Congress) to use the FFA Name and Marks for the purposes set forth in the goals on the following conditions:
  - (01) The use of the FFA Name and Marks is otherwise in compliance with these policies and the FFA Name and Marks are used in such a manner as to impart positive feelings of support for agricultural education and FFA or to impart a modern view of agricultural education;
  - (02) The FFA Name and Marks are not used on official clothing, which remains the exclusive province of the National FFA Organization. “Official clothing” refers to any clothing so designated by the national board of directors and any facsimiles thereof;

- or an endorsement by FFA of the manufacturer or provider of this product or service.”
- (08) Each State FFA Advisor or his or her designee shall maintain a sample of each product sold under this paragraph by the state association or state foundation and shall provide to the national board of directors or its designee a trademark report each year identifying each product or service sold by the state association or state foundation under this paragraph using any of the FFA Name and Marks. Samples shall be maintained for two years and may be inspected by a designee of the national board of directors at his or her request.
- (09) Each chapter shall provide a report each year to its state FFA advisor or his or her designee identifying each product or service sold under this paragraph using any of the FFA Name and Marks. The chapter shall maintain a sample of each such product for two years and shall provide such samples, upon request, to the State FFA Advisor or the national board of directors and
- (10) Before any use under this paragraph relating to the sale of products is authorized, the chapter, state association, state foundation or national foundation shall obtain from its supplier an agreement that the supplier will indemnify and defend the National FFA Organization and its officers, directors, chapters, state associations and state foundations from and against any liability or costs arising from the manufacture, quality or characteristics of the products. The national board of directors may, from time to time, identify classes of products for which an indemnification is not required.
- c. When chapters, state associations, state foundations or the national foundation authorize a third party to create materials for their use, and those materials require the creation of copies of any of the FFA Name and Marks that are raised, cast, die cut, adhesive or created by any process other than printing, the FFA Marks must be acquired from a supplier duly authorized by the national board of directors or its designee. Chapters, state associations and state foundations may create plaques and trophies, but the FFA Name and Marks used on the plaques and trophies must be acquired from such a duly authorized supplier. Chapters, state associations and state foundations must ensure that only currently approved and recognized emblems or marks are used.
- d. State associations, state foundations and local chapters, in their respective areas of operation, may authorize commercial firms, business organizations and other agencies and individuals to employ the FFA Name and Marks in saluting or paying tribute to the organization and in supporting its educational objectives and



- activities.
- e. State associations and local chapters of the FFA may employ the FFA Name and Marks in exhibits, displays and demonstrations that are designed to pay tribute to or to salute the FFA organization.
  - f. When the FFA emblem, the name “Future Farmers of America” or the letters “FFA” are used in printed form, they shall be identified by the symbol consisting of a small capital letter “R” in a circle to identify its registration and trademark privileges. All other FFA Marks, which are not registered but which are still FFA trademarks, shall be identified by the small capital letters “TM.”
  - g. Active members, advisors and ex-officio leaders of the FFA are entitled to identify themselves officially with the FFA organization and to wear the official FFA degree pins and charms.
  - h. Former FFA members, collegiate chapter members, honorary members and persons who are recipients of official FFA honors, special recognition and awards, are entitled to wear the pins, charms, medals or other approved symbols of the respective official degrees, awards or honors which have been conferred upon them.
  - i. The National FFA Foundation, Inc. and the National FFA Alumni Association are entitled to use the official FFA emblem and name of the National FFA Organization in fulfilling official responsibilities as determined by the board of directors and National FFA Officers.
  - j. National FFA Foundation sponsors may use the FFA Mark and Name in commercial advertisements which do not endorse or imply endorsement of a product. Such usages shall have the approval of the chief operating officer or foundation team leader for each proposed advertisement before its actual printing or production.
  - k. All uses of the FFA Name and Marks are subject to review by the board of directors. Authority for the use shall be withdrawn by the board of directors if the use is found to be in violation of these policies. The board of directors, acting in the best interests of FFA, may condition, limit or terminate any grant of authority to use the FFA Name and Marks. It is the responsibility of the State FFA Advisor to monitor compliance with the official policies and to protect the interests of FFA with respect to the use of the FFA Name and Marks by chapters, state associations and state foundations.
  - l. Nothing in these Policies transfers ownership of any of the FFA Name and Marks to any chapter, state association or state foundation. Ownership in all of the FFA Name and Marks is retained by the National FFA Organization.
  - m. The national board of directors will enforce these policies using all available legal remedies.
  - n. All FFA officers, members and staff shall be guided by the foregoing principles and the spirit of these policies.



Below are the registered trademarks of the National FFA Organization. These marks are approved for use by chapters, state associations and state foundations, all of which are encouraged to use the marks to publicize and promote FFA within the context of the Official Board Policy on FFA Trademarks.

Chapters, state associations and state foundations can download FFA trademarks at [FFA.org/FFA-brand-center](http://FFA.org/FFA-brand-center).

National sponsors can request the use of the "Proud to Support" trademark by emailing [foundation@ffa.org](mailto:foundation@ffa.org). Authorized vendors can request approval for one-time use of the registered FFA Trademarks by emailing [branding@ffa.org](mailto:branding@ffa.org). Sponsors and vendors should allow at least three business days for the approval process. Sponsors and vendors will be expected to comply with the Official Board Policy on FFA Trademarks.



FFA

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# THE THIRD ANNUAL FFA TEE



TEE17 | \$12.50

In celebration of our revered history and the countdown to our 100-year anniversary in 2028, FFA has created the *Blue Jackets Gold Standards 2017-2018 Annual Tee*.

Add to your collection with this year's tee! It honors the blue jacket as a true icon of FFA, and it recognizes our members who set the gold standard for young leaders in the nation.



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NATIONAL  

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FFA ORGANIZATION

#### **THE FFA VISION**

Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture and provide leadership to build healthy local communities, a strong nation and a sustainable world.

#### **THE FFA MISSION**

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

#### **THE AGRICULTURAL EDUCATION MISSION**

Agricultural education prepares students for successful careers and a lifetime of informed choices in global agriculture, food, fiber and natural resources systems.

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